

### Scholastic Probation Student Check Sheet

**Student Name:** \_\_\_\_\_

**UIN:** \_\_\_\_\_

**Directions:** Please complete each of the following tasks, acquire appropriate signatures, and return completed form to an Undergraduate Programs Office academic advisor by April 14, 2014.

**\*\*Failure to complete all tasks on your student check sheet will prohibit your pre-registration for the following semester. \*\***

Task/Deadline	Department/Location	Signature
1. Attend orientation with Academic Success Center: <b>1/28/2014</b> .	Academic Success Center <i>2<sup>nd</sup> floor YMCA Building</i>	
2. Introduce yourself to your instructors before mid-term exams. This should take place during their office hours: <b>1/31/2014</b> .  <i>An instructor's signature only acknowledges that the student met with the instructor. The student is responsible for the final grade in the class.</i>	Course: Office Hours:	
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3. Discuss academic progress toward degree with major advisor: <b>2/28/2014</b> .	Departmental Academic Advisor <i>**location will vary</i>	
4. Complete individualized academic success plan: <b>4/4/2014</b> .	Academic Success Center <i>2<sup>nd</sup> floor YMCA Building</i>	
5. Turn in completed probation check sheet: <b>4/14/2014</b> .	Undergraduate Programs Office <i>202 Coke Building</i>	