

## **BOARD OF EDUCATION**

**School District No. 155**

**Calumet City, Illinois**

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**April 17, 2014**

### **REGULAR MEETING OF THE BOARD OF EDUCATION**

The Regular meeting of the Board of Education, Calumet City School District No. 155 was called to order by President Long at **6:00 p.m.** On the Roll the following members were physically present and answered present: Crull, Eveland, Kic, Oswald, Valle, and Long. Absent: Brantley

Also present were: Dr. Troy A. Paraday, Nancy Christensen, Paul Czapkowicz, Cheryl Jones, Kathy Wetzig, Kaitlyn Hall, Jenifer Fazy, Mary Ann Oswald, Michelle Hessler, Mary Valle, Bill Manuszak and Jim Crull.

President Long led the Pledge of Allegiance.

#### **MINUTES**

Moved by Member Crull, seconded by Member Kic, that the Board approve the minutes of the Regular Board meeting and Executive Session of March 20, 2014, with any necessary corrections, additions, and/or deletions, and authorize the Board President and Secretary to sign the appropriate documents. Unanimous voice vote. Motion carried.

#### **WRITTEN COMMUNICATIONS**

**Grace Zehme, Retirement letter**

**Lisa Webster, Retirement letter**

Moved by Member Crull, seconded by Member Kic, that the communications be placed on file, and taken up during regular order of business. Unanimous voice vote. Motion carried.

**REPORTS**

**FINANCE**

Moved by Member Oswald, seconded by Member Valle, that the Board approve the gross payroll figure for the month of March 2014 in the total amount of \$573,838.10. Oswald, aye; Valle, aye; Kic, aye; Crull, aye; Eveland, aye; and Long, aye. Motion carried 6-0.

Moved by Member Oswald, seconded by Member Eveland, that the Board approve the following pre-lists of invoices and authorize the Board President and Secretary to sign the appropriate documents:

**Pre-list dated 3/24/2014 (Voucher #1184) in the amount of \$12,873.59**

**Pre-list dated 4/10/2014 (Voucher#1206) in the amount of \$5,858.32**

**Pre-list dated 4/17/2014 (Voucher #1205) in the amount of \$520,386.34**

Oswald, aye; Eveland, aye; Crull, aye; Kic, aye; Valle, aye; and Long, aye. Motion carried 6-0.

Moved by Member Eveland, seconded by Member Oswald, that the Board adopt the Prevailing Wage Resolution. Eveland, aye; Oswald, aye; Crull, aye; Kic, aye; Valle, aye; and Long, aye. Motion carried 6-0.

Moved by Member Oswald, seconded by Member Kic, that the Board adopt the Tentative Budget Resolution for FY15. Oswald, aye; Kic, aye; Crull, aye; Eveland, nay; Valle, aye; and Long, aye. Motion carried 5-1.

Moved by Member Eveland, seconded by Member Kic, that the Board approve the ECHO leasing, building space, Contract for FY15. Eveland, aye; Kic, aye; Crull, aye; Oswald, aye; Valle, aye; and Long, aye. Motion carried 6-0.

**BUILDINGS AND GROUNDS**

Member Valle informed the Board that 80% of the lightening was done at Wilson which was covered by the Energy Grant. The Board asked if all rooms were air conditioned, and were informed this was accurate. A question was raised concerning fixing of the fence due to damage during the snow removal; and the Board was advised it would be done by the snow removal company when the weather breaks.

**TEACHERS AND EDUCATION**

Moved by Member Valle, seconded by Member Kic, that the Board accept the retirement letter from:

**Grace Zehme, School Nurse, Wilson, effective May 1, 2014  
Lisa Webster, 6<sup>th</sup> grade Language Arts teacher, Wentworth Jr. High, effective at  
the end of the 2015-1016 school year.**

Unanimous voice vote. Motion carried.

Dr. Paraday indicated the Board had a small token of appreciation to award to Grace Zehme but she was unable to attend tonight's meeting.

Moved by Member Eveland, seconded by Member Kic, that the Board re-assign the following personnel for the 2014-2015 school year as listed below:

**Kathleen Wetzig, to the Alternative Classroom, Wentworth Jr. High, due to  
elimination of the Consumer Family Services Program.  
James Sloane, to 6<sup>th</sup> grade Language Arts position, Wentworth Jr. High, due to  
internal move.  
Erika Shavers-Dennis, to 2<sup>nd</sup> grade, Wilson, replacing Colleen Groark**

Unanimous voice vote. Motion carried.

Let the record show, Member Brantley arrived at 6:09 p.m.

Moved by Member Eveland, seconded by Member Valle, that the Board approve the FMLA requests from:

**Toya Cook, 3<sup>rd</sup>-4<sup>th</sup> Cross Cat Aide, Wentworth Intermediate effective March 24,  
2014  
Paulette Hudak, Payroll, District Office, effective April 7, 2014**

Unanimous voice vote. Motion carried.

**ENROLLMENT**

Dr. Paraday indicated enrollment was holding steady and was still 40-50 student down from last year.

**SPECIAL POLICY**

Moved by Member Eveland, seconded by Member Brantley, that the Board approve the first reading of the policies as listed:

<b>Policy 2:30</b>	<b>School Board, School District Elections</b>
<b>Policy 2:100</b>	<b>School Board, Board Member Conflict of Interest</b>
<b>Policy 2:110</b>	<b>School Board, Qualifications, Term, and Duties of Board Officers</b>
<b>Policy 3:60-E</b>	<b>General School Administration, Exhibit-Reporting Requirements for Building Principals Concerning School Safety and Security</b>
<b>Policy 4:30</b>	<b>Operational Services, Revenue and Investments</b>
<b>Policy 5:10</b>	<b>General Personnel, Equal Employment Opportunity and Minority Recruitment</b>
<b>Policy 5:30</b>	<b>General Personnel, Hiring Process and Criteria</b>
<b>Policy 5:30-AP2</b>	<b>General Personnel, Administrative Procedure-Investigations</b>
<b>Policy 5:125</b>	<b>General Personnel, Personal Technology and Social Media; Usage and Conduct</b>
<b>Policy 5:180</b>	<b>General Personnel, Temporary Illness or Temporary Incapacity</b>
<b>Policy 5:190</b>	<b>Professional Personnel, Teacher Qualifications</b>
<b>Policy 5:190-E3</b>	<b>Professional Personnel, Exhibit-Letter to Teacher Who is Not Highly Qualified</b>
<b>Policy 5:240</b>	<b>Professional Personnel, Personnel, Suspension</b>
<b>Policy 5:35</b>	<b>General Personnel, Compliance with the Fair Labor Standards Act</b>
<b>Policy 5:35-AP1</b>	<b>General Personnel, Administrative Procedure-Fair Labor Standards Act Exemptions</b>
<b>Policy 5:35-AP2</b>	<b>General Personnel, Administrative Procedure-Employee Records Required by the Fair Labor Standards Act</b>
<b>Policy 5:35-AP3</b>	<b>General Personnel, Administrative Procedure-Compensable Work Time for Non-Exempt Employees Under the FLSA</b>
<b>Policy 5:35-AP4</b>	<b>General Personnel, Administrative Procedure-Fair Labor Standards Act 12-Step Compliance Checklist</b>
<b>Policy 6:65</b>	<b>Instruction, Student Social and Emotional Development</b>
<b>Policy 6:160</b>	<b>Instruction, English Language Learners</b>
<b>Policy 7:70</b>	<b>Students, Attendance and Truancy</b>
<b>Policy 7:140</b>	<b>Students, Search and Seizure</b>
<b>Policy 7:140-E</b>	<b>Students, Exhibit-Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act</b>
<b>Policy 7:181</b>	<b>Students, Preventing Bullying, Intimidation, and Harassment</b>
<b>Policy 7:185</b>	<b>Students, Teen Dating Violence Prohibited</b>
<b>Policy 7:190</b>	<b>Students, Student Discipline</b>
<b>Policy 8:95</b>	<b>Community Relations, Parental Involvement</b>

Unanimous voice vote. Motion carried.

Moved by Member Eveland, seconded by Member Kic, that the Board approve the first reading of the proposed 2014-2015 Parent/Student Handbook changes. Unanimous voice vote. Motion carried.

### **SCOPE**

Dr. Paraday indicated the Legislators were on Holiday recess until April 29<sup>th</sup>. Bills being watched were concerning revising the way State Aid funding would be distributed and the changes in BIPS budget pro-ration which would mean a 1.8 million dollar loss to the District.

### **TEACHER AND PARAPROFESSIONAL UNIONS**

Nothing to report from either the Teacher's Union or Paraprofessional Union.

### **UNFINISHED BUSINESS**

Dr. Paraday thanked the Board Members for getting their Economic Interest Statements filed so quickly.

### **NEW BUSINESS**

Moved by Member Eveland, seconded by Member Brantley, that the Board approve the final FY14 school calendar. Unanimous voice vote. Motion carried.

Moved by Member Brantley, seconded by Member Oswald, that the Board approve the FY15 school calendar. Voice vote. Motion carried 6-1.

Dr. Paraday provided an email from Union Representative, Deneen Pajeau, which indicated the Paraprofessional Union had accepted the Paraprofessional Contract. Moved by Member Oswald, seconded by Member Brantley, that the Board approve the 2014-2018, (4 year) Contract with the Calumet City School District 155 Paraprofessionals, Southwest Suburban Federation of Teachers AFT Local 943. Oswald, aye; Brantley, aye; Crull, aye; Eveland, aye; Kic, aye; Valle, aye; and Long, aye. Motion carried 7-0.

### **COURTESY EXTENDED TO THE PUBLIC**

Moved by Member Eveland, seconded by Member Crull, that the Board open the floor to the public for comments concerning the District. Unanimous voice vote. Motion carried.

Moved by Member Eveland, seconded by Member Brantley, that the Board close the floor to the public for comments concerning the District. Unanimous voice vote. Motion carried.

**DISCUSSION FOR THE GOOD OF THE DISTRICT**

Mrs. Michelle Hessler, Assistant Special Services Director, addressed the Board concerning the Pre-K's parent/child involvement program. This program provides 4-5 parent events for children and parents to engage in. This is a wonderful program and the parents are very involved. The next program event will be April 25<sup>th</sup> and the final program will be Spa Day in May. Mrs. Hessler thanked the Board for being very supportive of the Special Education Department. A question was raised and answered concerning the invitations and literature being written in both Spanish and English.

Dr. Paraday discussed:

1. The change in the first day of school. A presenter would be meeting with the entire staff the morning of Monday, August 18<sup>th</sup> along with TFN's staff in attendance as well. The cost for this presenter would be shared between seven school districts.
2. Mention was made of Mandy Graziano being chosen for the Reflex Educator Grant which was awarded to Wentworth Intermediate School.
3. TFN is going to provide summer school for the incoming 8<sup>th</sup> grade students this year. No 8<sup>th</sup> grade summer school would be planned at Wentworth Jr. High. TFN summer school program would begin on July 8<sup>th</sup>. Due to very low projected summer school attendance, the District might have to cut the number of staff members working the District's summer school this year. Letters have been sent out to the pre-determined students that should attend summer school at TFN this week.
4. Information was provided to the Board on how Wentworth Jr. High students compared to the other feeder schools as they attended High School District 215 on various educational aspects, for the previous FY11 and FY12 years.
5. South Cook Spring Dinner meeting is set for April 30, 2014. Anyone planning on attending should contact Cheryl so reservations can be made next week.

**CLOSED SESSION**

Moved by Member Crull, seconded by Member Eveland, that the Board move to adjourn to Executive Session to discuss matters of appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, student discipline, security procedures, and litigation pursuant to Section 2(c) of the Open Meetings Act. Crull, aye; Eveland, aye; Brantley, aye; Kic, aye; Oswald, aye; Valle, aye; and Long, aye. Motion carried 7-0. **Time: 6:25 p.m.**

Moved by Member Oswald, seconded by Member Valle, that the Board return to regular order of business. Unanimous voice vote. Motion carried. **Time 7:40 p.m.**

Moved by Member Kic, seconded by Member Brantley, that the Board approve the recommendations presented by the Finance Committee for the salary increases of the administrative staff and non-unionized staff. Kic, aye; Brantley, aye; Crull, aye; Eveland, abstain; Oswald, aye; Valle, aye; and Long, aye. Motion carried. 6-0-1 abstain.

Moved by Member Valle, seconded by Member Kic, that the Board adjourn. Unanimous voice vote. Motion carried.

**Adjourned: 7:41 p.m.**

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**Stanley Long, President**

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**Nick Valle, Secretary**