



Office of the President of the Philippines
CLIMATE CHANGE COMMISSION

CLIMATE CHANGE COMMISSION - BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

RFQ 2015-14

Video Production for the #NowPH Campaign

The Climate Change Commission, through its Bids and Awards Committee, will undertake a procurement transaction through Small Value Procurement for "Video Production for the #NowPH Campaign" with an Approved Budget for the Contract (ABC) amounting to Four Hundred Thousand Pesos (Php300,000.00).

In line with the above, please quote your lowest price on the item/s listed on the attached Quotation Form (RFQ). You may submit/send your quotation duly signed by you or your authorized representative subject to the General Conditions specified below not later than October 9, 2015 10:00AM thru the following address/telefax number, to wit:

- a. Address: Climate Change Commission, 2UF Little President's Learning Palace Building 1558 J.P. Laurel St., Malacanang Complex, San Miguel, Manila
- b. Email Address: info@climate.gov.ph
- c. Telefax Number: (02) 7353144 / 7353069

Late submission, email or fax will not be accepted.

General Conditions:

1. All supporting documents must be certified true copy by the bidder;
2. Project location: Diliman, Quezon City
3. Price validity shall be for a period of one hundred twenty (120) calendar days; and
4. The following documents shall be attached upon submission of the quotation, to wit:
 - SEC/DTI Registration;
 - Business/Mayor's Permit;
 - BIR Registration Certificate;
 - Tax Clearance
 - PhilGEPS Registration Certificate; and
 - Omnibus Sworn Statement (with attached Secretary Certificate in case of Corporation)



ALEXIS LAPIZ
Vice Chair - CCC BAC



Office of the President of the Philippines
Malacañang

CLIMATE CHANGE COMMISSION
CLIMATE CHANGE OFFICE

PR No. : 2015-09-013

Date: September 28, 2015

REQUEST FOR QUOTATION
RFQ NO. 2015-14

SIR/MADAM:

Please quote your lowest price for the following items enumerated below on or before October 8, **10:00AM**, taking into consideration the following:

TERMS AND CONDITIONS

- 1. The Approved Budget for the Contract (ABC) is **Php300,000.00**.
- 2. Price Quotation should be inclusive of all applicable government taxes.
- 3. Price Quotation shall be valid within thirty (30) calendar days from the deadline of submission of RFQ.
- 4. If awarded the contract, **processing and payment shall be made after complete delivery of services/supplies and final acceptance.**
- 5. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.

Item No.	QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
	1	lot	Video production of #NowPH campaign (see attached Terms of Reference)	300,000.00	300,000.00
			nothing follows		

In case you do not receive any communication from Climate Change Commission one (1) month from the deadline indicated above, it will mean that the award was not made in your favor. Climate Change Commission reserves the right to accept or reject any or all quotation/bid and to annul the bidding process and reject all quotations/bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact **Mr. Erwin Husmalaga** at 7353144/7353069 loc. 8102.

Very truly yours,

(Original signed)
MR. ALEXIS LAPIZ
Vice Chair
CCC-BAC

I have read and understood the Terms & Conditions stated above.
By signing this quote, I hereby agree and bind myself to the Terms & Conditions.

Signature Over Printed Name: _____

Name of Company: _____

Position in Firm : _____

Business Address : _____

Telephone No.: : _____

TERMS OF REFERENCE

Contractor for the Teaser Video of #NowPH: One Million Filipino Youth Voices for Climate Action

1. Background

The Climate Change Commission (CCC) and the National Youth Commission (NYC), with the support of partners such as the United States Agency for International Development (USAID) through the Building Low Emission Alternatives to Develop Economic Resilience and Sustainability (B-LEADERS) Project, and the Friedrich Naumann Foundation for Freedom (FNF), jointly launch the **#NowPH: One Million Filipino Youth Voices for Climate Action** to consolidate at least 1 million pledges and empower young people in the call towards a positive outcome for the United Nations Climate Change Conference in Paris, France this December.

The **#NowPH or Not on Our Watch**, a youth-led campaign, is a response to the Manila Call to Action on Climate Change of President Benigno Aquino III and French President François Hollande last February 26. It urges the international community to pass an agreement that will prevent global warming from reaching two degrees Celsius – the world's climate tipping point.

#NowPH also raises public consciousness on the science of climate change and on ways to lead a climate-resilient and climate-smart lifestyle through **15 Ways to Low Emission Development Strategies (LEDS)** in schools and communities. The 15 Ways to LEDS are practical and youth –driven climate change responses that are being championed by media personality Bianca Gonzalez-Intal and National Youth Commissioner Jose Sixto Dantes III, both Climate Change Celebrity Ambassadors.

The pledges will be turned over this December to French President Hollande, as the host of the Climate Change Conference.

2. Responsibilities and Functions

The Contractor for the Teaser Video of #NowPH: One Million Filipino Youth Voices for Climate Action is primarily responsible in coordinating, managing and providing the following services:

- Video production
- Illustrations
- Post production editing
- Animation / animation graphics
- Voice Dubbing
- Scoring
- Digital PR for the video
- Creative Direction
- Script Writing

- Art Direction
- Set Designer
- Audio Personnel
- Assistants
- Studio Rental
- Equipment Rental
- Inclusion of the country's credible top celebrities/ personalities

3. Qualifications

The minimum qualifications of the Contractor are as follows:

- Proven expertise in creative direction and video production
- Strong financial capacity
- Demonstrated ability to work well in multidisciplinary teams and manage complex tasks given the limited time/ schedule
- Proven ability to tap and include top celebrities/ personalities
- Has outstanding video projects relevant to climate change and low emission development strategies

4. Expected Outputs

The expected outputs (deliverables) of the Contractor and the corresponding payment schedule are as follows:

Output/Milestone	% (percentage)
Signing of Contract Agreement Form and Mobilization	30%
Submission of Progress Report	30%
Completion of the Deliverable	40%

5. Approved Budget for the Contract

The approved budget for the contract is **Three Hundred Thousand Pesos Only (Php 300,000.00)**.

6. Reporting

The Contractor will report to CCC and NYC in the delivery of the said output.

For interested applicants, please submit a letter of expression of interest by COB on October 6, 2015, Monday, to this address:

SEC. MARY ANN LUCILLE L. SERING
Vice Chairperson – Climate Change Commission

Executive Director – Climate Change Office
2U LPLP Bldg., J.P Laurel St. Malacanang Compound
San Miguel, Manila
Tel: (632) 735-3069 or 735-3144

You can also email the same to **pebblesbadillosanchez@gmail.com** using the subject –
EXPRESSION OF INTEREST_ NOWPH TEASER VIDEO

For queries and further details, please contact the focal person, Ms. Pebbles Sanchez, at
(632) 735-3069 or 735-3144 or email at pebbles.sanchez@climate.gov.ph and
pebblesbadillosanchez@gmail.com.