

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP BOARD OF TRUSTEES

APRIL 19, 2012
REGULAR MEETING
7:00 P.M.

Note: These minutes are a summary of the meeting and are not a word for word account of the discussion. The proceedings were electronically recorded on tape, but limited by the quality of the recording equipment. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was regularly scheduled meeting on a date established during the reorganization meeting. No additional notices were given.

Those in attendance were Jim Reed, Trustee Chair, Amy Lewis, Trustee, Scott Miller, Trustee; Barbara Miller, Fiscal Officer and Alan Stock, Assistant Fiscal Officer.

Also in attendance were Dean Fox, XTFD; Daryl Meyers, XTFD Fire Chief, Leona Fletcher, Xenia Township Interim Zoning Inspector; David B. Fulmor, Pataskala, OH, Tim Spradlin, Hilltop Road; Tim Hines, XTFD.

Jim Reed, Chair, called the meeting to order by requesting all in attendance to stand and Pledge Allegiance to the Flag.

FIRE DEPARTMENT:

Tim Hines & Brian Miller of the XTFD presented some photos of the class they attended on Heavy Lifting for fire and EMS safety. The Trustees suggested a letter of commendation be submitted to Tim & Brian for their attendance. Alan Stock will compose the letter. Tim & Brian will also attend a trade show for equipment needed for fire department. Discussion followed concerning reimbursing for gas. Motion was made by Jim Reed to allow \$75.00 for gas to drive to Indianapolis and back. Amy Lewis seconded. All voting aye. Motion passed.

RESOLUTION NO. 2012-193

Discussion followed concerning various ways to get the community involved with Xenia Township. Maybe have barbeque, hot dogs, etc. Send fire equipment to Kil-Kare Raceway to be on display on a regular basis to be visible to the community. The firefighters would be there as a volunteer but could enjoy the activities for free, the owners would allow as they do the deputies. Discussion followed about using paid-on-call members, no decision was made. Chief Meyers said it was the first he had heard about this. Someone in the audience stated that the firefighters had always been welcome to go to Kil-Kare with the equipment.

FISCAL OFFICER:

Barbara Miller, Fiscal Officer, presented the bills & payroll to the Trustees for their approval in the amount of \$24,870.53. Motion was made by Scott Miller to approve the bills and payroll as submitted. Amy Lewis seconded. All voting aye. Motion passed.

RESOLUTION NO. 2012-194

All funds have been deposited in Security National Bank from Key Bank. Barbara has been looking into the issue with Med 3000 regarding the checks for EMS charges that are sent to a Post Office box and then must be picked up at the Post Office. She would like for them to go to a drop box at the bank and then deposited into our account. She is working this out with Security National. Then a discussion developed concerning whether Xenia Township residents should be receiving billing for this service. It was the understanding that they were not to be billed since they already pay taxes to maintain the department. Only non-residents were to be billed. That is not the case at this time. Residents are being billed by Med 3000, and if the consumer has insurance, the insurance company pays their portion and then the resident pays their deductible. Some people do not have insurance so they are charged the full amount. The Trustees suggested that Alan & Barbara have a meeting with Med 3000 to discuss billing procedures and resolve this issue.

Barbara requested the Trustees to approve a \$45.00 per month stipend for the cell phones since she and the Trustees use their cell phones for Township business. It was decided that would need an opinion from the Greene Co. Prosecutor.

Barbara discussed the payroll checks are being disbursed in the Administrative Office. She wants to give them to the Department Heads to disburse. Those that are not picked up by the employee will be mailed unless the employee requests that the check not be mailed.

There was discussion concerning the lawn mowing. Van Hoose is mowing now. Will take bids in the next four weeks.

ZONING DEPARTMENT:

Public Hearing will be held on May 8, 2012 by the Zoning Commission regarding adoption of the revised delineated Floodplain Overlay District as determined by FEMA.

The Zoning Commission has recommended a revision of text for Article VII, Section 700.2 of the Xenia Township Zoning Resolution for the following language. "In the event the Board of Township Trustees, after public hearing, denies or modifies the recommendation of the Xenia Township Zoning Commission, the *unanimous* vote of the Township Trustees shall be required." The Zoning Commission recommendation has been forwarded to the Township Trustees with the recommendation to change *unanimous* to *majority*. The Trustees set a Hearing date of May 10, 2012.

FIRE DEPARTMENT:

Daryl Meyers, Fire Chief, requested the Trustees request the Prosecutor to represent him or the Township fund legal counsel for him regarding a letter received from the Ohio Ethics Commission to investigate the fact that he was an instructor at Sinclair Community College and he was instructing employees of the Township to attend his class for their training as a paramedic or EMS training. This is an investigation to establish if the position is a conflict of interest and unethical on the part of the Fire Chief. Jim Reed responded that Daryl could ask the Prosecutor if representation is warranted, but the Trustees' position would be that this is a personal matter and the Township would not be involved. Scott Miller stated he thought the Township should furnish legal counsel. Amy Lewis stated that there is no correlation with the Township, it is a personal matter.

OLD/UNFINISHED BUSINESS:

Community cleanup was discussed, would obtain 2 dumpsters to place at sites for residents to place debris, at different location from last year. Public record retention was discussed. Also, the need to charge administrative fees concerning the nuisance mowing and cleanup of properties that have been abandoned and the costs for advertising and preparation of the assessment to the County Auditor. The Trustees discussed the length of the Work Sessions. There were no conclusions regarding any of the aforementioned items.

Motion was made by Jim Reed to go into executive session to discuss a personnel issue, seconded by Amy Lewis all voting aye at 8:12 P.M. At 9:22 P.M. Amy Lewis made the motion to end the executive session, seconded by Jim Reed and all voting aye.

There being no further business a motion was made by Scott Miller to adjourn the meeting at 9:35 P.M., seconded by Amy Lewis and all voting aye.

XENIA TOWNSHP BOARD OF TRUSTEES

Jim Reed, Chair

Amy Lewis

Scott Miller

ATTEST:

Barbara Miller, Fiscal Officer