

**IN THE SUPERIOR COURT OF FORSYTH COUNTY  
STATE OF GEORGIA**

_____, <b>Plaintiff,</b>	*	
	*	
	*	
v.	*	<b>Civil Action</b>
	*	<b>File No.</b> _____
	*	
	*	
_____, <b>Defendant.</b>	*	

**CERTIFICATION FOR UNCONTESTED DIVORCE**

**INSTRUCTIONS:** This form must be completed and signed by Plaintiff or Plaintiff's attorney prior to submission of a Final Decree of Divorce without evidentiary hearing to the Judge's Office. Please initial or mark N/A next to each statement as appropriate. A Final Decree of Divorce cannot be granted by the Court unless each item is completed as applicable.

- \_\_\_\_\_ 1. The Complaint for divorce is verified and notarized.
  
- \_\_\_\_\_ 2. The Sheriff's or Special Process Server's return of service for the Defendant has been filed or the Acknowledgment of Service by Defendant has been signed, notarized, and filed.
  
- \_\_\_\_\_ 3. If a Counterclaim has been filed by the Defendant, it has been dismissed unless the divorce is being taken on the counterclaim in which case the Plaintiff needs to dismiss his/her Complaint for Divorce.
  
- \_\_\_\_\_ 4. More than 45 days have passed since the date of service or the filing of the acknowledgement OR the parties have filed a Consent to Try and more than 31 days have passed since the date of service or the filing of the acknowledgement OR more than 60 days have passed since the first date of publication of service on the Defendant.
  
- \_\_\_\_\_ 5. A written Settlement Agreement signed by both parties has been filed which addresses the issues of alimony, property, child custody, and child support.
  
- \_\_\_\_\_ 6. A Motion for Final Decree without Evidentiary Hearing Both has been signed by both parties and filed with the Clerk of Court.
  
- \_\_\_\_\_ 7. A proposed Final Judgment and Decree of Divorce has been signed by both parties and completed for the judge's signature.
  
- \_\_\_\_\_ 8. A self-addressed, stamped envelope for each party wanting to receive a copy of the signed Final Decree from the judge's office has been provided with the proposed order.

\_\_\_\_\_ 9. A Financial Affidavit has been filed by each party unless a Settlement Agreement was filed at the time of filing the Complaint for Divorce.

**FOR CASES INVOLVING CHILDREN:**

\_\_\_\_\_ 1. A certificate of completion for the Plaintiff of the divorcing parents seminar has been filed.

\_\_\_\_\_ 2. The file contains one joint Child Support Worksheet, each page initialed by the parties.

\_\_\_\_\_ 3. The child support amount listed in the Settlement Agreement, the Child Support Worksheet, and the Final Decree of Divorce all match.

\_\_\_\_\_ 4. The percentages on line 14 of the Child Support Worksheet for Uninsured Health Expenses match the percentages in the Settlement Agreement.

\_\_\_\_\_ 5. If any deviations from Schedule E of the Child Support Worksheet are used, then the answers to questions B, C & D are answered on Schedule E.

\_\_\_\_\_ 6. The proposed Final Decree of Divorce contains all the necessary findings as required by O.C.G.A. §19-6-15(c)(2), including the amount of the non-custodial parent's parenting time as set forth in the visitation schedule.

**I certify that this file is in compliance with this checklist.**

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Plaintiff or Plaintiff's Attorney

Printed name:

Address:

Phone number: