

- A.** The Alberta Bair Theater maintains a 2-year master event calendar. All hold requests for use must begin with completed application. All dates must be contracted within (30) thirty days of a hold request and or they will be RELEASED.

AUTOMATICALLY: A non-refundable deposit of 50% of the base rent will be required with the signed rental agreement. If the contract and deposit are not received by the deadline date specified in the contract, date(s) will be RELEASED AUTOMATICALLY, and the contract is null and void. All rental deposits are non-refundable.

- B. CHALLENGE:** At any time a date that is being "held" (without deposit) for one COMPANY (COMPANY A) may be challenged by another potential COMPANY (COMPANY B). To initiate the challenge, the following process should be followed:

COMPANY B requests a challenge and COMPANY A will be notified in writing of the challenge and have three (3) business days from the date of notification by the Alberta Bair Theater to sign a Rental Agreement for the date/time and make a non-refundable 50% deposit. Once COMPANY A completes the agreement and deposit, the date is secure. No other "challenges" can be initiated for that date/time. If COMPANY A fails to respond and/or complete the rental agreement, COMPANY B will then have three (3) business days to make a non-refundable 50% deposit and sign a rental agreement for the challenged date/time.

Application For Use

Name of Applicant:

Federal ID of Applicant:

Street address

Address (cont.)

City

State/Province

Zip/Postal code

Work Phone

Home Phone

FAX

E-mail

Briefly describe the nature of your proposed event including name of act, possible ticket prices and other information so we may classify use for establishing rental rate.

NOTE: HOLDS ARE NOT OFFICIAL UNLESS APPLICATION IS COMPLETED AND ON FILE WITH THE ALBERTA BAIR THEATER