

SOUTHERN LOCAL SCHOOL DISTRICT

DAILY SUBSTITUTE TIME RECORD

School _____

Date _____

_____ served as a substitute on the above date, in the following manner:

Teacher or Employee substituted for? _____

Half or Full Day _____ Soc. Sec. # _____

Principal's or Supervisor's Signature

Substitute's Signature

WHITE COPY: Principal's or Supervisor's Office

YELLOW COPY: Treasurer's Office

PINK COPY: Substitute