

COMMISSION MEETING  
August 6, 2013

The meeting was called to order by Chairman, Jerome Hoff at 9:00a.m. in the commissioner's chambers of the Hutchinson County Courthouse. Present were Commissioners Friesen, Henke & Harnisch.

**AGENDA:** Motion by Harnisch, seconded by Friesen to adopt the agenda. All voted aye. Motion carried.

**MINUTES:** Motion by Henke, seconded by Harnisch to approve the minutes of the July 16 2013 meeting. All voted aye. Motion carried.

**REPORTS:** Motion by Friesen, seconded by Harnisch to approve the following reports as presented. All voted aye. Motion carried. Auditor's Account with the County Treasurer: Checking \$6,048,071.04, Actual Cash \$1,200.00, Imprest Fund \$600.00, Insufficient Funds Check \$124.28, Menno State checking \$121,086.86, un-deposited collections \$11,301.01 TOTAL \$6,182,383.19; Pooled Cash Report 07-31-13 \$6,182,383.19; Sheriff's Monthly Report July 2013 \$577.63; Register of Deeds Report July 2013 fees collected \$9,572.00.

**CLAIMS:** Motion by Friesen, seconded by Harnisch to approve the claims as presented. All voted aye. Motion carried. **Claims Paid 08-06-13:** AT&T \$14.30 utilities; AT&T Mobility \$45.50 utilities; Best Western – Ramkota \$154.00 rooms; Bertsch Law Office \$744.18 CAA Fees; Business Produces Inc. \$41.42 supplies; Bon Homme County Sheriff \$2565.00 prisoner housing; Brown & Saenger \$67.90 supplies; Century Business Products \$50.54 copier contract; Classic Collision & Frame \$120.00 windshield repairs; Colepapers \$26.79 supplies; Runnings Farm & Fleet \$15.98 supplies; Davison County Sheriff \$1376.00 prisoner housing; Tony Dewald \$201.49 mileage; Lori Droppers \$101.60 meals & mileage; Driveline Service Inc. \$415.83 supplies; Edelman Feed & Supply \$46.19 supplies; Executive Management Finance Office \$20.00 BIT billing; Tripp Farmers Elevator \$83.84 supplies; 4-H Leaders Assoc. \$5,800.00 2013 allocations; Second Century Publishing Inc. \$584.53 supplies; City of Freeman \$134.25 garbage service; Deanna Gall \$26.21 supplies; Keith Goehring \$207.64 MI Board fees; GoldenWest Telecommunications \$1292.39 utilities; Julie Herrboldt \$15.54 mileage; Hosmer Law Office \$159.94 MI Hearing fees; Henke Tractor & Repair \$90.34 repairs; David Hoffman \$413.42 expenses; Hutchinson County Treasurer \$150.82 postage; Jebro Inc. \$465,134.53 CRS2-P; Matheson-Linweld \$468.92 acetylene; Light & Siren \$694.56 supplies; Lewno Law Office \$150.46 MI hearing fees; Lonnie Mayer \$361.12 mileage; MCI Mega Preferred \$36.21 utilities; McLeod's Printing & Office Supplies \$146.04 supplies; Menno Food Store \$12.93 supplies; Mettler Implement \$125.36 parts; Menno Lumber Co. \$12.67 supplies; City of Menno \$39.94 utilities; Mitchell Area Safehouse \$600.00 2013 allocations; North Central International \$40.75 supplies; Northwestern Energy \$544.64 utilities; Parkston Advance \$1175.22 publishings; Quill Corporation \$151.21 supplies; Reliable Office Supplies \$280.91 supplies; Cathy Rehfuss \$15.00 MI hearing; Santel Communications \$395.43 utilities; SD Dept of Revenue \$23.50 excise tax; SD Assoc. of County Officials \$268.00 July M&P allocations; Avera St. Benedict Health \$1415.25 nurse contract, blood alcohol; State Radio Communications \$2250.00 teletype service; Karen Swanda \$15.00 MI Hearing fees; Titan Machinery \$382.44 parts; Tyndall Napa \$196.32 parts; Verizon Wireless \$156.23 utilities; West Payment Center \$745.00 law books; Women Center/Shelter \$600.00 2013 allocations; Yankton Co. Sheriff's Office \$25.00 paper service; Yankton Janitorial Supply \$25.70 supplies; General Credit Forms \$39.74 supplies; witness & Juror fees \$633.92. **Manual Vouchers Issued July '13:** SD Assoc. of Counties \$202.00 M&P Fund allocation; Mike Auto Repair \$15.00 repairs; SD Dept. of Revenue \$153,581.20 monthly remittance to State; PS Direct \$79.00 paper service; Bridgewater Fire Dept. \$1102.63 fire premium refund; Delmont Fire Dept. \$201.16 fire premium refund; Emery Fire Dept. \$357.36 fire premium refund; Freeman Fire Dept. \$5952.73 fire premium refund; Menno Fire Dept. \$5521.85 fire premium refund; New Elm Springs Fire Dept. \$237.46 fire premium refund; Parkston Fire

Dept. \$8266.77 fire premium refund; Scotland Fire Dept. \$830.05 fire premium refund; Tripp Fire Dept. \$3387.74 fire premium refund. **ACH Vouchers:** DakotaCare \$23.59 administration fee; US Postal Service \$1,000.00 postage. **Payroll July 2013:** Commissioners \$3525.74 FICA \$238.50 Medicare \$55.80; Auditor's Office \$3,974.22 FICA \$310.50 Medicare \$72.63 Health Ins. \$430.00 SDRS \$139.20; Treasurer's Office \$5394.50 FICA 436.85 Medicare \$102.16 Health Ins. \$1,290.00 SDRS \$445.34; States Attorney's Office \$3175.35 FICA \$331.55 Medicare \$77.52 Health Ins. \$430.00 SDRS \$330.38; Maintenance \$1695.60 FICA \$131.90 Medicare \$30.84 Health Ins. \$430.00 SDRS \$133.59; Equalization Office \$4487.73 FICA \$369.55 Medicare \$86.43 Health Ins. \$1,075.00 SDRS \$372.98; Register of Deeds Office \$2914.77 FICA \$217.95 Medicare \$53.78 Health Ins. \$215.00 SDRS \$228.97; VSO \$667.08 FICA \$53.54 Medicare \$12.52 SDRS \$53.18; Sheriff's Office \$5952.98 FICA \$510.96 Medicare \$119.49 Health Ins. \$1,290.00 SDRS \$693.96; Coroner \$92.35 FICA \$6.20 Medicare \$1.45; Care of Poor \$352.70 FICA \$27.48 Medicare \$6.42 SDRS \$26.60; Extension Secretary \$1631.10 FICA \$126.70 Medicare \$29.64 Health Ins. \$430.00 SDRS \$128.56; Weed & Drainage \$1434.03 FICA \$110.40 Medicare \$25.85 SDRS \$106.84; Planning & - Zoning \$1101.16 FICA \$71.87 Medicare \$16.84; Highway Office \$2293.20 FICA \$175.84 Medicare \$41.13 Health Ins. \$430.00 SDRS \$139.20; Highway Road \$27,194.66 FICA \$2210.09 Medicare \$516.89 Health Ins. \$4730.00 SDRS \$2262.76; Emergency Management \$832.28 FICA \$61.95 Medicare \$14.49 SDRS \$62.33.

**PUETZ CONSTRUCTION:** Jerry Claseman and Herm Harms representing Puetz Corporation, discussed options with the Board for the upstairs courtroom. A renovation option was discussed and two options with expansion to the North of the existing building were discussed. Also present for the discussion was States Attorney, Glenn Roth and Hutchinson County Clerk of Courts, Dorene Winckler. No action was taken.

**TEMPORARY (on-sale) MALT BEVERAGE HEARING:** It being the hour of 10:00a.m., as advertised, and with no-one in attendance to object, it was moved by Harnisch, seconded by Friesen to approve a temporary (on-sale) malt beverage license for Milltown Island Park Association for the 10<sup>th</sup> day of August, 2013 at the location described as: Milltown Island Park, 27308 Benson Road, Parkston SD, Milltown Township. All voted aye. Motion carried.

**HIGHWAY REPORT:** Joel Baumiller presented the activities report to the Board. 2013 Expenditure budget was reviewed. **Gravel Bid:** Motion by Friesen, seconded by Harnisch to advertise for bids for 10,000 ton of gravel. Bids to be received by 4:30 p.m. on Friday August 30, 2013 and will be opened, read publicly and awarded on Tuesday, September 3, 2013 at 10:00 a.m. All voted aye. Motion carried.

**FUEL BIDS – MONTH OF AUGUST:** Unleaded bulk gas by truck

BIDDER	LOCATION	PRICE
Country Pride Coop	Menno, Tripp, Parkston Shops	\$3.539

Moved by Harnisch, seconded by Henke to award the bid to Country Pride Coop. All voted aye. Motion carried.

**CONTINGENCY TRANSFER:** Motion by Henke, seconded by Friesen that the Hutchinson County Commission hereby resolves to transfer from the General Fund Contingency (101.5.112.199) to cover the following budget: Mental Illness Board (101.5.445.499) \$1,000.00. All voted aye. Motion carried.

**SURPLUS PROPERTY:** Motion by Harnisch, seconded by Henke to declare as surplus the following items. All voted aye. Motion carried.

- South Dakota Rules of Evidence Years 2006,2007, 2008, 2009, 2010, 2011-No value
- South Dakota Court Rules Years 2009 Volume 1&2, 2011 Volume 1 & 2 – No value
- South Dakota Codified Law Volumes 2, 19, 20, 30, 31, 34 – No value
- Lexis Nexis SD Rules of Court Years 2009 Volume 1 & 2, 2010 Volume 1 & 2 – No value
- South Dakota Session Laws Years 1990 through 2010 – No value

**SALES RATIO AUDIT:** Motion by Friesen, seconded by Harnisch to accept and approve the Sales and Compliance Audit Report for the 2012 assessment year conducted by the SD Dept of Revenue, Property Tax Division. All voted aye. Motion carried.

**SATISFACTION OF LIEN REQUEST:** County Auditor has received a request for a satisfaction of a Court Appointed Lien. The Board reviewed the record. Motion by Harnisch, seconded by Henke to deny the request and to instruct the County Auditor to make a counter offer. All voted aye. Motion carried.

**IRRIGATION SYSTEMS-PUBLIC NUISANCE:** Discussion was held regarding irrigation systems spraying on roadways. Commissioners reviewed SDCL #'s 31-32-16, 31-32-17, 31-32-18 and 21-10-5. Motion by Harnisch, seconded by Henke that a notice be published in the county newspapers informing individuals that anyone spraying water on any road will be documented and the violator contacted. If the situation is not resolved, the individual will be in violation of said law and turned over to the Hutchinson County Sheriff. The State's Attorney will then prosecute and fines to be paid by the owner or assessed through his/her taxes. All voted aye. Motion carried.

**2014 BUDGET REVIEW:** Commissioners and County Auditor Simonsen reviewed the 2014 budget in preparation for publication. Funding options for 2014 were discussed, including discussion for an opt-out for 2014 pay 2015 tax year.

**EXECUTIVE SESSION – PERSONNEL SDCL 1-25-2:** Motion by Friesen, seconded by Harnisch to enter into executive session for a personnel issue at 11:02a.m. All voted aye. Motion carried. Chairman declared an end to executive at 11:24 a.m. No action taken.

**EASEMENTS:** States Attorney Roth requested clarification from the Board concerning easements in regards to the County Drainage Ordinance.

**OTHER ITEMS:**

- Date and time set for negotiations with AFSCME Local 1743B
- Date and time set for interviews for Highway Superintendent
- Date and time set for the meeting date for the second meeting in September. Date of Sept 23, 2013 at 9:00 a.m.

**TRAVEL REQUESTS:** Motion by Friesen, seconded by Harnisch to approve the following travel requests. All voted aye. Motion carried.

- Officials to SDACES (computer users meeting) in Chamberlain August 22<sup>nd</sup>.
- Glenn Hartman to Sioux Falls August 12<sup>th</sup> for a VA Regional Workshop
- Officials' to 8-county district meeting in Yankton August 14<sup>th</sup>

**ADJOURNMENT:** Motion by Henke, seconded by Harnisch to adjourn at 12:10 p.m., and to meet next on August 20 at 9:00 a.m. All voted aye. Motion carried.

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Wilma J. Simonsen, County Auditor

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Jerome E. Hoff, Board Chairman