



Please read and complete carefully. Report due **February 28** annually.

When both pages of this form have been completed, save the form, then click the submit button to forward it to WorkSafeBC Certification Services.

CERTIFICATION SERVICES

Phone 604 276-3090
Toll-free 1 888 621-7233, ext. 3090

EMAIL

certification@worksafebc.com

Agency name		
Mailing address		
City	Province Select:	Postal code
Phone number <i>(include area code)</i>	Fax number <i>(include area code)</i>	
Email address		
Name of primary contact person	Name of secondary contact person	

For Occupational First Aid (OFA) **level 2, level 3**, and equivalent courses, please record the number of exams conducted (not the number of students). For example, if a student failed his/her first exam and passed the second exam, that would be counted as two exams and one certificate issued.

Please specify type of equivalent courses taught (e.g., AET, CRC, EMP, JIBC, LSS, SJA).

Agency statistics year: Type of course	Total exams conducted	Total certificates issued <i>(do NOT include replacement certification)</i>	Average pass rate (%)
OFA level 1			
OFA level 1 equivalent <i>(specify type of equivalent)</i>			
Out of jurisdiction level 1			
OFA transportation endorsement (TE)			
OFA TE equivalent <i>(specify type of equivalent)</i>			
OFA level 2			
OFA level 2 equivalent <i>(specify type of equivalent)</i>			
OFA level 3			
OFA level 3 equivalent <i>(specify type of equivalent)</i>			
Out of jurisdiction level 3			
Paramedic in industry			



First Aid Agency Annual Training Report *(continued)*

Please list all instructors, check course levels taught, and list examiners who worked for your agency during the year ending December 31. Include the instructors' and examiners' overall pass percentage rate. Refer to the examples in the two rows below.

Instructor name	OFA 1	OFA TE	OFA 2	OFA 3	Average pass rate (%)
Amir Lasserayshen	✓				97
Amir Lasserayshen			✓		74
Examiner name					Average pass rate (%)
Sarah Bellum					82
Anna Prentice					88

See instructions on page 1 to submit this form.