

**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL HELD ON
MONDAY, DECEMBER 14, 2015, AT 5801 CAVENDISH BOULEVARD,
CÔTE SAINT-LUC, AT 7:30 P.M.**

PRESENT:

Acting Mayor, Councillor Glenn J. Nashen presiding
Councillor Dida Berku, B.C.L.
Councillor Mitchell Brownstein, B. Comm., B.C.L., L.L.B.
Councillor Mike Cohen, B.A.
Councillor Steven Erdelyi, B.Sc., B.Ed.
Councillor Sam Goldbloom, B.A.
Councillor Ruth Kovac, B.A.
Councillor Allan J. Levine, B.Sc., M.A., DPLI

ALSO PRESENT:

Ms. Nadia DiFuria, Interim City Manager
M^e Jonathan Shecter, Interim Associate City Manager and City
Clerk, acted as Secretary of the meeting

QUESTION PERIOD

The question period started at approximately 7:55 p.m. and finished at 8:00 p.m.
One (1) person asked to speak and was heard.

- 1) Mitchell Kujavsky

The resident inquired as to why there was a decrease in expenditures for budget line items concerning **General Counsel/ Legal / City Manager** to which Councillor Erdelyi responded that the amounts take in to consideration the maternity leave of the current City Manager as well as other cuts that do not directly impact the public.

The resident also requested particulars concerning the decrease in **Parks and Green Areas** to which Councillor Erdelyi specified that certain medians would not have two sets of flowers (flowers preceded by tulips). Councillor Erdelyi then explained that the flowers will still be aesthetically pleasing.

151205

ADOPTION OF THE 2016 OPERATING BUDGET

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

"THAT Côte Saint-Luc City Council hereby adopts the 2016 Operating Budget as follows:

Revenues	\$ 67,036,043
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Expenses and Appropriations \$ 67,036,043

Surplus / (Deficit) \$0

hereby annexed to the minutes to form an integral part of said document entitled: "APPENDIX I".

CARRIED BY THE MAJORITY OF VOTES WITH COUNCILLOR ALLAN J. LEVINE DISSENTING

151206

**ADOPTION OF THE THREE YEAR CAPITAL EXPENDITURE PROJECTS FOR
2016 - 2017 - 2018**

It was

MOVED BY COUNCILLOR STEVEN ERDELYI
SECONDED BY COUNCILLOR DIDA BERKU

AND RESOLVED:

"THAT Côte Saint-Luc City Council hereby accepts and adopts the Three Year Capital Expenditure Program for the years 2016 – 2017 – 2018 for a total of \$37,211,139 hereby annexed to the minutes to form an integral part of said document entitled: "APPENDIX II".

CARRIED UNANIMOUSLY

151207

APPROVAL OF THE ADJOURNMENT OF THE MEETING

It was

MOVED BY COUNCILLOR RUTH KOVAC
SECONDED BY COUNCILLOR SAM GOLDBLOOM

AND RESOLVED:

"THAT Council hereby authorizes the Mayor to declare the Meeting adjourned."

CARRIED UNANIMOUSLY

**AT 8:09 P.M. ACTING MAYOR GLENN J. NASHEN DECLARED THE MEETING
ADJOURNED.**

GLENN J. NASHEN
ACTING MAYOR

JONATHAN SHECTER
CITY CLERK

LIST OF ANNEXES		
Resolution number	Corresponding Annex	Document
151205	Appendix I	Operating Budget Summary for the year ending December 31, 2016
151206	Appendix II	Summary of 2016-2017-2018 Capital Projects

APPENDIX I

City of Cote Saint Luc
Operating Budget Summary
For the year ending December 31, 2016

	Summaries			Variance	
	Budget 2014 \$	Budget 2015 \$	Budget 2016 \$	Budget 2016 vs. 2015 \$	% Difference
REVENUES					
Revenues from local taxation					
Municipal Taxes	52,752,925	53,431,413	54,716,690	1,285,277	2.41%
Local improvement tax	141,645	103,305	103,790	485	0.47%
Water Tax	3,349,122	3,338,054	3,409,954	71,900	2.15%
Sub-total	56,243,692	56,872,772	58,230,434	1,357,662	2.39%
Compensation in lieu of taxes					
Quebec: Social Affairs and Education	1,550,000	1,210,208	1,211,994	1,786	0.15%
Canada: Post and other	68,000	69,230	70,540	1,310	1.89%
Sub-total	1,618,000	1,279,438	1,282,534	3,096	0.24%
Other revenues					
Interest revenues	835,000	665,500	635,500	(30,000)	(4.51%)
Recreation / Library and cultural activities	1,451,000	1,433,000	1,469,650	36,650	2.56%
Aquatic and Community Center	764,330	752,000	847,000	95,000	12.63%
Transfer duties	2,300,000	2,010,000	2,050,000	40,000	1.99%
Fines and costs	525,000	450,000	450,000	0	0.00%
Services rendered by Public Works	82,000	78,640	129,000	50,360	64.04%
Services rendered to the Fire Department	60,000	60,000	60,000	0	0.00%
Services rendered by Emergency Medical Services	7,200	7,200	8,000	800	11.11%
Water rechargeable connections	14,000	14,000	14,000	0	0.00%
Proceeds from sale of land/lanes	490,000	1,146,820	10,000	(1,136,820)	(99.13%)
Miscellaneous revenues & Government grants	847,650	1,899,960	1,849,925	(50,035)	(2.63%)
Sub-total	7,376,180	8,517,120	7,523,075	(994,045)	(11.67%)
TOTAL REVENUES	\$65,237,872	\$66,669,330	\$67,036,043	\$366,713	0.55%

APPENDIX I

City of Cote Saint Luc Operating Budget Summary For the year ending December 31, 2016

EXPENDITURES

General Administration

	Summaries			Variance	
	Budget 2014 \$	Budget 2015 \$	Budget 2016 \$	Budget 2016 vs. 2015 \$	% Difference
City Council	326,892	342,758	339,321	(3,437)	(1.00%)
Finance	751,692	770,440	780,978	10,538	1.37%
General Council / Purchasing /City Clerk	729,893	737,780	670,739	(67,041)	(9.09%)
City Manager	375,145	385,250	292,800	(92,450)	(24.00%)
Information Systems	621,860	675,560	703,977	28,417	4.21%
Public Relations and Communication	435,539	434,280	326,560	(107,720)	(24.80%)
Human Resources	419,540	450,930	460,795	9,865	2.19%
Undistributed Administration expenses	877,208	1,000,054	977,150	(22,904)	(2.29%)
Employee fringe benefits	4,219,264	4,537,750	5,109,090	571,340	12.59%
Building Maintenance - City Hall	224,687	288,790	287,519	(1,271)	(0.44%)
City Planning & City Inspection	406,918	380,420	421,837	41,417	10.89%
Sub-Total	9,388,638	10,004,012	10,370,765	366,753	3.67%

Public Safety

Emergency Medical Services / Dispatch	669,231	668,860	650,745	(18,115)	(2.71%)
vCOP	17,860	18,670	13,124	(5,546)	(29.71%)
Public Security / Fire Department	705,832	747,150	789,444	42,294	5.66%
Sub-Total	1,392,923	1,434,680	1,453,313	18,633	1.30%

Public Works

Administration	1,034,952	1,123,470	996,266	(127,204)	(11.32%)
Urban Development	431,106	444,570	413,336	(31,234)	(7.03%)
Building Maintenance	944,021	903,300	880,399	(22,901)	(2.54%)
Road Services	661,434	862,500	765,125	(97,375)	(11.29%)
Vehicle Maintenance	1,187,622	1,198,850	1,203,189	4,339	0.36%
Snow Removal	2,187,920	2,176,540	2,330,955	154,415	7.09%
Street & Traffic Lights	274,668	303,360	307,304	3,944	1.30%
Parks & Green Areas	1,905,350	1,905,570	1,372,408	(533,162)	(27.98%)
Sub-Total	8,627,073	8,918,160	8,268,982	(649,178)	(7.28%)

Environmental Services

Water Distribution	3,349,122	3,606,991	3,613,933	6,942	0.19%
Sewers Maintenance	752	0	0	0	0.00%
Garbage Removal/Disposal	1,127,715	1,091,060	1,096,808	5,748	0.53%
Sub-Total	4,477,589	4,698,051	4,710,741	12,690	0.27%

City of Cote Saint Luc
Operating Budget Summary
For the year ending December 31, 2016

	Summaries			Variance	
	Budget 2014 \$	Budget 2015 \$	Budget 2016 \$	Budget 2016 vs. 2015 \$	% Difference
Recreation					
Administration	931,983	926,275	901,272	(25,003)	(2.70%)
Building Maintenance - Recreation/Gym/Pool	197,588	157,720	129,136	(28,584)	(18.12%)
Gym Expenses	66,426	48,640	51,500	2,860	5.88%
Arena Operations	562,537	559,230	585,541	26,311	4.70%
Building Maintenance - Arena	238,760	236,790	241,159	4,369	1.85%
Skating Rink Activities	21,620	24,000	24,000	0	0.00%
Maintenance - Skating Rinks	56,103	8,712	0	(8,712)	(100.00%)
Parkhaven Pool Activities	318,461	269,125	244,016	(25,109)	(9.33%)
Tennis Club	146,145	119,100	107,000	(12,100)	(10.16%)
Parks/Playgrounds Activities	281,142	280,130	284,000	3,870	1.38%
Sports/Playground Apparatus	280,241	291,500	295,000	3,500	1.20%
Building Maintenance - Park Chalets	100,110	89,330	73,170	(16,160)	(18.09%)
P.E. Trudeau/Kirwan Parks Maintenance	153,273	144,050	149,454	5,404	3.75%
Senior Services	23,500	23,000	23,000	0	0.00%
Special Events	75,240	80,261	107,000	26,739	33.32%
Social Cultural Activities	359,496	312,500	304,000	(8,500)	(2.72%)
Sub-Total	3,812,625	3,570,364	3,519,248	(51,116)	(1.43%)
Aquatic and community centre					
Pool	1,190,362	1,212,380	1,116,088	(96,292)	(7.94%)
General Building	1,071,827	1,077,836	1,190,250	112,414	10.43%
Cardio-Vascular Fitness Equipment Room	6,580	11,200	13,000	1,800	16.07%
Babysitting/Toddler Exercise Room	10,688	4,000	14,000	10,000	250.00%
Teen and Game Room	22,972	21,000	24,000	3,000	14.29%
Kitchen/Multi-Purpose Room	10,340	14,860	19,289	4,429	29.80%
Sub-total	2,312,769	2,341,276	2,376,627	35,351	1.51%
Library					
Library services	2,537,944	2,611,224	2,330,300	(280,924)	(10.76%)
Library - Aquatic and community centre	67,733	50,560	0	(50,560)	(100.00%)
Building Maintenance - Library	172,020	248,730	238,324	(10,406)	(4.18%)
Sub-total	2,777,697	2,910,514	2,568,624	(341,890)	(11.75%)
Total expenses before debt service & financing costs	32,789,314	33,877,057	33,268,300	(608,757)	(1.80%)
Debt Service and financing costs					
Interest Payments / C.M.M. / Reserve	2,512,415	2,157,389	2,234,293	76,904	3.56%
Capital Repayments	3,481,700	3,805,000	4,203,500	398,500	10.47%
Agglomeration Apportionment (quote-part)	27,003,143	27,384,186	27,279,050	(105,136)	(0.38%)
Appropriation to/from Capital Fund	0	0	230,000	230,000	0.00%
Appropriation to/from Operating Surplus	0	(294,711)	(129,000)	165,711	(56.23%)
Appropriation from Water Financial Reserve	0	(259,591)	(200,000)	59,591	(22.96%)
Provincial Share of ACC Capital Repayment	(548,700)	0	0	0	0.00%
Provision for future amounts	0	0	149,900	149,900	0.00%
Sub-Total	32,448,558	32,792,273	33,767,743	975,470	2.97%
TOTAL EXPENSES	\$65,237,872	\$66,669,330	\$67,036,043	\$366,713	0.55%
SURPLUS/(DEFICIT)	0	0	0	0	

City of Côte Saint Luc
Summary of 2016-2017-2018 Capital Projects

	2016	2017	2018
Urban Development	\$6,050,000	\$8,750,000	\$9,500,000
Public Works	\$1,400,000	\$1,204,100	\$1,263,300
Parks and Recreation	\$2,865,000	\$1,500,000	\$2,000,000
Public Affairs, Communications & IT	\$200,000	\$242,000	\$255,000
Public Safety	\$10,000	\$95,000	\$109,000
Sub-total	\$10,525,000	\$11,791,100	\$13,127,300
non refundable QST	\$524,934	\$588,081	\$654,724
Capital projects(net taxes)	\$11,049,934	\$12,379,181	\$13,782,024
Financing Sources			
Grants estimate	-\$1,938,400	-\$4,500,000	-\$3,086,582
Working fund	-\$500,000	-\$612,100	-\$612,300
Other reserve	-87,000		
balances available from open bylaws	-1,055,000		
balances available from closed bylaws			
water reserve			
Total to be financed	\$7,469,534	\$7,267,081	\$10,083,142

Appendix II (12/14/2015) Annexe II

Project #	Urban Development											
#	Project		2016	2017	2018		2016 sources of financing					
						WF	Grants/ other	Long term debt	Long term debt available but unfinanced	Open bylaws	Bylaw	Balances available from closed bylaws
1	Road resurfacing		\$450,000	\$2,500,000	\$2,500,000					\$450,000	2427	
2	City Hall parking lot			\$1,300,000								
3	Sidewalk repair-various locations		\$800,000	\$800,000	\$500,000			\$215,000		\$585,000	2442	
4	Reconfiguration Cavendish / Kildare				\$1,500,000							
5	Sewer repair project -TECQ			\$700,000								
6	Sleeving project (gainage) may be TECQ			\$1,300,000								
7	traffic lights				\$500,000							
8	Master plan consultant -zoning bylaw update											
9	City Hall building envelope/library -TECQ Project		\$2,000,000		\$2,500,000		\$1,905,000	\$95,000				
10	MAMOT TECQ road and water main req'd study											
11	Public Works yard drainage											
12	City Hall parking lot											
13	City Hall Plaza				\$500,000							
14	Cavendish underpass repairs / upgrade			\$1,200,000								
15	CSL road pump station renovations (100k prof fees)		\$900,000						\$900,000		2443	
16	Westminster underpass upgrade		\$1,100,000					\$523,000	\$577,000		2444	
17	Plans & Specifications		\$800,000	\$350,000			\$33,400	\$397,600	\$369,000		2446	
18	ICI water meters			\$100,000								
19	CSL underpass repairs 50% cost share			\$500,000								
20	Arena (R22 or CO2 conversion)				\$1,500,000							
Sub-total			\$6,050,000	\$8,750,000	\$9,500,000	\$0	\$1,938,400	\$1,230,600	\$1,846,000	\$1,035,000		\$0
Total			\$6,050,000	8,750,000	9,500,000	\$0	\$1,938,400	\$1,230,600	\$1,846,000	\$1,035,000	\$0	\$0

Project #		Public Works									
#	Project	2016	2017	2018		2016 sources of financing					
					WF	Grants/Parkland	Long term debt	Long term debt available but unfinanced	Open bylaws	Bylaw	Balances available from closed bylaws
	Vehicles										
19	Six wheel dump truck	\$75,000	\$75,000	\$75,000			\$75,000				
20	garbage truck										
21	signage truck	\$140,000					\$140,000				
22	10 wheeler with dumper	\$0		\$150,000							
23	Foreman vehicles	\$0									
24	Purchase of pick-up trucks	\$45,000	\$45,000	\$35,000			\$45,000				
25	tree pruner truck										
26	Tractor with salt spreader			\$125,000							
27	Loader with snow-blower	\$375,000		\$375,000			\$375,000				
28	Backhoe		\$45,000								
30	Cargo Van -urban development										
31	Public Security vehicles	\$98,000	\$49,000				\$98,000				
32	Snow Blower		\$165,000								
33	sidewalk cleaner -bombardier	\$0	\$175,000	\$175,000							
34	Flusher -roads and horticulture										
35	Asphalt trailer for roads & closed trailer for horticulture										
36	trailer with boom	\$60,000					\$60,000				
37	robotic arm										
38	salt boxes	\$65,000	\$65,000				\$65,000				
39	hydraulic lift										
40	snowplows (shovels)										
41	small tractors john deere	\$60,000					\$60,000				
42	street broom	\$225,000					\$225,000				
43	ten-wheeler with HIAB		\$150,000								
44	Boom truck		\$150,000								
45	forklift		\$20,000								
46	Vcop vehicle										
47	EMS		\$90,000								
48	Mad Vac			\$80,000							
	subtotal	\$1,183,000	\$1,029,000	\$1,015,000			\$1,143,000		\$0		
	2. Buildings and Civil properties										
49	Purchase of public benches & picnic tables			\$48,300							
50	Modification of public works yard			\$100,000							
51	Replacement of broken street cans & park benches		\$50,100								
52	Conversion of outdoor pool to natural gaz										
53	Modification to the auditorium										
54	Library Furniture & Floor	\$80,000			\$80,000						
55	Library study rooms	\$25,000			\$25,000						
56	Modification of Public works fence		\$25,000								
57	Recreation/swimming Equipment	\$65,000			\$65,000						
	3. Horticulture										
59	Community gardens & urban agriculture										
60	Purchase of trees (Cavendish & City)	\$87,000	\$100,000	\$100,000		\$87,000					
61	Grass & sod 3 new Cavendish parks & Marc Chagall										
	Sub-total all projects	\$1,440,000	\$1,204,100	\$1,263,300	\$170,000	\$87,000	\$1,143,000	\$0	\$0	\$0	\$0
	Total	\$1,400,000	\$1,204,100	\$1,263,300	\$170,000	\$87,000	\$1,143,000	\$0	\$0	\$0	\$0

Project #	Parks and Recreation											
#	Project		2016	2017	2018		2015 sources of financing					
						WF	Grants/ other	Long term debt	Long term debt available but unfinanced	Open bylaws	Bylaw	Balances available from closed bylaws
	1. Parks											
62	Arthur Zygielbaum Park, Levine playground											
63	Earle, Fletcher, Silverson											
64	Richard Schwartz Park & Nathan Shuster Park											
65	Cavendish green spaces 1, 2											
66	Cavendish & the Avenue park											
67	Prud'homme Park, Emerald											
68	park upgrades & playground equipment											
69	upgrade to trudeau park											
70	Greenspon Park											
71	Marc Chagall Park											
72	Yitzak Rabin Park											
73	Trudeau Park (include sculpture garden)		\$2,505,000						\$2,505,000		2447	
74	Kirwan Park											
75	Isadore goldberg play equip upgrade											
76	foley park equip upgrade											
77	Kildare Cavendish corner		\$220,000						\$220,000		2447	
78	Ruth Kovac Park											
79	Plans and Specifications			\$150,000	\$150,000							
80	Large park renovation including equipment			\$1,350,000	\$1,850,000							
	3. Tennis											
81	Côte Saint-Luc Tennis Club parking lot											
	4. Pools											
82	Municipal Outdoor Swimming Pool		\$140,000			\$120,000				\$20,000	2317	
	Sub-total		\$2,865,000	\$1,500,000	\$2,000,000	\$120,000			\$2,725,000	\$20,000		
	Total		\$2,865,000	\$1,500,000	\$2,000,000	\$120,000	\$0	\$0	\$2,725,000	\$20,000	\$0	\$0

Project #	IT										
#	Project	2016	2017	2018	WF	2015 sources of financing					
						Grants/ other	Long term debt	long term debt available but unfinanced	Open bylaws	Bylaw	Balances available from closed bylaws
83	Microsoft Server Licences (Normalize and upgrade - 12 Servers)	\$5,000			\$5,000						
84	Microsoft Office Licences staff	\$5,000			\$5,000						
85	Server rooms provision for relocation - City Hall and ACC	\$140,000									
86	Personal Computers upgrade (40 PCs)	\$25,000	\$25,000								
87	UPS system (Upgrade of City Hall and New for ACC)	\$15,000			\$15,000						
88	Call Manager (Telephony Upgrade 120 phones)	\$15,000	\$15,000								
89	Access control system (key replacement)RFID locks	\$75,000	\$30,000								
90	Server room storage upgrade	\$15,000			\$15,000						
91	Switching system upgrade	\$35,000	\$25,000		\$35,000						
92	Mobile & Online services for residents (e-City)Cancelled										
93	Security cameras system	\$15,000	\$17,000		\$0						
94	Audio/video conference room equip upgrade	\$15,000			\$15,000						
95	plotter and scanner upgrade cancelled										
96	HR Solution upgrade Cancelled										
97	electronic document management	\$55,000									
98	cabling in telecom rooms	\$25,000	\$45,000		\$25,000						
99	Cell phones - new contract		\$18,000								
100	Microsoft Software Assurance Re		\$12,000								
101	recreation software replacement		\$55,000								
102	Network security upgrade change firewall	\$35,000			\$35,000						
103	RFID Tagging project for the library Cancelled										
104	RFID Library cancelled			\$170,000							
105	RFID ACC			\$35,000							
106	Electronic signage City Hall counter Cancelled			\$50,000							
107	RBC Banking tool update	\$50,000			\$50,000		\$0				
Sub-total		\$525,000	\$242,000	\$255,000	\$200,000		\$0				
Secondary projects		\$325,000									
Total		\$200,000	\$242,000	\$255,000	\$200,000		\$0				

Project #		Public Safety										
#	Project	2016	2017	2018		2016 sources of financing						
					WF	Grants/parkland	Long term debt	Long term debt available but unfinanced	Open bylaws	Bylaw	Balances available from closed hylaws	
103	EMS CAD	\$10,000										
104	SERAM radio communication system											
105	SECI electronic tickets	\$40,000										
106	Building access controls	\$10,000			\$10,000							
107	VCOP CAD		\$10,000									
108	On board computers			\$24,000								
	PW PS											
	Road signage plan	\$30,000	\$10,000	\$10,000								
	Digital signage board		\$75,000	\$75,000								
Sub-total		\$90,000	\$95,000	\$109,000	\$10,000							
secondary projects		\$80,000										
Total		\$10,000	\$95,000	\$109,000	\$10,000							
	QST						\$524,934					
	Totals -Source of Financing						\$500,000	\$2,025,400	\$2,898,534	\$4,571,000	\$1,055,000	\$0
	Grand total						\$10,525,000	\$7,469,534				