



Interior Unit – Warranty Work Maintenance Request Form

Residents Name: _____

Address: _____

Telephone: _____

Date of Request: _____

Nature of problem and cause if known: _____

**Managers will call phone number above to schedule appointment within 24 hours notice of entry.

All **NON EMERGENCY** HOA Interior Unit repairs ***must be*** submitted in writing. For business hour emergencies call Young Construction at (208) 922-4181.

EMERGENCY ONLY – AFTER HOURS repairs (broken pipes, etc. – anything that is an immediate danger to the property or others): Call the appropriate subcontractor on the attached list to assess the situation.

Tenant Signature _____ Ph# _____

Owner / Manager _____ Ph# _____

This form is for Interior Unit WARRANTY WORK repairs only. Any request for NON EMERGENCY repairs must be approved by the owner or Management Company before it will be inspected or completed.

Date work completed _____ By _____

Company _____ Phone # _____

Warranty Work: _____ Non-Warranty Work: _____