

Guilford County 4-H Club Annual Financial Report
DUE IN 4-H OFFICE FIRST WORKING DAY IN JANUARY

4-H Club _____ **For the Period** _____ **to** _____

Account balance as of January 1 A. \$ _____

Income: Summarize by source and amount

Example:

Fundraiser(s): (Add additional numbers/pages as necessary)

<u>Type/Product</u>	<u>Amount</u>
1. _____	_____
2. _____	_____

Donation (s): (Add additional numbers/pages as necessary)

<u>Type/Product</u>	<u>Amount</u>
1. _____	_____
2. _____	_____

Total Income: B. \$ _____

Expenses: Summarize by category and amount (add additional categories/pages as necessary)

- Refreshments _____
- Club Activities _____
- Field Trips _____
- Scholarships _____
- Events _____
- Other _____

Explanation of Other: _____

Total Expenses: C. \$ _____

Account Balance as of Dec. 15th D. \$ _____

Outstanding checks not on statements E. \$ _____

Subtract deposits that have not shown up on bank statement F. \$ _____

Adjusted balance (Should agree with bank statement) G. \$ _____

Account housed at _____ Under the account name of: _____

We hereby certify that this is a correct statement of income and expenses by our signature

Club Treasurer: _____ Date: _____

Club President: _____ Date: _____

Volunteer Leader: _____ Date: _____

Received in County office by _____ Date: _____