

JLP Community Program Application – Round One

2014-2015

Please check to confirm that program fits within JLP focus area (for more information on JLP focus area, please click [here](#))

Name of the Program: _____
Name of Organization: _____
Contact Person: _____
Title: _____
Mailing Address: _____
City/Zip: _____
Phone: _____
Email address: _____
Website address: _____

Program Location(s) [if different from mailing address]

Years of JLP Support Requested: _____

Year One:	Number of Volunteers Requested	_____
Year Two (if applicable):	Number of Volunteers Requested	_____
Year Three (if applicable):	Number of Volunteers Requested	_____
Year Four + (if applicable):	Number of Volunteers Requested	_____
Year One:	Funding Requested	_____
Year Two (if applicable):	Funding Requested	_____
Year Three (if applicable):	Funding Requested	_____
Year Four + (if applicable):	Funding Requested	_____

Please note: the Junior League of Phoenix does not support administrative or operational costs of agencies. Allowable funding is limited to direct support of the JLP volunteer component.

Please briefly address each of the following questions and requests for information:

Summary Description of Program

- What is the mission of your organization?

- Briefly describe your proposed program, including the target population.

- Describe how the program meets the needs of the community and addresses the JLP focus area.

- Please indicate your current AS IS impact and the WILL BE impact through a partnership with The Junior League of Phoenix (For Example: Currently serving 40% of target population but will be able to reach 75% in two years with JLP partnership).

- Please briefly describe the program's measurable goals, impact and objectives.

Program Timeline

- Please create a timeline that describes the anticipated dates of operation of this program. Include start and completion dates and major milestone dates throughout the program term. If this request is for more than one year, please detail the reasons for multi-year JLP support.

Volunteer Job Description

- Describe how the JLP volunteers will help make this a successful program. Please be specific.

- What is the time commitment needed from the JLP volunteers? Estimate the time and days of volunteer service needed (e.g. mornings / afternoons / weekends). Are you flexible on days/times if they do not fit the schedule of JLP volunteers?

- Describe any training that will be provided/required. Also, please describe other volunteer requirements such as background checks, fingerprinting, etc. If not paid for by organization, any incurred cost for this must be reflected in the proposed budget.

Organizational Finances and Program Budget

- Please email a copy of the IRS verification of your organization's 501(c)3 tax-exempt status to communityresearch@jlp.org.
- Please provide a program budget for the proposed program. Please break-down requested funds into categories (e.g. supplies, travel, insurance, other, etc.)

Program Oversight

- Provide a list of individuals (names, background, experience, responsibilities) who will be administering or managing this program. Please also include information about whether any of your staff members belong to the JLP.

- Provide your current Board of Directors roster, with names and their organizational affiliations. Please include information about whether any of your Board members belong to the JLP.

Round One Applications must be submitted by **4:00PM Friday, August 2, 2013**. We will notify you by email regardless of outcome by Friday, August 16, 2013. Organizations whose program proposals are passed on to Round Two will be required to complete a more detailed Round Two Application, which will be due back by Friday, September 13, 2013.

When this form is complete, please click on the SUBMIT BY EMAIL button above. You will receive a confirmation e-mail upon receipt of your completed Round One application.