

Air Academy High School

An Academy School District Twenty High School



6910 Carlton Drive ▪ USAF Academy, CO ▪ 80840-1799

Dan Olson, *Principal* ▪ (719) 234-2400

www.asd20.org/aahs

March 2017

Dear Seniors, Parents, and Guardians:

Air Academy High School has a wonderful tradition of honoring seniors in a variety of ways, from the senior breakfast and service day all the way through to the most important event, graduation. There are so many events of importance that we wanted to provide you with a detailed list.

Please remove the attached list of important senior events and post it in a prominent place in your home to make it easy to refer to on a daily basis.

Finally, I want to highlight an event that will involve seniors and their parents or guardians. As we prepare for graduation, seniors **and** a parent or guardian will need to mark their calendars for a **MANDATORY** senior **and** parent meeting. We are offering two meeting dates to choose from, **Monday, April 3rd** from 7:00 pm – 8:00 pm or **Wednesday, April 5th** from 7:00 pm - 8:00 pm in Dave Filsinger Hall. At this meeting, parents and seniors will receive information about graduation, which is scheduled for May 18th at 10:00 a.m. at Clune Arena on the USAF Academy. The information will include security measures required to attend and hold our ceremony there, as well as parking, assistance for handicapped spectators, and behavior expectations for graduates and spectators. **Seniors AND a parent or guardian must attend one of these meetings to be eligible to walk in the graduation ceremony.**

I am so proud of the Class of 2017 and all they have done here at Air Academy High School to distinguish themselves. I look forward to honoring them and celebrating their successes with you.

Sincerely,

A handwritten signature in cursive script that reads "Dan Olson".

Dan Olson
Principal, Air Academy High School



2017 Senior Activities

Mandatory Senior AND Parent Meeting - Two Meetings are scheduled for your convenience. Please choose one to attend. **A parent or guardian must attend with graduating seniors that plan on walking at Graduation.**

Monday, April 3rd at 7:00 p.m. in Dave Filsinger Hall.

Wednesday, April 5th at 7:00 p.m. in Dave Filsinger Hall.

Senior Activities Music Tryouts – **Tuesday, March 21st** at 3:00 p.m. in Room 401. Audition form is available from Ms. Olsen, Ms. Baack, or Mr. Black and is in this packet. Return forms to Ms. Olsen by Friday, March 17th.

Graduation Speech Auditions – **Tuesday, April 4th** at 3:00 p.m. in Room 513. Audition form is available from Ms. Olsen or Ms. Motter and is in this packet. Return forms to Ms. Motter by Monday, April 3rd

Senior Breakfast/Service Day – **Wednesday, April 19th**

- **Senior Breakfast -**

- **The Antler's Hotel Colorado Springs on 4 South Cascade Ave.** Free underground parking is available and parking validation stamps will be given out during the breakfast.
- 8:00 a.m. to 11:00 a.m.
- Senior Breakfast is for students **and their families**. No school age student siblings are allowed to attend.
- Cost is \$19 per person. **Tickets are required** and a table will be assigned upon purchasing of tickets.
- Appropriate dress is required for this breakfast. This would include nice pants, shirt and tie for gentlemen, dresses or nice slacks for ladies. **No jeans or ball caps.**
- Tickets will be on sale March 13th – April 13th online at PayForIt.net. Pick up purchased tickets and table assignments April 10th – 13th in front of Student Services during Lunch. **Cash only** tickets will be sold April 10th – 13th at lunch. See enclosed Capping Card for the ceremony.

- **Senior Service Day – Immediately following Senior Breakfast**

- **See Enclosed Information, Sign Up, and Permission slips**
- A permission slip must be signed by your parents to attend.
- All sign up and permission slips must be turned in to room 103.

Prom - Saturday, April 22nd 8:00 p.m. -11:30 p.m. – Location To Be Announced

- Cost is \$35 per ticket pre-sale and \$40 per ticket at the door.
- Any AAHS students bringing a non-AAHS student must complete a Guest Pass prior to buying tickets. Guest passes are available in room 103 and on the AAHS Homepage Website.
- Tickets on sale every school day during lunch April 17-21 outside Student Services.

After Prom - Directly After Prom – 12:30 to 4:00 a.m. at the Summit Interquest. Hosted by Parent Council. A fun-filled night – with **fabulous prizes** given away ALL NIGHT! (must be present to win). Activities will include bowling, laser tag, arcade games, pizza and more. Everything is included for one low admission price.

- Cost is \$10.00 admission (tickets sold same time as prom tickets) and \$15 at the door - This is open to all **juniors, seniors, and their dates – whether they attend prom or not.** Admission includes bowling, laser tag, arcade games, photo booth, refreshments and prizes!

AP Exam dates are from **Monday, May 1st through Friday, May 12th** (see attached calendar for details).

Senior Awards Ceremony – Tuesday, May 9th at 6:30 p.m., in Dave Filsinger Hall.

- A reception will precede the ceremony in the hallway outside Dave Filsinger Hall with snacks and beverages at 6:00 p.m.

Yearbook Signing – Tuesday, May 9th

- Classes will be on a special schedule on this day. Students can purchase a BBQ lunch in the courtyard. The campus is “closed” during this time. All students are expected to stay on campus until 2:45 p.m.

Seniors Checkout Day - To Be Announced

- Caps and gowns, honor cords, and stoles will be distributed at checkout.
- Caps and gowns that are not picked up on Senior Checkout Day may be picked up from 7:30 a.m. to 2:30 p.m. in the College/Career Center from Ms. Olsen or at rehearsal on Tuesday, May 16th.

GRADUATION REHEARSAL – Tuesday, May 16th at 1:00 p.m. at the USAFA Clune Arena.

Attendance is mandatory!

GRADUATION!! - Thursday, May 18th at 10:00 a.m. at the USAFA Clune Arena.

- Seniors should be lined up around the ice rink in the Field House by 9:00 a.m. **Please dress appropriately!** No tickets are needed.

Don't miss any of your senior activities! Come share in the celebration of your own high school accomplishments and those of your peers!



Capping Card

Senior's name: _____

Please Print

Seniors: We will have a capping ceremony during the Senior Breakfast, Wednesday, April 19th at 8:00 am. The capper should be a person who holds a special place in your life such as a parent, grandparent, older sibling, friend, teacher, mentor, etc.

Capper's name(s) _____

Please Print

Relationship _____

Complete and return this form to Ms. Olsen after you have purchased your tickets on PayForIt.net or paid in CASH. Please state ***why you have chosen this person to cap you.*** You **must** purchase breakfast ticket(s) to be capped. Breakfast tickets will be sold on www.PayForIt.net from March 13th through April 13th, the cost is \$19.00 **per person**. A ticket must be purchased for the graduating senior. In addition, if you are asking a teacher to cap you, you will have to purchase a ticket for them as well. Students will choose a table and pick up their purchased tickets between April 10th and 13th during lunch in front of Student Services. Because of seating constraints, the maximum is 5 tickets per senior, *sorry no younger siblings please.* **This capping card is to be turned in to Ms. Olsen when you pick up your tickets.** We will provide the caps at breakfast for the ceremony.

Limit: 40 words. Please print neatly, this will be read aloud by a teacher or school administrator at senior breakfast!

Table # _____ (for office use)

CHECKOUT PROCEDURES FOR SENIORS

STEP ONE: PRELIMINARY GREEN FORM - Pick up in Student Services from either Ms. Olsen, Mrs. Swickard or Mrs. Guiberson, starting on Monday, May 8th.

Take the **Green Preliminary Checkout Form** to **EACH** teacher as you take your finals and have them sign off verifying that all materials and books have been returned. In addition to teacher's signatures, you **MUST** get **ALL** other **REQUIRED** signatures. Turn in the **COMPLETED** green form to either Dr. Beers or Ms. Olsen. At that time, you will receive the yellow **FINAL** Checkout Form.

*****Graduation SURVEY: You MUST fill out the survey on your Naviance Account, your login is your student ID number and your IC password.**

*****FINAL TRANSCRIPT: Colleges require a final transcript that shows the date of graduation. The "college you will be attending" in the Fall, that you entered into Naviance will be the college that your FINAL transcript gets sent to. PLEASE MAKE SURE THIS IS CORRECT!**

STEP TWO: FINAL YELLOW FORM – Again, turn in the green form after it is COMPLETED to either Dr. Beers or Ms. Olsen in the College and Career Center and then you will receive yellow form. **This completed form is your check out ticket to pick up your cap and gown – PLEASE DO NOT LOSE**

*** Check the fines list near the Bookkeeper's office in C building, if you have **NO** fines, have **bookkeeping sign off**. Your cap and gown will be handed out in the Senior Courtyard on the last day of school for seniors. (In case of rain go to the cafeteria for pick up)**

*** **If fines are owed**, they must be paid to the bookkeeper's office. Then bring your **receipt back** to show the fine(s) were paid and proceed to get your cap and gown in the Senior Courtyard. (In case of rain go to the cafeteria)**



SENIOR SPEAKER TRYOUTS

Any senior interested in being a senior speaker at any of the following senior events: Senior Breakfast, Graduation, Summa Speaker at Graduation or for the Senior Exit Assembly on the last day of school for seniors. Please pick up an audition form from Ms. Olsen in the College and Career Center or Ms. Motter in room #513. Form must be returned to Ms. Motter by Monday, April 3rd Tryouts will be on **Tuesday, April 4th at 3:00 p.m.** in room 513.

THE CLASS OF 2017 SPEAKER TRYOUT FORM



SPEAKER'S NAME: _____

TITLE of SPEECH: _____

There will be a speaker chosen for Senior Breakfast, Graduation, Summa Speaker and the Senior Exit Assembly on the last day of school for senior students.

Please keep speeches less than **FIVE** minutes.

TRYOUTS WILL BE HELD ON
Tuesday, APRIL 4th AT 3:00 p.m. IN ROOM 513

Please return this form to Ms. Motter by **April 3rd**



SENIOR ACTIVITIES MUSIC AUDITIONS

Graduating seniors have several opportunities to share their musical talents at events connected with graduation. Those celebrations include Senior Breakfast, Senior Awards Night, Exit Assembly and Graduation. Seniors who would like to audition for these performances should pick up an audition form from either Ms. Olsen, Mrs. Baack, or Mr. Black. Tryout Forms, grade check form and a copy of the lyrics of all the song(s) being performed are due by **Friday, March 17th** to Ms. Olsen in the College and Career Center. The auditions will be held **Tuesday, March 21st at 3:00p.m.** in room 401. Students must arrange for their own accompaniment for the auditions. In order to have a chance of being picked, make your auditions of performance quality and appropriate for the occasion. Vocal or instrumental, dance, solos and small groups are welcome. We will also be looking for the National Anthem to be sung on 3 different occasions. Consider singing it and another selection for auditions.

SENIOR END-OF-THE-YEAR PERFORMANCE AUDITION FORM 2017

NAME(S) OF PERFORMER(S) _____

ACCOMPANIST _____

TITLE AND COMPOSER _____

- We need vocal and instrumental selections for graduation activities and also the National Anthem to be sung 3 different times. You may try out for the national anthem and one or more vocal or instrumental pieces. Performers will be chosen for Graduation, Senior Breakfast, Senior Awards and the Exit Assembly.
- TRYOUTS WILL BE HELD ON **Tuesday, March 21st at 3:00pm in room 401. Bring a copy of the lyrics to Ms. Olsen 2 days BEFORE the audition and the completed grade sheet.**
- The vocal music must have inspirational lyrics that are appropriate for the occasion and you must be performance ready at the time of auditions. Be prepared.
- The **Grade Check sheet on the reverse side** of this form needs to be completed **before** submitting it to Ms. Olsen by **Friday, March 17th.**
- If selected, your grades will be checked again prior to the event to make sure all grades are **a C or above** in all classes that are required to graduate or you will not be allowed to participate.
- **The decision of the Committee is FINAL and not subject to review.**
- **Please return this form to Ms. Olsen in the College/Career Center by the deadline of March 17th.**

AIR ACADEMY HIGH SCHOOL
Grade Check Form – Senior Events

NAME _____ DATE _____

CONTACT PHONE # _____ E-MAIL ADDRESS _____

Step 1: Take this form to each of your teachers; obtain your grade-to-date and teacher's signature

Step 2: Parent Signature: _____

Step 3: Student Signature: _____

Step 4: Return to Ms. Olsen in the College/Career Center in Student Services with your audition form

CLASS	GRADE	TEACHER SIGNATURE
BLUE 1		
SILVER 1		
BLUE 2		
SILVER 2		
BLUE 3		
SILVER 3		
BLUE 4		
SILVER 4		

Grades will be checked prior to the event and if student has a grade below a "C" – they will not be allowed to participate if chosen.

PARENT SIGNATURE: _____

STUDENT SIGNATURE: _____

CLASS OF 2017 SCHOLARSHIPS & AWARDS



Senior Awards Night is a very special occasion for seniors and their parents. It is a celebration of recognition and achievement, including scholarships and other awards given by our community, colleges and universities, civic organizations, service academies, and Air Academy High School. We would like to recognize the notable achievements of seniors at this ceremony. Also, a Senior Showcase will be displayed in the hallway by the cafeteria to show underclassman the accomplishments of their peers, so please let us know of your accomplishments! Fill out the form below and return it to Ms. Olsen in the College/Career Center by May 5th or before. Senior Awards Night will be held on Tuesday, May 9th at 6:30 in the Auditorium (A Reception will be held at 6:00 pm for seniors and their families.) The Senior Showcase will begin the first week in May. We need a recent photo of you (2x3) for the Showcase display. You may drop this form and your photo off in the College/Career Center or mail it to Ms. Olsen at AAHS, 6910 Carlton Drive, USAF Academy, CO 80840. Thank you.

Full Name _____

Name of Scholarship/Award (amounts will not be released to the public)

During Awards Night we'll be announcing ONLY your top 3 – Please list them below

List all colleges and other sources that honored you even if you are not accepting them

	Total Amount
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

I am planning to attend the following college, university, or academy:

We need a recent PHOTO (2x3) of you for our Senior Showcase display.

If you do not wish to have this information publicized or announced, please let us know.

	SUN	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT
APRIL 2017	→	SENIOR BREAKFAST	TICKET SALES	MARCH 13TH THRU	APRIL 13TH ON	PAYFORIT. NET	1 ←
	2	3 7:00pm Mandatory Senior & Parent Night	4 3:00 pm Graduation Speech Audition	5 7:00pm Mandatory Senior & Parent Nigh	6	7	8
	9	10 Lunch Time Pick up tickets for Sr. Breakfast Buy Sr. Breakfast Tickets – Cash Only	11 Lunch Time Pick up tickets for Sr. Breakfast Buy Sr. Breakfast Tickets – Cash Only	12 Lunch Time Pick up tickets for Sr. Breakfast Buy Sr. Breakfast Tickets – Cash Only	13 Lunch Time Pick up tickets for Sr. Breakfast Last Day to buy Senior Breakfast Tickets – Cash Only	14	15
	16	17	18	19 8:00am Senior Breakfast 11:00am Senior Service Day	20	21	22 8:00pm Prom and After Prom ←
	→	PROM TICKETS	ON SALE	OUTSIDE	STUDENT	SERVICES	←
23	24	25	26	27	28	29	
MAY 2017	30	1 8:00-12:00pm • Chemistry • Environmental Science 12:00-4:00pm • Psychology	2 8:00-12:00pm • Computer Science A • Spanish Language & Culture 12:00-4:00pm • Art History • Physics 1: Algebra-Based	3 8:00-12:00pm • English Lit & Comp 12:00-4:00pm • Physics 2: Algebra-Based	4 8:00-12:00pm • US Government & Politics	5 8:00-12:00pm • US History 12:00-4:00pm • Computer Science Principles	6
	7	8 8:00-12:00pm • Biology 12:00-2:00pm • Physics C Mechanics 2:00-4:00pm • Physics C: Electricity & Magnetism	9 8:00-12:00pm • Calculus AB • Calculus BC • 12:00-4:00pm • Spanish Lit & Culture 6:00pm Senior Awards Reception 6:30pm Senior Awards	10 8:00-12:00pm • English Language & Composition 12:00-4:00pm • Macroeconomics	11 12:00-4:00pm • Statistics	12 8:00-12:00pm • Human Geography • Microeconomics	13
	14	15	16 1:00pm Graduation Rehearsal	17	18 10:00am Graduation	19	20
	21	22	23	24	25	26	27
	28	29 Memorial Day	30	31			

Senior Service Day Information and Sign Up Slip

Who: The Senior Class of Air Academy High School

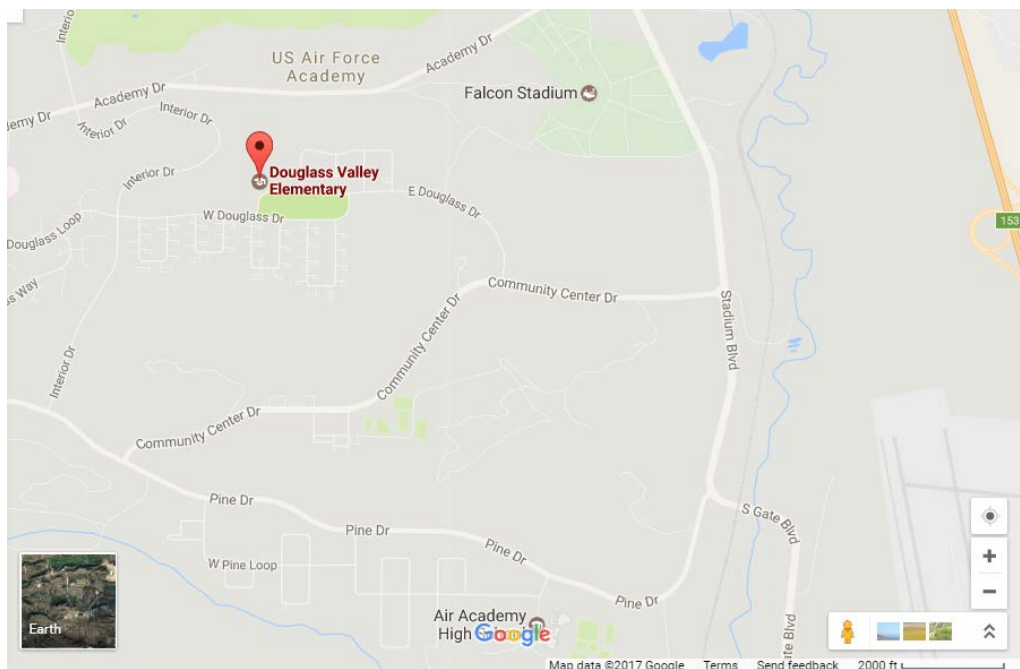
What: Reading buddies and grounds cleanup.

When: Wednesday, April 19th after Senior Breakfast (12:30pm – 2:30pm)

Where: Douglass Valley Elementary School: 4610 E Douglass Dr, U.S. Air Force Academy, CO 80840

What to Wear: Comfortable Clothes and Shoes (bring them to change into after Senior Breakfast, be sure to bring layers as we never know what the weather will do in April)

What to Bring: Sunglasses, Sunscreen, Hat, and some of your favorite children's books.



Air Academy High School

An Academy School District Twenty High School
6910 Carlton Drive ▪ USAF Academy, CO ▪ 80840-1799
Dan Olson, *Principal* ▪ (719) 234-2400
www.asd20.org/aahs



FIELD TRIP PERMISSION FORM

Date of Activity: **April 19, 2017**

Destination: **Douglas Valley Elementary School**

Purpose: **Senior Service Day**

Cost: **None**

Time of Activity: **12:30-2:30**

RETURN THE BOTTOM PORTION OF THIS FORM TO THE SPONSOR

~~~~~

Name of Student: \_\_\_\_\_

Activity: **Senior Service Project**

- I give permission for my son/daughter to attend this activity.
- \_\_\_\_\_ I will provide my own transportation for my son/daughter and meet the group at the event.
- If my son/daughter is carpooling with the group, I give him/her permission to ride with a student driver.
- My son/daughter may attend the activity, but may NOT ride with a student driver. If no adult drivers are available, my son/daughter may NOT attend.
- My son/daughter may drive him/herself to the event and leave at his/her discretion.
- My son/daughter may drive him/herself to the event and may provide a ride for others.
- I do NOT give permission for my child to attend this event.

By signing this permission form, I acknowledge that **all drivers of private vehicles must show proof of adequate insurance and a valid driver's license, copies of which MUST be attached to this permission form if my son/daughter provides his/her own transportation.** I am fully informed that District 20's liability insurance will not extend to cover private drivers in case of an accident (Board of Education Policy 6065). All District policies and procedures apply to the trip regardless of where the activity takes place. Violation of the policies/procedures or failure to follow sponsor's directives, safety rules, etc. could result in the student being sent home and/or disciplined.

\_\_\_\_\_  
Parent Name (Printed and Signed)

\_\_\_\_\_  
Date

## **HIGH SCHOOL CODE OF CONDUCT** **ACTIVITIES/FIELD TRIPS, AND SPECIAL EVENTS**

Participating in activities, field trips and/or special events sponsored by any District 20 High School are privileges that should be taken seriously. Below is a Code of Conduct that must be adhered to at all times. Please read carefully and sign below.

- No alcohol, drugs, or tobacco allowed at any time.
- This activity, field trip, or special event is an extension of the classroom and students will be held accountable under the same rules and behavior expectations set forth in the student handbook.
- Students are required to obey any additional reviewed rules and behavior expectations.
- Students are required to attend all meetings, check-ins, and awards programs as announced.
- Students will conduct themselves in an appropriate manner at all times.
- Property damage of any kind will be charged to the individuals who are responsible.
- Non-participants in this activity are not allowed as visitors during the period of the conference or activity, unless approved in advance by the Activity sponsor.
- Students should not leave the premises of the activity, field trip or special event.
- Students should never be alone and should use the buddy system while on this activity.

Potential consequences of violations of the above Code of Conduct are:

- Parents will be contacted and students may be sent home, at their own expense
- Payment of damages to property
- Dismissal from the Activities Program sponsoring the Activity/Field Trip/Special Event
- Suspension and/or expulsion
- Other consequences as the organizing sponsor/Principal and School District deems appropriate.

I have read the above conduct code and understand that these behavior expectations are put in place for each individual's safety as well as the integrity of the activities program at this school. I further understand and have read there are serious consequences for violations of any of the conduct policies.

Parent/Guardian Signature \_\_\_\_\_ Student Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Printed Name \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**Private Vehicle Driver Requirements for Extracurricular  
School-Sponsored Activities**

**Policy EEA E 2**

School personnel and other adult drivers may transport District 20 students in Privately Owned Vehicles (POVs) to school sponsored activities according to the rules listed below.

1. The driver must have a valid Colorado operators' license.
2. The driver must be 21 years of age or older.
3. The driver must be insured and maintain liability insurance at a minimum of \$100,000/\$300,000. The driver will provide a copy of his/her current Motor Vehicle Report (MVR), license and insurance card.
4. The vehicle must be equipped with all required safety equipment including seat belts, and all riders will use them. All safety equipment must be fully functional.
5. All trips must be made with the written approval of the school administration. Appropriate permission slips will be provided to all families participating in the event, and will state destination, use of private drivers, timeframes, and all other applicable information.
6. Students participating in school-sponsored trips or activities will use District-owned vehicles whenever possible. However, POVs may be used for student transport when approved by the Superintendent or his designee, and when such use is the most practical or only possible mode of transport that meets the requirement. District personnel will not organize students driving other students.
7. Trucks may be used only to transport equipment. It is against the Colorado Motor Vehicle Code for students to ride in open truck beds.
8. In case of an accident, the driver is the primary insured and is liable for the limits of his/her policy.
9. District 20 prohibits the use of 15-passenger vans for the transportation of students or staff.

**Adopted/Approved:** September 10, 2004

**Reviewed:** October 7, 2004

October 17, 2006