

Rollin Township Board Meeting ~ September 9, 2015

- Supervisor Jenkins called the meeting to order with the Pledge of Allegiance at 7:00 PM. Members present were Supervisor Jenkins, Treasurer Willet, Clerk Combs and Trustees Walker & Wilson. Quorum was reached.
- Motion by Willett and supported by Wilson to approve amended agenda to include Employee Handbook. All ayes. Motion carried.
- Motion by Wilson and supported by Willett to approve minutes August 12, 2015. All ayes, motion carried.
- Motion by Willett and supported by Wilson to approve the disbursements. Roll call - Walker-yes, Willett-yes, Combs-yes, Wilson-yes and Jenkins-yes. Motion carried.
- Motion by Combs and supported by Walker to accept the Treasurer's report, subject to audit. All ayes, motion carried.
- Correspondence: The DEQ meeting scheduled for September 16, 2015 to discuss Devils Lake Venture's application for marina slips has been moved to Addison School Auditorium. Mike Clark has submitted the Consumers Power application for a grant for trees within the township. We also received an email from Mark and Kelly Styacich that they have some mature trees that they would donate to the township.
- County Commission Report: Jim Driskill reported that on September 22, 2015, the Road Commission will be working on parts of Beecher Rd. not in Rollin Township. Also on September 12, 2015, it's Environmental Day at Fair Grounds, from (9-12n) can bring in tires, electronics, old cylinders and household items free of charge. On September 30, 2015, there is a Legislative dinner discussing funding the 911 dispatch program.
- Citizen's comments: none.

Committee Reports (consent agenda)

- Appeals- (2)
- Assessor: Lynn Balice handled 39 phone calls, worked on (3) appeals, completed 120 assessment reviews, attended (1) meeting, did 10 site inspections and gathered paperwork necessary for title work on (4) township properties.
- Building Inspector- 34 inspections
- Cemeteries- One burial in Green's Cemetery.
- Electrical Inspector- 13 inspections
- Fire Board: Reported by Trustee Walker; held meeting on August 17, 2015, audit completed, working on internal controls. Also the Fire Department handled 115 calls.
- Supervisor Report: John Jenkins worked on Employee Handbook, talked with several insurance agents regarding liability insurance for the township. Spent time working with Township Attorney Fred Lucas on several issues dealing with township ordinances. Supervisor Jenkins received another complaint on resident feeding feral cats and skunks. Received notice that our audit has been reviewed by the Michigan Department of Treasury asking us to provide them a plan of action to rectify deficiencies noted by our Auditor.

-Park : Jerry Wilson discussed some ideas dealing with the west fence area of the park that we may want to look at some additional landscaping next year.

-Township hall use request: None

-Transfer Station: Had (5) collection days in August and collected \$1648.00. Jerry Wilson will be taking tires to the Fair Grounds as part of the free collection day.

-Website: Increase in activity from last month. Webmaster Lynn Wilson continues to update the site with local activities and events.

-Planning Commission: Trustee Walker reported meeting on September 3, 2015 to amend zoning to allow outside dining.

-R.R. Watershed Council: Trustee Wilson reported that Steve May is the new director. The council is always looking for volunteers to help with clean-ups.

-Motion by Walker and supported by Wilson to approve consent agenda. All ayes, motion carried.

OLD BUSINESS

- Motion by Willett and supported by Walker to approve Resolution (15-17) for Audit Report. Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Willett and supported by Walker to hire Engineer Todd Dailey to do plans and get bids for improvements at the Round Lake boat ramp not to exceed \$3500. Roll call: Wilson-no, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

NEW BUSINESS

-Aflac Insurance Representative gave a presentation to the board for employee insurance plans paid for by the employees.

-Motion by Willett and supported by Wilson to purchase a folding chair rack not to exceed \$250.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Wilson to approved Perry's settlement regarding barking dogs and amount of dogs with addition of an amendment that Perry's must inform township when a dog departs from his ownership. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Wilson to send proposed zoning change for Devils Lake Venture from CR to C1 for the property located on the lake that will be used as a restaurant to the County Planning Commission and Region 2 for review. All ayes, motion carried.

-Motion by Willett and supported by Walker for Resolution (15-18) to convert the outstanding loan of \$64,171.00 to income and adds an additional \$26,829.00 from highway funded reserves. When the project is complete, the Township will file for a state grant of \$45,000.00. Roll call: Wilson-yes, Walker-yes, Willett-yes, Combs-yes and Jenkins-yes. Motion carried.

-Motion by Walker and supported by Willett to approve the Employee Handbook minus section on vacations. All ayes, motion carried.

-Motion by Willett and supported by Walker to approve Lynn Wilson to enter sewer receipts in October, 2015 if needed.
Roll call: Wilson=yes, Walker=yes, Willett=yes, Combs=yes and Jenkins=yes. Motion carried.

-Board comments were heard.

-Citizen's comments were heard.

-Motion by Wilson and supported by Willett to adjourn the meeting at 8:25 pm. All ayes, motion carried.

Respectfully submitted by Denice Combs, Rollin Township Clerk

Minutes approved:

Date: _____ Supervisor: _____ Clerk: _____