

Request for a replacement membership certificate



A request for a replacement certificate should be accompanied by the certificate to be replaced, unless the certificate to be replaced has been lost. Where the certificate to be replaced has been lost, this form must be accompanied by a statement explaining the circumstances in which the certificate was lost (eg misplaced, stolen or destroyed). Fellows may obtain replacement membership and fellowship certificates.

Name _____ Membership no.

Address _____

Postcode _____

I require the following:

- A replacement membership certificate, at a charge of £35
- A replacement fellowship certificate, at a charge of £35
- Replacement membership and fellowship certificates, at a combined charge of £70
- I wish to pay by cheque/bank draft and enclose a cheque/draft number _____
- I wish to pay by credit/debit card

Name of cardholder (if different from above) _____

Please charge £35/£70 to my MasterCard Visa American Express Maestro

Card no

Start date Expiry date Issue no (if applicable)

Please tick one of the following boxes:

- I enclose the certificate(s) to be replaced
- I have not enclosed the certificate(s) to be replaced as the certificate(s) have been lost. In signing this form, I undertake to return my certificate(s) to ACCA should these subsequently be found.

I acknowledge that any replacement membership certificate issued to me remains the property of ACCA and must be returned if my membership ceases for any reason (Chartered Certified Accountants' Membership Regulation 9(5) refers).

Signature _____ Date _____