

Your Name

Street Address
City, State, Zip
Phone Number
Email Address

QUALIFICATIONS/SKILLS:

- List computer, language or other personal skills here
 - List computer, language or other personal skills here
 - List computer, language or other personal skills here
-

EDUCATION:

College Name (if attending)

City, State

Dates of Attendance

- Degree Expected
- Degree Expected Date

High School Name

City, State

Dates of Attendance

- AP/Honors Courses
 - GPA (if above 3.0)
 - Degree Expected Date
-

AWARDS/ACHIEVEMENTS

- Enter academic achievements, awards, etc., here
 - Enter academic achievements, awards, etc., here
 - Enter academic achievements, awards, etc., here
-

WORK EXPERIENCE:

Company Name

City, State

Dates of Employment

Title

- Responsibilities and accomplishments
 - Responsibilities and accomplishments
-

VOLUNTEER EXPERIENCE:

Organization Name

City, State

Dates of Employment

Volunteer

- Responsibilities and accomplishments
 - Responsibilities and accomplishments
-

EXTRA CURRICULAR ACTIVITIES:

- List sports, clubs, etc as well as dates of involvement similar to format above
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