



# Notice of Balingup Townscape Committee Meeting

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TO:

Cr Bailey, Cr Mills, Mr P Hicks, Mrs N King, Mrs W Ayers,  
Ms R Benson, Mrs H Christensen, Mr D Cortis & Mr G McMullen

To be held on

Wednesday, 13 April 2016

Commencing at 8.30am

In the Community Centre, Balingup

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**John Attwood**  
**Chief Executive Officer**

**6 April 2016**

## **DISCLAIMER**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Please note this agenda contains recommendations which have not yet been adopted by Council.

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## BALINGUP TOWNSCAPE COMMITTEE AGENDA

13 April 2016

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# SHIRE OF DONNYBROOK/BALINGUP

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## BALINGUP TOWNSCAPE MEETING AGENDA

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To be held in the Balingup Community Centre  
Wednesday, 13 April 2016 at 8.30am

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### MEMBERS PRESENT

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#### COUNCILLORS

Cr Bailey  
Cr Mills

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#### SHIRE OFFICERS

D Morgan – Manager Works & Services  
A Cullen – Team Leader, Horticulturalist  
R Jones – Works Supervisor

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#### COMMUNITY

H Christensen  
W Ayers  
R Benson  
P Hicks  
N King  
D Cortis  
G McMullen

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### PUBLIC GALLERY

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### APOLOGIES

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J Attwood - CEO

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### 1. PUBLIC QUESTION TIME

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### 2. DECLARATION OF FINANCIAL INTEREST

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Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Committee members to ensure that a financial interest is declared and that they refrain from voting on any matter which is considered may come within the ambit of the Act.

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### 3. PETITIONS/DEPUTATIONS/PRESENTATIONS

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### 4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

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#### 4.1 *Balingup Townscape Committee Meeting*

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Moved:

Seconded:

**That the Minutes of the Balingup Townscape Committee Meeting held on 4 February 2016 be confirmed as a true and accurate record.**

## **5. REPORTS OF OFFICERS**

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### **5.1 Manager Works & Services**

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<b>5.1.1</b>	<b>SUBJECT:</b>	<b>BALINGUP TOWNSITE MAINTENANCE ISSUES</b>
	<b>Location:</b>	<b>Balingup Townsite</b>
	<b>Applicants:</b>	<b>Shire Donnybrook-Balingup</b>
	<b>Zone:</b>	<b>N/A</b>
	<b>File Ref:</b>	<b>TP07/1</b>
	<b>Author:</b>	<b>Damien Morgan, Manager Works &amp; Services</b>
	<b>Report Date:</b>	<b>5 April 2016</b>
	<b>Attachments:</b>	<b>5.1.1 – Maintenance Report</b>

### **Background**

Proposed discussion on Maintenance Issues as outlined in the Project Maintenance Report.

### **Officer's Recommended Resolution**

**Moved:**

**Seconded:**

**That the Maintenance Issues Report be received, with any new items raised at the Balingup Townscape Committee meeting included.**

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<b>5.1.2</b>	<b>SUBJECT:</b>	<b>UPDATE ON WORKS PROGRAM</b>
	<b>Location:</b>	<b>Shire of Donnybrook/Balingup</b>
	<b>Applicants:</b>	<b>Administration</b>
	<b>Zone:</b>	<b>N/A</b>
	<b>File Ref:</b>	<b>WRK 04/4</b>
	<b>Author:</b>	<b>Damien Morgan, Manager Works &amp; Services</b>
	<b>Report Date:</b>	<b>5 April 2016</b>
	<b>Attachments:</b>	<b>Nil</b>

Damien Morgan, Manager Works and Services will provide an update on the Works Program for Balingup.

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**5.1.3 SUBJECT: BUDGET PRIORITIES FOR COUNCIL CONSIDERATION IN 2016/17 FINANCIAL YEAR**


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**Location:** Balingup Townscape Committee  
**Applicants:** Balingup Townscape Committee  
**Zone:** N/A  
**File Ref:** FNC 04/1  
**Author:** Damien Morgan, Manager Works and Services  
**Report Date:** 5<sup>th</sup> April 2016  
**Attachment:** Nil

### Background

The Balingup Townscape Committee is required to develop a list of priority ranked projects for recommendation and consideration by the whole Council during the formation of the 2016/17 Financial Year budget.

### Comment

Previously, the Townscape Committee Budget has been accepted and approved by the Council. A priority ranking is required because typically, not all budget requests are approved. The 15/16 endorsed Townscape Committee priority list is outlined below:

Priority	Project	Estimated Cost
1.	20 brackets for Scarecrows on Main Street.	\$5,000
2.	Fence along Balingup Brook (North of town).	\$7,500
3.	Establish new path for above.	\$5,000
4.	Upgrade planter boxes and investigate median strip entry statement for installation. Auto-reticulation for planter boxes.	\$10,000
5.	New path installation left over Koolyir Mia Bridge.	\$5,000
6.	Plant trees opposite the school on the reserve.	\$1,500
7.	Solar lighting; general enhancement of trees, bridges and entry to town.	\$1,500

Other possible considerations for inclusion in the 16/17 budget are:

- Forrest Street – parking and road upgrade (development & costing of detailed concept plans)
- Boardwalk connection to Balingup Brook Bridge (development & costing of detailed concept plans)

- Identified planting of Street Trees
- Replacement of trees along Balingup Brook
- Priority Walkways

It is understood that most of the current 15/16 budget allocation of \$36,700, was committed to:

- Replacement and lifting of the Balingup Brook pedestrian bridge (\$29,200); and
- Installation of brackets for the annual erection of scarecrows (\$5,000).

Delays in these projects have resulted in only \$3,281.25 being expended from the 2015/16 budget which is comprised of the purchase of timber decking for the pedestrian bridge; purchase, delivery and installation of mulch for street trees; and the re-erection of the southern entry picket fence.

The committee should identify projects it intends to carry over, along with new project for Councils consideration.

### **Consultation**

The Balingup Townscape Committee is formally constituted by the Council and authorised to make recommendations for approval by the Council.

### **Policy/Statutory/Voting Implications**

#### Policy

Consistent with Council policy.

#### Statutory

Consistent with Council's formal budget process.

#### Voting

A simple majority is required for recommended items in priority order.

### **Financial Implications**

The Council typically approves an annual amount in the vicinity of \$25,000 for the setting of priorities by the Balingup Townscape Committee.

From time to time, part of this annual budget is carried over where approved projects cannot be delivered within the budgeted period.

The Council will assess the impact of the Balingup Townscape Committee's priority recommendations on the budget during its overall consideration of the full budget consistent with the 10-Year Financial Plan.

### **Strategic Implications**

Funding forms the basis of the Works Program for the financial year and approved projects will ensure delivery.

**Officer’s Recommended Resolution**

**Moved:**

**Seconded:**

**The Council considers the following priority recommendations and estimated costs from the Balingup Townscape Committee for funding approval in the preparation of the Shire of Donnybrook-Balingup Budget for the 2016/17 Financial Year:**

<b>Priority</b>	<b>Project (Denote C/O if carryover)</b>	<b>Estimated Cost</b>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

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**6. CLOSURE OF MEETING**

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The Chairperson advises that the date of the next Balingup Townscape Committee Meeting will be Wednesday, 8<sup>th</sup> June 2016 commencing at 8.30am in the Community Centre, Balingup.

The Chairperson to declare the meeting closed \_\_\_\_\_.