

Domestic Collection Oil and Gas Lease Cash Letter



Processing time will depend on the detail instruction for each draft.

*Date: _____ *Corporate Account Number: _____

*Credit Union Name: _____

*Phone Number: _____ *Submitted by: _____

*Fax Number or Email Address for confirmation letter: _____

*Address of Credit Union: *(For returns or correspondence associated with this item)*

**Required*

Submit Form and Original to:

Catalyst Corporate FCU
Attn: Foreign Collection
6801 Parkwood Boulevard
Plano TX 75024

Do **NOT** include GLBA data on this form.

Reference number assigned by credit union <i>(10 digits or less)</i>	Amount of Draft	Catalyst use only		
		Days	CC Ref#	Reason

Domestic Cash Letter Items:

- All payees must endorse the draft
- Some banks **require** the draft to have a Prior Endorsement Guaranteed (PEG) stamp endorsement. If your credit union does not have a stamp, the information can be hand written but must include the following information:
 - PEG by (Credit Union Name)
 - Authorized name printed
 - Authorized name signature and title

Please note: Processing time will vary depending on the details listed on each draft.