

## Minutes

Meeting of the Board of Directors  
South Central Service Cooperative  
March 28, 2013

The Board of Directors of the South Central Service Cooperative met on March 28, 2013, in a legal, open meeting at South Central Service Cooperative in Camden, AR. President Gary Hines called the meeting to order at 9:05 A.M. and declared a quorum of members present. The following board members were present: Harold Davidson, John Gross, Saul Lusk, Dr. John Moore, Kenneth Muldrew, Don Smeltzer, Dr. Albert Snow, Danny Thomas, and Bob Watson.

Marsha Daniels, SCSC Director, also attended the board meeting along with Jocelyn Walker, Assistant Bookkeeper and President of the Classified Personnel Policy Committee; Debbie Cearley, Teacher Center Coordinator; Ella Faye Davis, Executive Secretary; Jo Ann Womack, Technology Coordinator; and Ms. Marcia Harding, Consultant.

The minutes of the February 28, 2013, meeting of the SCSC Board of Directors were read. Danny Thomas made a motion to approve the minutes for February 28, 2013; Don Smeltzer seconded the motion. The motion carried.

The next item of business was the financial report. The director stated that board members had received copies of the financial reports, but copies were available if needed. The director made a recommendation that the board members approve the financial reports as they stood. Don Smeltzer made a motion to approve the financial reports as submitted; Bob Watson seconded the motion. The motion carried.

The director's report to the board was the next item of business. The first item was a report from Cathi Swan involving changes in distance learning services for FY14; the report was scheduled to be conducted via CIV. Due to difficulties with the CIV equipment at the DeQueen Mena Co-Op, the broadcast did not take place. A written summary of the changes will be emailed to each superintendent. No action necessary.

The next item was the Co-Op Five-Year Evaluation. Mrs. Daniels notified the board that the Co-Op would be going through its five-year evaluation on April 8, 2013, and she invited them to come and join us for lunch with the committee.

The next item of business from the director was a discussion of the renewal of the co-op's membership with Arkansas Public School Resource Center ("APSRC"). Don Smeltzer made the recommendation that SCSC not renew the co-op's membership with APSRC. Dr. John Moore seconded the motion. The motion carried. It was a unanimous decision.

The next item of business from the director was a clarification of SCSC's leave. The clarification had been drafted by the director and reviewed by Mr. Allen Roberts. The director made the recommendation that the board accept the clarification of leave policy as proposed. Harold Davidson made a motion to approve the clarification of leave policy as proposed; Danny Thomas seconded the motion. The motion carried.

The next item of business was the personnel policy handbook for FY14. The director made the recommendation for the board to accept the personnel policy handbook for FY14 as proposed policy to be sent to the SCSC personnel policy committees for review. Dr. John Moore made a motion to accept the personnel policy handbook for FY14 as proposed policy; Don Smeltzer seconded the motion. The motion carried.

The next item of business was the ECH Special Education Update given by Marcia Harding. Ms. Harding gave the board an update on ECH Special Education. The board was told that there was a need to make changes on the speech language pathology service delivery model which included the addition of a speech language pathology assistant. The director made a recommendation that the board accept the SLP service delivery model changes as described. Dr. John Moore made a motion to accept the SLP service delivery model changes; Harold Davidson seconded the motion. The motion carried. Ms. Harding also stated that the workshop for K-12 special education supervisors would be April 29, 2013, at SCSC in Camden.

The next item of business was the additional of speech language pathology assistant to the classified salary schedule. The board was given two pay-scale options. After some discussion, the director made the recommendation that the board accept Option 1 as the proposed salary schedule position addition for FY14 for SLP assistant. This set the salary at the same salary amount as a bachelor's level teacher. Don Smeltzer made the motion to accept Option 1 based on the director's recommendation; Danny Thomas seconded. The motion carried.

The next item of business was the resignation of Brooke Vaughn, SCSC ECH Speech Language Pathologist. The director made the recommendation that the board accept the resignation of Brooke Vaughn. Danny Thomas made the motion to accept the resignation of Brooke Vaughn; Dr. Albert Snow seconded. The motion carried.

The next item of business was an employment recommendation to replace the Media/Teacher Center Secretary with Sonya Hollis. The director made a recommendation that the board hire Sonya Hollis for the vacant position. Harold Davidson made a motion to hire Sonya Hollis as the Media/Teacher Center Secretary; Don Smeltzer seconded. The motion carried.

The next item of business was an update from our AAEA Legislative Committee representatives: Mr. Danny Thomas, Curriculum; Mr. Jimmy Cunningham, Finance; and Dr. Albert Snow, Governance.

The next item of business was other relevant business. Due to legislative briefings on Wednesdays, our April and May board meetings will be the last Thursday of the respective months. There will be no meeting in June. Our July board meeting will be held during the Administrators' Conference at DeGray Lake.

With no further business, Danny Thomas made a motion to adjourn the meeting; Harold Davidson seconded; the meeting adjourned at 11:30 A.M.

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President	Date
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Secretary	Date
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