

STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 6/03)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 9 Pages

AGREEMENT NUMBER	AMENDMENT NUMBER
14-0185	1
REGISTRATION NUMBER	
eP 1388530	

1. This Agreement is entered into between the State Agency and Contractor named below:

STATE AGENCY'S NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

CONTRACTOR'S NAME

COUNTY OF YOLO

2. The term of this

Agreement is July 1, 2014 through June 30, 2015

3. The maximum amount of this \$41,709.00

Agreement after this amendment is: Forty-one Thousand Seven Hundred Nine Dollars and No Cents

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

Paragraph three (3) is hereby increased by \$3,096.00 for a new not-to-exceed contract total of \$41,709.00. A revised Budget Page is attached as Exhibit B-1, Attachment 1 (3 pages)




Revised Scope of Work is attached as Exhibit A-1, Attachment 1 (3 pages). An addendum to the Pest Detection contract is attached as Exhibit A-1, Attachment 2 (3 pages).

Amendment one (1) of this Agreement is necessary to include trap deployment and servicing for the Asian defoliating moth.

All other terms and conditions of the Agreement shall remain the same.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)		
COUNTY OF YOLO		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
		
PRINTED NAME AND TITLE OF PERSON SIGNING		
Matt Rexroad, Chair, Yolo County		
ADDRESS		
70 COTTENWOOD STREET, WOODLAND, CA 95695		
 APPROVED AS TO FORM PHILIP J. POGLEDY County Counsel		
STATE OF CALIFORNIA		
AGENCY NAME		
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
		
PRINTED NAME AND TITLE OF PERSON SIGNING		
JENNIFER CROW, ACQUISITIONS MANAGER		
ADDRESS		
1220 N STREET, ROOM 115, SACRAMENTO, CA 95814		
		<input checked="" type="checkbox"/> Exempt per: DGS Ltr 28.7

Yolo COUNTY DEPARTMENT OF AGRICULTURE
 FY 2014-15 Asian Citrus Psyllid Financial Plan, November 1, 2014 - January 31, 2015
 Urban (Stand-alone) Trapping

A. PERSONNEL

1. STAFF - Detection Trappers		HOURS/ DAY	TOTAL WORK DAYS	HOURS
1 Kevin Martyn	Ag/Stds Insp IV	8.00	3.00	24
			Subtotal:	24.00
2. SALARIES - Detection Trappers		HOURLY RATE w/o BENEFITS		
1 Kevin Martyn		\$27.31	24	\$655.00
			Subtotal:	\$655.00
3. BENEFITS - Detection Trappers		BENEFIT RATE (%)	SALARY	BENEFIT COST
1 Kevin Martyn	Ag/Stds Insp IV	27.0000%	\$655.00	\$177.00
			Subtotal:	\$177.00
				DETECTION STAFF SUBTOTAL:
				\$832.00
4. STAFF - Non-Detection		HOURS/ DAY	WORK DAYS	HOURS
1 Bill Lyon	Deputy Ag. Commissioner	1.00	4.00	4
5. SALARIES - Non-Detection Staff		HOURLY RATE w/o BENEFITS	HOURS	SALARY
1 Bill Lyon	Deputy Ag. Commissioner	\$38.18	4	\$153.00
			Subtotal:	\$153.00
6. BENEFITS - Non-Detection Staff		BENEFIT RATE (%)	SALARY	BENEFIT COST
1 Bill Lyon	Deputy Ag. Commissioner	37.0000%	\$153.00	\$57.00
			Subtotal:	\$57.00
				NON-DETECTION STAFF SUBTOTAL:
				\$210.00
25 % Overhead (Not to exceed 25%)		SALARIES	BENEFITS	OVERHEAD COST
		\$808.00	\$234.00	\$261.00
				TOTAL PERSONNEL COST :
				\$1,303.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.,)

Description	Cost
a. Non-priority shipping (traps to Los Alamitos)	\$100.00
TOTAL SUPPLY COST:	
\$100.00	

C. SUBCONTRACTOR

a. CASS Seasonal	67 HR X \$19/HR	Cost
		\$1,273.00
TOTAL SUBCONTRACTOR COST:		\$1,273.00

ps

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER MONTH	COST PER MILE*	COST	
1	3	250	\$0.560	\$420.00	
STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER MONTH	COST PER MILE*	COST	
0	0	0	\$0.285	\$0.00	
NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER MONTH	COST PER MILE*	COST
0	0	0	0	\$0.285	\$0.00

VEHICLE COST TOTAL: \$420.00

* Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.
 Note - Mileage per Month is the projected average mileage per month for all the vehicles in that category.

Yolo County				FY 2014-15 ACP Urban Trapping - Total Cost:	\$3,096.00
-------------	--	--	--	---	------------

COMMENTS:

ADDENDUM TO PEST DETECTION CONTRACT

SCOPE OF WORK

AGREEMENT SPECIFICATIONS FOR STATE-COUNTY ASIAN CITRUS PSYLLID DETECTION Winter, Fiscal Year 2014-15

Section 1 -- The California Department of Food and Agriculture (CDFA) shall:

1. Provide trapping materials for Asian citrus psyllid (ACP) detection: including traps, hangers and handouts.
2. Provide technical assistance and training to county agricultural commissioner personnel on the use of traps and detection procedures.
3. Ensure timely payment of invoices following confirmation of agreement compliance.
4. Provide quality assurance of program.

Section 2 -- The County Agricultural Commissioner shall:

1. Hire and train personnel.
2. Purchase supplies such as zip lock bags, Sharpie markers, paper clips.
3. Ensure that trapping procedures are followed and in compliance.
4. Ensure that all documentation of work is complete and accurate.
5. Submit/upload weekly reports into the United States Department of Agriculture (USDA) Integrated Plant Health Information System (IPHIS).
6. Provide one set of trapping records for all traps. This set, in the form of a "Trap Book," shall indicate the exact trap location using a site map and all information regarding trap placement, servicing, and removal.
7. Allow state detection personnel and/or federal USDA officers to perform quality control inspections on ACP county trap lines.
8. Allow state detection personnel and/or federal USDA officers to accompany trappers and/or supervisors in the field. This will be credited as field training for county personnel
9. Provide and maintain trapping vehicles.

10. Submit samples to the Plant Pest Diagnostics Laboratory in Sacramento via the most expeditious method. See **Submitting Specimens for Identification** in Asian Citrus Psyllid (ACP) Trapping Guidelines (December 2014).
11. Submit monthly invoices along with Report Ones no later than 30 days past the end of the month in which the invoiced activity occurred. Reimbursement will not occur unless the trapping Report One is submitted with the invoice.

Section 3 – Description of Work

1. Trapping activities will be conducted by county personnel following the guidelines and direction found in the Asian Citrus Psyllid (ACP) Trapping Guidelines (October 2014).
2. Trapping not in conjunction with any other detection activity (i.e., stand alone traps) will be fully reimbursed.
3. Delimitation trapping may be required upon detection of ACP. Delimitation trapping will be under the direction of CDFA project management.
4. Maintain a Daily Trapping Summary (DTS) (Form 60-210) for each trapper. This form must be completed daily, signed by the individual who performed the work and submitted to the trapping supervisor. The DTS must be available for immediate review by the District Entomologist and/or person conducting a quality control and kept on file, for the CDFA Audit Office for three years. This applies to both hand completed and electronic copies.
5. Provide vehicle accountability in the form of a log to include vehicle license plate number (or other identifying number), dates vehicle used on the ACP project, daily mileage, and employee name.

Section 4 -- Basis for Payment

1. Submit monthly invoices and Report Ones by postal mail or e-mail to:

CDFA – PD/EP, Joanne Shimada
1220 N Street, Room 315
Sacramento, CA 95814

OR: joanne.shimada@cdfa.ca.gov
2. If the invoice carries a signature block, the block must be signed. Invoices with blank signature blocks cannot be processed.

3. Payment is contingent upon receiving monthly Report Ones and listing the names of staff receiving payment on the invoice.
4. Payment will be made monthly, in arrears, upon receipt and approval of invoice and Report One.
5. Invoicing will conform to the attached invoice(s).

ADDENDUM TO PEST DETECTION CONTRACT

Asian Citrus Psyllid (ACP) Trapping Guidelines Winter, Fiscal Year 2014-15

Trapping Season

- November 1, 2014 through January 31, 2015.
- All traps should be deployed by November 1, 2014. However, due to the late notification of this addendum, all traps should be deployed by November 19, 2014.
- All traps should be removed between January 19 and 31.

Trap Density

- Place five traps per square mile in residential areas in host trees only.
- In Butte and Glenn counties, place five traps per square mile around commercial citrus groves.
- Existing glassy-winged sharpshooter traps already in an ACP host may remain at that site and count towards the required density, if serviced as per these Guidelines.

Inspection Frequency

- Inspect and replace traps monthly.

Trap

- The trap consists of two parts: a yellow panel trap and a trap hanger.

Attractant

- The yellow color is a visual attractant. The trap does not contain a pheromone or an insecticide.

Hosts

- Only citrus (lemon and limes are preferred) and citrus relatives should be trapped. Citrus relatives include kumquat, curry leaf, *Murraya* spp. and orange jasmine/jessamine. **Do not place traps in non-host plants.**

Trap Numbering and Assembly

- Trap number -- Prior to assembling and placing the trap, write the unique trap number and date of deployment on the interior (non-sticky sides) of the trap body.

- Using the alpha-numeric State Trapping Grid, list the alpha-numeric grid, hyphen, quint or subgrid, hyphen, trap type and number. For example: JT316-W-ACP1 or JT316-5-ACP1.
- Assemble the trap by pulling it open, thereby exposing the yellow, sticky surface. Paperclip the white tabs on the side to hold the trap in position. Place a Jackson trap hanger through the holes in the top end of the trap [see Insect Trapping Guide (ITG), page ACP-2, at www.cdfa.ca.gov/go/ITG].

Trap Placement

- Follow the parameters for ACP listed in the IITG.
- All sites trapped must be GPS'd using Datum NAD83 in decimal degrees to 6 decimal points (e.g., 34.423301, -119.825056). If there are more than 6 digits, truncate (cut off) the additional digits; DO NOT round up or down. Record the unique trap number with the corresponding GPS reading. New GPS points must be recorded for urban ACP traps when they are relocated. The GPS coordinates must be written on the trap data card.

Baiting Interval

- Not applicable.

Trap Relocation

- Not applicable.

Trap Replacement

- Replace traps monthly.

Screening of Traps

- Traps removed from the field must be sent to the California Department of Food and Agriculture (CDFA) Los Alamitos facility for screening. Shipping information is below. Shipment costs for sending traps to a screening center will be reimbursed by the CDFA. Alternately, arrangements may be made with the District Entomologist to arrange for pickups, if feasible.

Address:
Medfly Preventive Release Facility
3802 Constitution Ave.
Los Alamitos, CA 90720-5100
Phone: 562-795-1206
Attn: Manuel Villarreal

Submitting Specimens for Identification

If an obvious ACP specimen is observed in the field:

- The entire trap containing the suspect insect(s) should be collected and returned to the office for supervisory inspection. Before leaving the site, replace the old trap with a new one.
- Immediately contact the District Entomologist after trapping a suspect insect.
- Submit the entire trap, leaving the suspect ACP on the trap, for identification to the Plant Pest Diagnostics Laboratory in Sacramento as efficiently and quickly as possible. If the suspect insect is alive on the trap, place the trap in the freezer for at least one hour to kill the specimen. Do not transport live specimens!
- All suspect specimens should be submitted along with Form 65-020, the electronic version of the Pest and Damage Record (PDR). The website for the PDR is <http://phpps.cdfa.ca.gov>. Persons submitting this form will need a username and a password.
- Notify your District Entomologist of the submission, and include the PDR number in this communication.