



Parks and Reserves Committee Meeting Minutes

Held on

Wednesday, 9 September 2015

Commencing at 4.30pm

At the Shire Offices

Cnr Bentley and Collins Streets, Donnybrook WA 6239

J R Attwood
Chief Executive Officer

14 September 2015

DISCLAIMER

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note that these minutes contain recommendations, which have not yet been adopted by Council.



PARKS AND RESERVES COMMITTEE MEETING MINUTES

9 September 2015

TABLE OF CONTENTS

1	PUBLIC QUESTION TIME	3
2	DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST	3
3	PETITIONS/DEPUTATIONS/PRESENTATIONS	3
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	3
5	REPORTS OF OFFICERS	4
5.1	Manager Development and Environmental Services.....	4
5.1.1	SUBJECT: DONNYBROOK MEN’S SHED INC. – SEEKING ALTERNATIVE PREMISES	4
6	CLOSURE OF MEETING	6

SHIRE OF DONNYBROOK-BALINGUP

PARKS AND RESERVES COMMITTEE

MEETING MINUTES

Held at the Shire Office on Wednesday, 9 September 2015 at 4.30pm

MEMBERS PRESENT

COUNCILLORS

Cr Dilley
Cr Duncan
Cr Logiudice (Proxy)

STAFF

John Attwood – Chief Executive Officer
Damien Morgan – Manager Works & Services
Leigh Guthridge – Manager Development &
Environmental Services

PUBLIC GALLERY

Charlie Pizzino	Donnybrook Men's Shed Inc.
Gerry Loveridge	Donnybrook Men's Shed Inc.
Bruce Thompson	Donnybrook Men's Shed Inc.
Darryl Endersbee	Donnybrook Men's Shed Inc.
Graham Sheridan	Donnybrook Men's Shed Inc.
John Hayes	Donnybrook Apple Festival
Carolyn Hayes	Donnybrook Apple Festival

APOLOGIES

Cr Bailey
Cr Dawson

1 PUBLIC QUESTION TIME

2 DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

3 PETITIONS/DEPUTATIONS/PRESENTATIONS

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Moved: Cr Duncan

Seconded: Cr Logiudice

That the Minutes of the Parks and Reserves Committee Meeting held on 9 April 2014 be confirmed as a true and accurate record.

Carried 3/0

5 REPORTS OF OFFICERS

5.1 Manager Development and Environmental Services

5.1.1	SUBJECT:	DONNYBROOK MEN'S SHED INC. – SEEKING ALTERNATIVE PREMISES
	Location:	Shire of Donnybrook-Balingup
	Applicants:	Shire of Donnybrook-Balingup
	Zone:	N/A
	File Ref:	A162
	Author:	Leigh Guthridge – Manager Development and Environmental Services
	Report Date:	28 August 2015
	Attachments:	Nil

Background

Council at its March 2015 meeting resolved in part the following:

“That the Shire continues to support Donnybrook Men’s Shed Inc. and assist Donnybrook Men’s Shed Inc. to investigate opportunities to obtain land and funding to construct a facility for its future needs by referring to the Parks and Reserve Committee.”

Comment

Donnybrook Men’s Shed Inc. (Men’s Shed) currently utilise two sheds at Egan Park in Donnybrook. One of the sheds that it utilises is subject of dispute of tenure with the Donnybrook Apple Festival (DAF). DAF successfully sought a grant via the Department of Commerce and Trade to construct the shed in 1999 for its use.

Since this time there has been an ongoing disagreement between both groups over who is the rightful user of the shed. The Shire has attempted to facilitate an amicable outcome for both parties however with limited success and the issue remains in abeyance.

The purpose of this report is to evaluate if the Shire can offer assistance in planning for a new premises that will accommodate the needs of Men’s Shed and perhaps other community groups that require the same infrastructure for operations. This might include Donnybrook Community Workshop Men in Sheds who currently work from a shed adjoining the old Shire depot on Victory Lane. The tenure of this shed is uncertain as the Shire is investigating development opportunities for the land in this area.

If a new building is considered the Shire will need to ascertain if both groups are interested in co-locating to a new facility, confirm with the Shire of the group’s infrastructure needs and investigate what funding avenues are available for both groups to contribute to a new facility.

Other issues that need to be discussed include (but are not limited to):

- The level of Shire commitment to this project including land and/or financial resources;
- Location for a new facility;
- Short-term and long-term needs of both groups;
- Budget planning;
- Both groups commitment in providing funds and/or procuring funds;
- Equipment needs;
- Insurances;
- Risks to the Shire for this project;
- Servicing needs of the facility in terms of power, accessibility, size of building, amenities etc; and
- Any tenure agreement required – especially important if a new facility is located on Shire land and it is a joint facility between community groups to ensure long term tenure certainties and understandings.

This information will enable staff to assess and plan accordingly with the view of making recommendations to the Council on this issue at a later meeting of Council.

Consultation

It is intended that Donnybrook Men's Shed, Donnybrook Community Workshop Men in Sheds and the Donnybrook Apple Festival be invited to the meeting.

Voting/Policy/Statutory Implications

Voting

Simple Majority

Financial Implications

\$3000 has been allocated in the draft 2015/2016 budget to progress planning for this project.

Strategic Implications

The Shire of Donnybrook-Balingup Strategic Community Plan states:

Outcome 3.5 – Our volunteers and community organisations are supported and acknowledged.

Strategy 3.5.5 – Continue to support community organisations to seek external grant funding.

These statements in the Strategic Community Plan (SCP) confirm that the Shire will support this type of project (i.e. advocate and assist in procuring external fund etc.) however does not state that it will contribute financially to this project in terms of capital costs or provide Shire project management services for the construction of a new building. Providing additional support outside the scope of the SCP if supported by Council will need to be mandated via budget commitments accordingly.

Officer's Recommended Resolution

Moved: Cr Duncan

Seconded: Cr Logiudce

That Council authorise:

- 1. Staff to investigate the following on behalf of Donnybrook Men's Shed and the Donnybrook Community Workshop Men in Sheds:**
 - **The level of Shire commitment to this project including land and/or financial resources;**
 - **Location for a new facility;**
 - **Preparation of concept plans based on operational requirements as confirmed by Donnybrook Men's Shed and the Donnybrook Community Workshop Men in Sheds;**
 - **Short term and long term needs;**
 - **Funding opportunities and budget planning**
 - **Commitment in providing funds and/or procuring funds by Donnybrook Men's Shed and the Donnybrook Community Workshop Men in Sheds;**
 - **Equipment needs;**
 - **Insurances;**
 - **Risks to the Shire for this project; and**
 - **Servicing needs of the facility on terms of power, accessibility, size of building, amenities etc.**
- 2. The Shire of Donnybrook–Balingup to assist Donnybrook Men's Shed and the Donnybrook Community Workshop Men in Sheds to apply for funding for the construction of a purpose-built facility once all the issues identified above have been evaluated.**

Carried 3/0

6 CLOSURE OF MEETING

The Chairperson advised that the next Parks and Reserves Committee Meeting will be advised.

Chairperson declared the meeting closed 5.40pm.

These Minutes were confirmed as a true and accurate record at the Parks and Reserves Committee meeting held on _____.		
Shire President		Presiding Member