

Some circumstances call
for radical adaptation



FULL DAY PRACTICAL WORKSHOP

Managing Forced or Unplanned Change

What to do and how to cope when forced/
unplanned change has been imposed on your
organisation or program... and improve your
chances of seeing it coming first next time.

IDEAL AUDIENCE

Middle level and semi-senior managers in
publically funded entities, professional and
membership organisations, and non-for- profits

Not suitable for commercial entities.

See inside this flyer for

2013 DATES

Across Australia & NZ

*In-house bookings at
your organisation are also
available upon request*

www.changechampions.com.au

Managing Forced or Unplanned Change

We live in a dynamic environment of accelerating and self-perpetuating change. While many organisations are adept and flexible enough to change their future before it changes them, many others are at risk.... as recipients of imposed change. Perhaps, there was a major change in the environment, a change over which they have no input and no control. Perhaps the funding they anticipated didn't arrive or wasn't the amount expected. Often these factors result in major changes in an organisation's capacity to deliver and achieve, or has a significant impact on people and culture.

This practical workshop is for people working in organisations or on funded programs where change is about to happen or has happened to them.

You might have experienced a change in vision/leadership, legislation/regulation, strategy, infrastructure, location and/or budget/funding...just to name a few.

How do you deal with the news?

What does it mean for your organisation and people?

Is it the end or a new beginning?

What do you do?

How do you make your organization change ready in the future?

INTERACTION

Share your own experiences in confidence, and learn from others

CASE STUDIES

Draw on case studies from organizations and programs where sudden unexpected change has left organisations and individuals feeling stranded at the station waiting for the train that is never coming...and discussing how they reinvented/reoriented their organization or program.

In House Opportunities

You can book this Master Class as an in-house anywhere in Australia, New Zealand and South East Asia.

For more info please fill out the 'Expression of Interest Form' and scan/email it to us at info@changechampions.com.au

THIS WORKSHOP WILL COVER:

- Impacts of unplanned change on the organization and its greatest asset, its people
- Finding opportunity in a crisis to reassess, reorient, reinvent
- Transitioning from change recipient to change champion
- Adapting by developing a flexible change strategy drawing on the principles of change readiness assessment, Kotter's principles and other recognised leaders in the field of change management
- Strategies for resilience and survivorship
- Strategies for putting your organisation on the front foot for future change, including understanding change acceleration and need for agility

All delegates receive an emailed certificate of attendance



www.changechampions.com.au

Your Master Class Facilitator

CHAR WEEKS

If anything appeals to Char Weeks, it is working in environments where strategic change to grow and improve is the one guaranteed constant. Best suited to working on innovations programs, in greenfield sites and any other environment that offers an abundance of uncertainty, Char's true forte is leading and growing organisations.

Char is a Certified Executive Master Coach and a Member of the International Coaching Council. Her interests are in coaching individuals to achieve their true potential. She is the author of the popular book, **Handy Hints for the Novice Conference Presenter or How to Avoid Throwing Up, Passing Out or Having a Nervous Breakdown in Front of a Live Audience.** (Order it online at www.changechampions.com.au)

Her speciality areas include leadership, change management especially culture change, strategic marketing, career development (all ages), small business development, networking, public speaking and presentation skills, and a host of others.

Char Weeks has qualifications in Change Management from the Australian Graduate School of Management and has also studied at the Australian Institute of Company Directors. Her passion in the field of Change has led her to facilitate numerous Change Management workshops for both public and private organisations. Having learned how to successfully reorient in the face of sudden and expected change, Char considers it her privilege to lead others through these challenges.

In House opportunities are available – ranging from an 8 hour day to short 2 hour boardroom sessions. Private coaching is also available. For more information don't hesitate to email: info@changechampions.com.au

REGISTRATION



CHANGE CHAMPIONS
& ASSOCIATES

WORKSHOP:

MANAGING FORCED OR UNPLANNED CHANGE

Delegate #1 Prof/Dr/Mr/Mrs/Ms/Miss:

Surname: _____

Given Name: _____

Company/Organisation: _____

Position: _____

Address: _____

State: Postcode: _____

Country: _____

Telephone: _____

Facsimile: _____

Email: _____

Preferred Name for Badge: _____

Special Diet: _____

Disability Assistance: _____

DATES

PLEASE SELECT YOUR LOCATION - Workshop Time: 09.15-16.15

(Please note, all early bird prices finish 7 days prior to the workshop date)

_____ 17 MAY 2013 - Brisbane, QLD (Institute of Chartered Accountants Meeting Rooms,
Level 32, Central Plaza One, 345 Queen Street, Brisbane)

_____ 24 MAY 2013 - Perth, WA (The Executive Centre, Level 25, 108 St Georges Terrace, Perth)

_____ 02 AUG 2013 - Melbourne, VIC (The Business Centre, 365 Little Collins St, Melbourne)

_____ 20 SEPT 2013 - Christchurch, NEW ZEALAND (Central location)

Early Bird- Register & pay BEFORE early bird date (see above) _____ \$375.00 \$ _____

Standard- Register & pay AFTER early bird date (see above) _____ \$475.00 \$ _____

TOTAL AMOUNT PAYABLE (AUD) \$ _____

PLEASE EMAIL REGISTRATION FORMS TO
info@changechampions.com.au

FOR REGISTER ONLINE VIA OUR WEBSITE:
www.changechampions.com.au

Payment Methods

Charmaine Weeks ABN 49 833 110 992

1. PREFERRED Register Online at <http://www.changechampions.com.au>

Simply visit <http://www.changechampions.com.au> and scroll down the home page to the seminar of your choice and click on REGISTER. It's easy.

When you register on line, you can select your preferred payment option of:

- A) Generate an invoice that will be instantly emailed to the nominated responsible person
- B) Pay by EFT or cheque
- C) Pay online with a credit card

2. Pay on your Credit Card & fax your registration form

Cardholders Name (PLEASE PRINT) _____

MasterCard Visa ONLY

Card No.

Expiry Date: __ / __

Amount to be charged: \$ _____

Cardholder's Signature: _____ Date: __ / __ / __

3. Pay by cheque/money order

Please make cheques/money orders for your **registration fees only** payable to Charmaine Weeks

4. EFTPOS

Account name: Charmaine Weeks

Bank: Westpac

BSB: 732 505

Account No: 567401

Ref No: Forced Change (Your surname)

5. Request an invoice

Name and position title of person responsible for the payment of the invoice: _____

Email address: _____ Ph: _____

All invoices must be paid prior to the seminar.

MAIL: Charmaine Weeks
P.O. Box 302
Kew, Victoria 3101

E: info@changechampions.com.au

Your registration will be confirmed by email.

*CONDITIONS APPLY

You must pay on a credit card at the time you register if claiming a discount for online registration and payment.

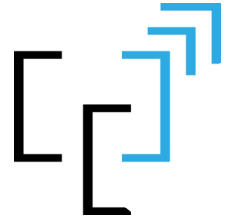
Delegate Cancellation Policy

A 50% refund will be offered for cancellations received up to 28 days prior to the seminar. No refunds will be given between 0-27 days prior to the seminar but replacement delegate names are accepted. No refunds will be given for dinner cancellations 0-3 days prior to the seminar. If you have an unpaid invoice as at the first day of an event and for any reason do not attend, we will pursue payment as we will have already incurred costs on your behalf. Sorry, there are no refunds on drinks/canapé bookings, so please don't ask. Applications for cancellations and substitutions of delegates are **only accepted in writing** by email to info@changechampions.com.au. The cancellation policy also appears at <http://www.changechampions.com.au> on the home page under terms and conditions.

I have read and understand the conditions and delegate cancellation policy. (Sign below)

_____ signed _____ / ____ / _____ date

IN HOUSE: EXPRESSION OF INTEREST FORM



WORKSHOP: MANAGING FORCED OR UNPLANNED CHANGE

Name of Contact Prof/Dr/Mr/Mrs/Ms/Miss:

Surname: _____

Given Name: _____

Company/Organisation: _____

Position: _____

Address: _____

State: _____ Postcode: _____

Country: _____

Telephone: _____

Facsimile: _____

Email: _____

The Master Class will be for the following organisation:

At what address/facility would the in-house Master Class be held?

Approximate number of delegates? _____

Preferred dates (to be negotiated) _____

1/2 day or Full day? (state preferred times) _____

PLEASE EMAIL THIS FORM ONLY TO:

info@changechampions.com.au

Change Champions & Associates will then get in touch to discuss the possibilities