

Payment Instruction Form

Please complete the payment instruction form as instructed and send it to:

Guardian Financial Services
Ballam Road
Lytham St Annes
Lancashire
FY8 4JZ

DON'T FORGET TO SIGN THE FORM.

Payment instruction form

Direct Credit is a secure and convenient way of making regular payments, and allows quicker access to your pension.
Please read the notes over the page before completing this form.

Your details:

Plan number													
Full name													
Address													
	Postcode												
Date of birth													
National Insurance number											Phone number		

Authority for payment to a bank or building society account

We can only make payments to the planholder and not to a third party.

Please credit the instalments to the following account until further notice:

Name and address of bank/building society										

Is the account held in joint names? Yes No

Name(s) of account holder(s)	(1)										
	(2)										

Sort code				-				-			
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Account number											
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Building society roll number (if applicable)										
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Type of account (for example, current)										
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I, or my personal representative, will refund any amount paid that is not due to me.

Date										
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Signature of planholder										
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Notes for completing this form

- Please complete in BLOCK CAPITALS using black ink

Your details

- It would be helpful if you give us your phone number, in case we need to contact you about your payments

Authority for payment to a bank or building society account

- If you have any questions about completing this part of the form, please contact your bank or building society
- You may find your chequebook useful when completing this form:

The diagram shows a cheque form with the following fields and labels:

- Bank/Building society address:** XYZ BANK PLC, ANY BRANCH, 12 MAIN STREET, ANYTOWN AN1 1AD
- Sort code:** 05-58-17
- Pay:** £ []
- Name of account holder:** A.N. OTHER
- Account number:** 508431 05 6817 : 63451803

Cheque No.	Branch No.	Account No.
508431	05 6817	: 63451803

- To credit certain building society accounts, we may need both the society's clearing bank and individual society account number (roll number).
- **Please check your details before you sign this form as we can't be held responsible for delays caused by incorrect or incomplete details.**

Keeping your details up to date

If you change your account details, please tell us in writing immediately.