

# Collected Process: International Collection Cash Letter



## PROCESS AS COLLECTED –

**Items may take 8 to 12 weeks to collect funds | Additional bank fees may apply**

\*Date: \_\_\_\_\_

\*Corporate Account Number: \_\_\_\_\_

\*Credit Union Name: \_\_\_\_\_

\*Phone Number: \_\_\_\_\_

\*Submitted by: \_\_\_\_\_

\*Fax Number or Email Address for confirmation letter: \_\_\_\_\_

\*Address of Credit Union: *(For returns or correspondence associated with this item)*

### Submit Form and Original to:

Catalyst Corporate FCU  
Attn: Foreign Collection  
6801 Parkwood Boulevard  
Plano TX 75024

*\*Required*

Do **NOT** include GLBA data on this form.

Reference number assigned by credit union <i>(10 digits or less)</i>	Face Amount of Draft	Catalyst use only		
		Type	CC Ref#	Reason

## Collected Credit Cash Letter Items:

- For drafts that may otherwise qualify as regular “Provisional Credit Cash Letter” items, but which you suspect the funds may be uncollectable and pose a larger than acceptable return risk.
- Drafts made **payable in U.S. Dollars** and drawn on a financial institution in a **foreign country**. **Example:** United Kingdom Bank/U.S. Dollars. Canadian items may be sent as [“Provisional Credit Cash Letter”](#).

**Please note:** The converted U.S. dollar amount must have a **minimum value of \$200** to be submitted for “Collected Credit.” Collected Credit Cash Letter items may take a **minimum of 8 weeks** to collect; however, once collected, funds are guaranteed. All items returned or paid are subject to related bank fees.

**Before submitting a foreign item for processing please verify all items have a Remitter (Issuer, Maker) on the check. This is something now required for the item to be processed.**