

Story County Medical Center
Board of Trustees Meeting
August 27, 2013

PRESENT: Liz Hertz, Dave Anderson, Gaylan Scofield, Glenda Bradshaw, James Wright Jr., Sue Crum

ABSENT: Patrick Sheets

OTHERS: Thomas Mulrooney, Interim CEO; Timothy Ahlers, CEO; Beth Rehbein, Interim CNO; Tiffany Wingert, Communications & Development Director; Jane Ramthun, CFO; Tracy Warner, UnityPoint Health – DM Representative; Arthur Check, D.O.; Cecelia Christianson, HIM Director; Christy Niehaus, Human Resources Director; Cindy White, Radiology Director; Toni Nie, EMR Coordinator, Paige Moore, UnityPoint Health-DM

I. Call to order:

The meeting was called to order at 7:36 a.m. by David Anderson, Chairman.

The board welcomed Ahlers and thanked Mulrooney. Anderson commented that Mulrooney inspired a lot of people and this meant a lot to the board.

II. Approve Agenda:

Hertz made a motion to approve the August 27, 2013 Board of Trustees agenda. Bradshaw seconded the motion, which carried unanimously.

III. Approve minutes for the July 23, 2013 Board of Trustees Meeting:

Hertz made a motion to approve the July 23, 2013 Board of Trustees minutes. Scofield seconded the motion, which carried unanimously.

IV. Approve Consent Agenda:

Wright Jr. made a motion to accept the August 27, 2013 consent agenda. Hertz seconded the motion, which carried unanimously.

V. Public Forum:

There were no public comments.

VI. Additional Reports:

A. Items moved from Consent Agenda:

There were no items moved.

B. Administration/Senior Care Update:

1. Ahlers stated that on his first day here he was interviewed by Tony Leys from the Des Moines Register regarding potential changes to CAH's. Ahlers will email the talking points he used for the interview to the board members so they can use them if asked questions about the potential changes.
2. Ahlers has had a tour of north campus and met with the staff. Over the next month Ahlers plans on listening to staff and observing practices before he makes any changes, if any. He would like to get a strategic plan started and involve the senior team and possibly some community members.

3. Ahlers thanked Mulrooney for everything he has done for him. Mulrooney has been working with Ahlers over the past month to help him be ready for his first week here at Story Medical.
4. North campus sprinkler system has been completed. The State Fire Marshall inspected and approved the work. The Maintenance Department worked very hard during this time to make sure everything was completed.
5. The elevator project will begin September 23rd. A committee has been created to make this project go as smooth and safely as possible. The most important thing is the safety of our residents and staff.
6. Mary Greeley Medical Center is going through the CON to transfer their skilled beds to acute beds. They have asked us for a letter and Mulrooney stated we sent them one. Both Mulrooney and Ahlers have been contacted by Brian Dieter, CEO, MGMC. Rehbein has been working with MGMC staff during the transition and reminding them that Story Medical has skilled beds for their patients. Crum asked how many beds MGMC is transferring from skilled to acute? Ahlers stated it would be around 10 beds.
7. Mulrooney thanked the board for their support. He also thanked the staff at Story Medical for staying focused on our patients during the transition. He added he feels Ahlers will do a great job for Story Medical. Mulrooney also thanked the senior team - Dr. Check, Rehbein, Niehaus, Wingert and Ramthun – and is going to miss this team.

C. Approve Quality Committee Report/Dashboard:

1. Rehbein stated we had a Minimum Data Review (MDS) which is done annually. We had 1.3% error rate out of 200 factors which is very good. We had two incidences where we under-coded two minor issues.
2. Next week there will be a “Conditions of Participations” training for our directors by Nancy Ruziska.
3. Rehbein reviewed the Dashboard. Under Hart Failure we had one patient that we missed one indicator on. Dr. Check will follow up with the EmCare providers and medical staff.
4. Rehbein noted that the hourly rounding did not start on August 1st as planned but will start on Sept 15th. The reason for the delay is we were using another facilities guidelines on hourly rounding and they had some issues so we wanted to wait until the bugs have been worked out. Our committee working on this will be meeting on September 15th.
5. The paramedics are working diligently on the different options for a new ambulance. Rehbein stated we will get a good trade in on our ambulance. The goal is to have all the quotes and the proposal done and brought to the board at next month’s meeting.
6. Hertz stated that at “Burke Week” all the City officials attended and the mayor asked Hertz if Story Medical was going to continue their ambulance service. Hertz suggested that we have something like what Burke did and invite the City officials and give them an overview of our hospital.
7. Wright Jr. asked if it is Press Ganey we are using for the HCAHPS and Rehbein stated yes. Rehbein added that we might start reporting some of the HCAHPS quarterly because we are so small of a facility the numbers are so distorted. Hertz reminded that we had this discussion before and the board agreed to have the report quarterly. Rehbein will work on this and bring to the board next month. Hertz commented that she liked to see the verbatim each month.

D. Approve Finance Committee report and warrants:

1. Net income for the month of July was \$137,745 which is \$73,555 better than budgeted.
2. A/R is over budget at 67.56, budget is 55.00.
3. Days cash on hand is at 80.07 which is under budget by almost 10 days.

4. DSR is at 3.57 which is over the budget of 2.50.
 5. Wright Jr. made a motion to approve all committee reports and warrants. Hertz seconded the motion, which carried unanimously.
- E. Provider report – Art Check, D.O.:
1. There has been a change in leadership at UnityPoint Health – Des Moines regarding the medical home model. The provider heading this up lives in Norward and Dr. Check is working on setting up an appointment to meet with them. Opperman has been working on preliminary plans on what we can do now at SMC-N to start moving us toward the medical home model.
 2. Dr. Check noted that there is a CAH regulation that does not let certified medical assistants (CMA's) administer vaccinations, shots, etc., to patients. Mulrooney clarified stating our outlying clinics are considered departments of the hospital which is why CMA's cannot provide these duties. Anderson asked if this was true for SMC-Z. Mulrooney stated no because it is a rural health clinic. Wright Jr. asked Dr. Check who brought this to his attention. He stated it was Rehbein and Mulrooney. Dr. Check added we currently do not have any CMA's in any of the clinics besides SMC-Z. He added that in the medical home model UnityPoint Health uses 2 CMA's per provider.
 3. Starting September 15th we will begin cutting back on the number of hours EmCare will be covering our emergency department (ED). Our PA who is covering the weekends will not begin her full schedule until October/November. By hiring two PA's to cover the ED as well as Michelle Jans, PA the other providers will be able to see more clinic patients.
 4. Anderson asked if SMC-Nevada has been busy. Dr. Check stated that both Dr. Palar and Shane Higgins, PA had time off early part of August so number will be down in the clinic. Dr. Check added the majority of patients seen lately have been for colds and back to school needs.
 5. Hertz asked if there are any obstacles. Dr. Check answered the only issues have been physical space and the man power for moving to a medical home set up.
- F. Approval of Manuals/Policies:
1. Packer informed the board that there were no changes to the Transfer Policy and Procedure and Quality Improvement Plan. The only changes to the Transfer Agreement were changing the reference to Mercy to UnityPoint Health-Des Moines. Wright Jr. asked if it said in the transfer policy and agreement if we had to transfer patients to UnityPoint Health. Mulrooney stated no – we would continue to transfer patients to the hospital best for the patient and patient's preference. Hertz asked if we have to utilize UnityPoint Health's helicopter versus Mercy's. Mulrooney commented either helicopter will come to our facility and will even take the patient to the opposite hospital if they have to – it depends on whatever is best for the patient.
 2. Hertz made a motion to approve the Transfer Agreement, Transfer Policy and Procedure and the Quality Improvement Plan. Wright Jr. seconded the motion which carried unanimously.
- G. Approval of Initial Appointment Credential Files:
1. Packer stated that Bradshaw, Wright Jr., Hertz and Scofield reviewed credential files.
 2. Wright Jr. made a motion to approve the initial appointment credential files for:
 - April Hubbard, Aud, CCC-A – Iowa ENT Center – Audiology
 - Richard Stemm II, M.D. – Iowa Radiology, PC – Tele-Radiology
 - Melanie Plain, P.A. – Story Medical – Emergency Medicine
 - Kelci Brannen, SLP – 21st Century Rehab – Speech Therapy
 - Joseph Mitros, M.D. – Pathology Associates of Central Iowa (Mercy) – Pathology
 - Colin Brown, C.R.N.A. – Nationwide Anesthesia Services – Anesthesia
 - Joseph Eaton, D.O. – Pathology Associates of Central Iowa (Mercy) – Pathology

Scofield seconded the motion which carried unanimously.

H. Follow up on items from previous meeting(s):

1. Packer stated that the brochure for the IHA Annual Conference is in the blue binders and if anyone is interested in attending to please let her know and she will get them signed up.
2. Warner informed the board that UnityPoint Health-Des Moines is having a Trustee Dinner on Wednesday, October 9th.

I. Other Business:

1. Anderson asked Packer what committees Hugdahl served on and she stated he served on the CQI Committee. Anderson asked if there was a certain committee Crum would like to serve on. She does not have a preference. Anderson suggested she attend each committee and decide which one she would like to serve on after that. Crum stated she will attend as many as she can. Warner reminded that if there are more than three board members attending a meeting that this will make it an open meeting which means an agenda posted and minutes must be taken.
2. Wright Jr. stated that he attended the Medical Staff meeting last Friday. He found it very interesting.
3. Wright Jr. had a few challenges for the other board members: 1) visit the outlying clinics at least once a year; 2) have a walk through at the north campus; 3) have lunch at both campuses; 4) work on better communication with the public. Anderson commented that visiting the outlying clinics is a good idea but the board members should coordinate this through Ahlers. Ahlers stated that visiting the outlying clinics are on his list to do this week for the first time and that he would be happy to set up something with the board at a later date. Hertz stated that she would like to have tours of both the north and south campus. Wright Jr. commented that SMC-Maxwell needs more space and better visibility.
4. Mulrooney stated that we have been working on a board orientation schedule for Crum and will continue to work on a schedule with Crum.
5. There was a question on the activities of Dr. Warne and the mammography unit. Mulrooney stated that Dr. Warne has done one surgery and one scope that last time he was here. The Mobile mammography unit is going pretty slow and we will be looking at whether to continue this service or not. Bradshaw stated that she had a mammography done by this group and did not receive a report regarding the procedure. Bradshaw called Cindy White, Radiology Director to let her know and White contacted the mobile unit group and Bradshaw then received a report.
6. Hertz heard that DMACC is interested in renting space from us at the north campus. Rehbein stated that we have an agreement with DMACC, they remodeled the space where the old wellness department was in the basement and we let them use this space for their C.N.A. classes. Rehbein added that this will generate new hires for us.

VII. Meeting Evaluations:

Anderson reminded the board members to fill out and turn in the meeting evaluations found in the blue binders.

VIII. Adjourn for Closed Session:

Anderson made a motion to go into closed session at Ahlers request "to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual

requests a closed session” Iowa Code 21.5(1)(i) and requested that Warner attend which was seconded by Scofield. Roll call vote: Gaylan Scofield, aye; Glenda Bradshaw, aye; James Wright Jr., aye; Liz Hertz, aye; Dave Anderson, aye. Went into Closed Session at 8:45 a.m.

IX. Reconvene for Open Session:

9:04 a.m. Scofield made a motion to return to open session which was seconded by Hertz. Roll call vote: Gaylan Scofield, aye; Glenda Bradshaw, aye; James Wright Jr., aye; Liz Hertz, aye; Dave Anderson, aye. No action was taken.

X. Adjournment:

There being no further business Scofield made a motion for the meeting to be adjourned. Hertz seconded the motion, which carried unanimously. The meeting was adjourned at 9:08 a.m.

Secretary, Board of Trustees

Date

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