

Undergraduate Research Award

Faculty Recommendation

Faculty support submissions are requested by the same February 26 deadline as completed student applications.

All students applying for URA funding must have a faculty mentor who provides a recommendation for the student. Faculty recommendations may be very brief, although a more specific, extended letter is much more instructive to the committee and inspires confidence that the student will receive ongoing guidance throughout the research period. The committee values information about the student's knowledge of the field to be studied, commitment to conducting research, and preparation for the specific project proposed. Faculty assurance that the project is feasible is also helpful. More information on the faculty letter of support can be found on the [URA Forms](#) page.

Faculty letters of recommendation are submitted separately and confidentially by the faculty member and are not provided to the students.

Faculty mentor responsibilities include:

- Guide the student through the process of submitting research projects to the Institutional Review Board (IRB), if necessary.
- Supervise, mentor, and support the student throughout the research year.
- Support the expectation that the student participate in URCAD on April 22, 2015. Review and approve student's URCAD abstract. (For those students who have graduated or who are engaged in overseas study, participation may be via videotape, website, or other method.)
- Review and approve the final report the student submits at the conclusion of the research year.
- Direct the student to report any problems with completing the project or any change in the student's status at UMBC to the Office of Undergraduate Education.
- Arrange for a colleague to mentor the student if you become unable to do so.

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Note to Student Applicant: Please provide this form to your faculty advisor for his/her direct submission to the committee, along with a letter of support for your proposal.

Note to Faculty Advisor: Please complete this form and submit *in a signed, sealed envelope* on or before **Thursday, February 26, 2015**. Deliver to Office Undergraduate Education, Academic IV Building, Room 114-E. For more information on the URA faculty letter of support can be found on our [URA Forms](#) page.

Please print or type:

Student's Name: _____

Faculty Advisor's Name: _____ Ext. _____

Faculty E-mail: _____ Office: _____

Title of Proposal: _____

As faculty advisory for this proposal, I accept the responsibility to guide this student's research throughout the year, support the student's participation in Undergraduate Research and Creative Achievement Day (April 22, 2015), and ensure that a report is submitted to the Office of Undergraduate Education at the conclusion of the funding year. I will advise the student of his/her ethical responsibility to return the funding in the event these conditions cannot be met.

Faculty Advisor Signature _____ Date _____

Please attach a brief letter of support addressed to the URA Committee. Please include your candid and confidential assessment of the student's ability to successfully complete the proposed research. *If you are nominating more than one student for the award, please provide a ranking of your recommendations.*

For further information go to <http://www.umbc.edu/oue/research/URA/> or call 410-455-5754.