

20 YEARS

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## CCP EXHIBITION PROPOSAL GUIDELINES

Proposals may be submitted to CCP at any time during the year and are reviewed annually for the following year's program. The deadline for the next review process is **1 May 2006** for exhibition in 2007. You will be notified of the result of your application by e-mail or mail by 30 JUNE 2006. Exhibitions in CCP's five spaces change approximately every six weeks and feature the work of local, interstate, and international artists. Proposals are considered by selection committees which normally include the CCP Director, Manager, Curator and a representative from CCP's Board of Management, as well as independent artists and critics.

**Proposals are limited to one per applicant, per year.**

### GENERAL INFORMATION

Designed by award winning Melbourne architect, Sean Godsell, the purpose-built CCP provides contemporary photography with a home worthy of international acclaim. Located in the heart of Melbourne's Fitzroy gallery and cafe precinct, CCP draws a wide audience of over 2 500 visitors per month. The gallery is open to the public Wednesday to Saturday 11am-6pm, and otherwise by arrangement with the Director. The CCP Projection Window is screened on the exterior of the building seven nights a week after dark.

Openings are held on Thursday evenings with exhibition installation commencing on the Tuesday preceding the opening. The opening bar is managed by CCP staff and volunteers and food is not provided.

CCP produces a standard invitation posted directly to a database of over 1 100. CCP does not provide assistance with freight or catalogue production without special arrangement or additional funding. CCP promotes exhibitions through its usual media channels (direct mail, press release, free listings, Art Almanac), but cannot guarantee reviews. Exhibitors in all the exhibition spaces receive an art loan fee. Fees are as follows:

Naomi Milgrom and John Kaldor AM **Gallery One** \$350

In Memory of Morry Bardas **Gallery Two** \$350

Helen Macpherson Smith Trust **Gallery Three** \$750

**Gallery Four** \$350

**Projection Window** \$250

For any further enquiries, please contact the CCP.

## GALLERY SPECIFICATIONS

### GALLERY 1

Naomi Milgrom and  
John Kaldor AM

Ceiling height • 3 180mm  
Walls • material: steel-studded MDF & plaster  
Floors • material: concrete  
Lighting • Halogen lamps & floods

### GALLERY 2

In Memory of  
Morry Bardas

Ceiling height • 3 180mm  
Walls • material: steel-studded MDF & plaster  
Floors • material: concrete  
Lighting • Halogen lamps & floods

### GALLERY 3

Helen Macpherson Smith Trust

Ceiling height • 3 180mm  
Walls • material: steel-studded MDF & plaster  
Floors • material: concrete  
Lighting • Halogen lamps & floods  
Technical • Fixed data projector

### GALLERY 4

Ceiling height • 3 180mm  
Walls • material: steel-studded MDF & plaster  
Floors • material: concrete  
Lighting • Halogen lamps & floods  
Technical • Fixed data projector

### PROJECTION WINDOW

Viewed from the exterior of  
the building

Ceiling height • 3 180mm  
Window • 3 180mm x 1 700  
Projection size • 1 275mm x 1 700 (3 x 4 ratio)  
Technical • Fixed data projector  
Projection times • after dark until 2am

## INSTALLATION

Installation is the responsibility of the exhibiting artist(s). Advice and assistance may be sought from CCP staff and volunteers, however CCP does not provide professional installation staff. CCP can provide advice on preferred art installation contractors if required. The Director's approval must be sought before any alteration to the gallery is made (eg. colour, surface, partition). The artist must pay and arrange for any alteration and subsequent return of the gallery to its original condition.

## INSURANCE

The Exhibition, including any Exhibitor's work and/or equipment therein, is insured ONLY whilst at the CCP premises against loss or damage caused directly by the negligence of the CCP. The Exhibition is not otherwise covered by CCP's insurance. Exhibitors wishing to be fully insured against theft, fire, flood, loss or damage must organise this independently in consultation with CCP. Any artist whose exhibition involves technical equipment must discuss insurance arrangements with the CCP Director, Curator, or Manager and in certain cases, must cover additional costs incurred.

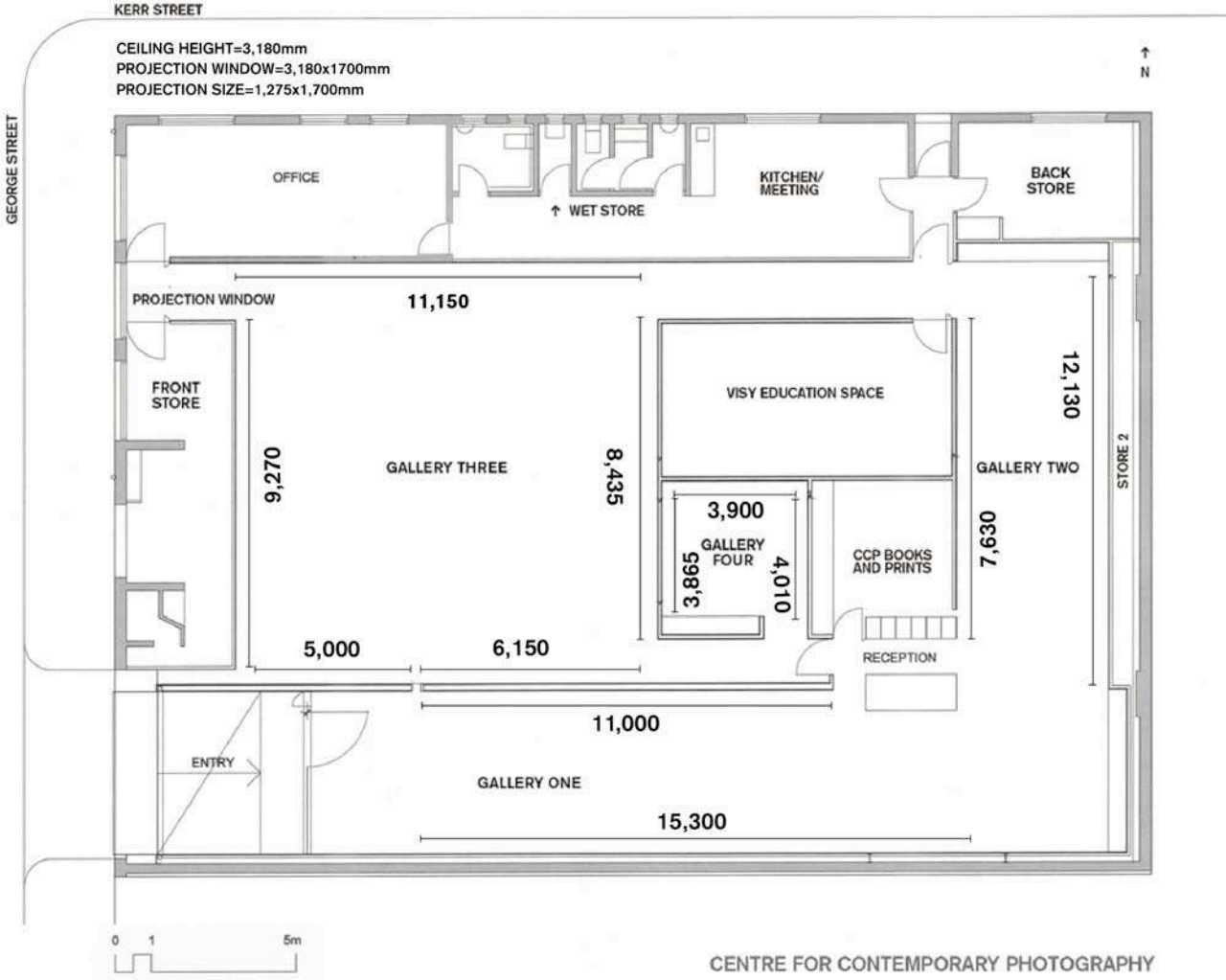
**PLEASE NOTE: CCP does not have climate control in the gallery spaces.**

## EQUIPMENT

CCP makes some equipment available for use by exhibiting artists. In some cases, a nominal fee is charged. Artists wishing to use CCP equipment must contact the gallery for further details. Bookings need to be made well in advance.

# GALLERY FLOORPLAN

LINE INDICATES HANGING SPACES



CENTRE FOR CONTEMPORARY PHOTOGRAPHY

# 2006 EXHIBITION ADVISORY COMMITTEE MEMBERS

## EXTERNAL MEMBERS

**Maree Clarke**, Curator, Koorie Heritage Trust

**Sue Ford**, Artist

**Marco Fusinato**, Artist

**Paul Knight**, Artist

**Kyla McFarlane**, Assistant Curator/Exhibitions, Monash University Museum of Art

**Fabio Ongarato**, Director, Fabio Ongarato Design

**Ben Speth**, Filmmaker

## CCP REPRESENTATIVES

### BOARD

**Daniel Palmer**, Chair, CCP Exhibition Advisory Committee, Writer, Lecturer, Dept of Art Theory Faculty of Art & Design, Monash University

**Clare Williamson**, CCP Board representative and Curator, State Library of Victoria

**Sandra Bardas**, CCP Board Member, Artist, (in attendance)

### STAFF

**Naomi Cass**, Director

**Rebecca Chew**, Manager

**Karra Rees**, Curator

# CCP EXHIBITION PROPOSAL FORM

Include this page and the following three pages with your application, as well as a photocopy of each page. Your application must be typed. Do not staple or bind your application.

## PERSONAL INFORMATION

**NAME**

**SPECIFY IF ARTIST OR CURATOR**

ARTIST  CURATOR

**PROJECT TITLE**

**ADDRESS**

**STREET**

**SUBURB**

**STATE**

**POSTCODE**

**COUNTRY**

**TELEPHONE**

**HOME**

**WORK**

**MOBILE**

**EMAIL**

**ARE YOU OF ABORIGINAL OR TORRES STRAIT ISLANDER DESCENT?**

YES  NO

## ABOUT YOUR PROPOSAL

**THE GALLERY I AM APPLYING FOR IS** (CHOOSE ONE OPTION FROM DROP DOWN LIST)

CHOOSE GALLERY...

**HAS YOUR PROPOSAL BEEN EXHIBITED ELSEWHERE BEFORE?**

YES  NO If yes, give details below

**LOCATION**

**DATE**

**AT THIS STAGE IS THERE ANY TECHNOLOGY REQUIRED FOR YOUR EXHIBITION, SUCH AS VIDEO SCREENS, DATA PROJECTORS, DVD PLAYERS, TELEVISIONS, ETC?**

YES  NO

**WHAT IS THE PREFERRED MONTH FOR YOUR EXHIBITION? (CHOOSE ONE OPTION FROM DROP DOWN LIST)**

CHOOSE MONTH...

**IF YOUR APPLICATION FOR A SOLO EXHIBITION IS UNSUCCESSFUL DO YOU AGREE TO BE CONSIDERED FOR A CCP CURATED EXHIBITION?**

YES  NO

## **PROJECT DETAILS**

Please describe the concept and physical details of your exhibition, as well as a brief background of your practice.  
**Do not attach separate pages.**

### **CONCEPT**

What issues/ideas are you exploring or investigating with your project?

### **PHYSICAL DESCRIPTION**

What physically will be in the gallery space? (eg: framed/pinned photographs, DVD players, video screens, installed walls, etc.)

## SUPPORT MATERIAL

All support material is to be marked with artist name(s), title, date, medium, size. Remember, support material will **not** be returned without a **stamped, self addressed envelope**, and will not be retained by CCP. The committee will only consider the **quantity** and **formats** of support material indicated here.

Applications must include no more than two media formats for support material. Please indicate by ticking appropriate boxes. **DO NOT DUPLICATE THE SAME MATERIAL IN DIFFERENT FORMATS.**

NB: Slides are the preferred media for still images.

MEDIA	QUANTITY	SPECIFICATIONS
SLIDES		<b>Max 10</b>
WORK PRINTS		<b>Max 10.</b> No larger than A4
DIGITAL IMAGES		<b>Max 10.</b> JPEGS, QuickTime or PowerPoint
CD/DVD		<b>Max 2.</b> Only supply CD/DVD format if the proposed work is interactive and/or sound related. Accepted audiovisual support material formats are VHS, DVD, CD and QuickTime. No zip disks. Maximum duration six minutes
PUBLICATIONS		<b>Max 2</b>

## SUPPORT MATERIAL LIST

#	ARTIST'S NAME	TITLE OF WORK	YEAR	MEDIA	ORIGINAL DIMENSIONS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

## HOW IS THE SUPPORT MATERIAL RELATED TO YOUR PROPOSAL?

**Check one box only**

The above list is the work to be exhibited.

These are examples of previous works. New, different work will be made for this exhibition.

The support material contains both previous work and work to be exhibited. Indicate below the nature of your support material (eg: 1-5 to be exhibited, 6-10 previous works).

## CURRICULUM VITAE

For individual artists/curators, an abridged curriculum vitae must be presented in the box below.  
Group applications can attach no more than half an A4 page for each participant.

### MAKE SURE YOU HAVE

Provided one original and one copy of your application without staples or binding and not in a folder.  
We advise that you also keep a copy of your application for reference.

### PLEASE TICK ONE OF THE FOLLOWING THREE BOXES

I have included a **stamped, self-addressed envelope** for my support material to be returned.

I have **NOT** included a **stamped, self-addressed envelope** and agree for my support material to be disposed of.

I agree to collect my work from the CCP before Friday 21 July 2006. If I do not collect my work before this date, I agree that my support material will be disposed of on this date.

### APPLICANT DECLARATION

I, the undersigned, have read and completed all the information required for the application as outlined in the CCP exhibition proposal guidelines.

I have completed all FOUR pages and made one copy of each, as well as including support material and a stamped, self-addressed envelope, (if I wish my support material to be returned).

**SIGNATURE X**  
**DATE:**

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