

Anderson School District #41
Regular School Board Meeting
June 17, 2014

The regular meeting of the Board of Trustees, Anderson School District #41 was held in the Conference Room at Anderson School, June 17, 2014 for the purpose of considering business to come before the Board of Trustees, Chair Cynthia Bradford-Lencioni presided.

Chair Cynthia Bradford-Lencioni called the meeting to order at 7:00 p.m.

Trustees Present Cynthia Bradford-Lencioni, Chris Catlett, Mary Fran San Soucie, Warren Bauder, and Kerri Budeski Norick

Trustees Absent

Staff Present Jeff Blessum: Superintendent; Tanya Roberts: Business Manager/Clerk; Jennifer Wold: Teacher; Kathy Derby: Teacher; Paula Schultz: Teacher; Heidi Fasting: Teacher

Visitors Present Lindy Hockenbary, Scott McDowell, Judith Danioth Fisher

Accept Chair

Position Resignation Board Chair Cynthia Bradford Lencioni asked to excuse herself from the Board Chair position due to increased commitments. Vice-Chair Chris Catlett will assume the role of Board Chair.

Appoint Vice-Chair Trustee San Soucie made a motion to appoint Warren Bauder as Vice-Chair. Trustee Bradford-Lencioni seconded-passed unanimously.

Minutes Motion to approve the minutes from May 6, 2014; May 8, 2014; May 19, 2014:
Motion: Trustee Bauder
Seconded: Trustee Bradford-Lencioni— passed unanimously.

Correspondence There was none.

Committee Reports

Anderson Parent
Council

Anderson Parent Council Officer, Judith Danioth Fisher reported on the status of the outdoor fitness trail. The members of the APC voted to dedicate \$10,000 of the funds raised at the Winter Gala to help construct a fitness trail on the Anderson Playground. Engineer, Danielle Scharf was hired to draw the plans for a full loop and a 1/2 loop trail. The full loop gravel trail would include a paved connector path from both the East and West exit doors of the school, allowing wheel chair access to the playground. A spring raffle coordinated by Jana Galarus had raised approximately \$3,300 for the project. Additional contractor donations had been secured to complete the project. The APC needs to know if they need Board approval to start construction.
Board Chair Catlett stated the project should have Board approval and that a special meeting could be called if this needed to happen before the July 10th meeting. The

Board would want to review the specifications drafted by the engineer and consider maintenance costs of the trail and barriers to potential future developments.

Safety/Facilities
Committee

Superintendent Blessum reported the Quality School Grant application would be submitted before the June 26th deadline with the assistance of Karen Hedglin of McKinstry Industries. The project request is to alleviate ventilation issues in the older classrooms. Superintendent Blessum reported on the summer maintenance items to be addressed.

Technology
Committee

Trustee Bauder reported on replacing the older laptop cart and possible finance options.

Public Participation on

Non-Agenda Items

Chair Chris Catlett reminded those in attendance that no names are to be used in the conversations and no decision can be made since any discussion is not on the agenda.
There was none.

Superintendent's Report:

Lindy Hockenbary reported on Anderson School's survey results of Bright Bytes data for the past year. Bright Bytes help schools collect and analyze technological data to improve student learning.

MBI EXEMPLAR SCHOOL AWARD – from Susan Baily-Anderson (State MBI Coordinator)

“Congratulations! I am very pleased to announce that your school has been chosen to receive an “MBI Exemplar School” award. The Montana Behavioral Initiative (MBI) has established an awards process to recognize MBI teams and schools who meet exemplary standards for promoting positive school climate and school safety. Beginning in 2005, the MBI began recognizing exemplar schools which significantly contribute to making a difference for their students, parents, and faculty utilizing the MBI process at the elementary, middle or high schools and have demonstrated evidence of change. These awards continue to be a historic event and promise to bring attention to the great work that our Montana schools are doing with the implementation of the MBI process.”

End of Year June Luncheon

Absolutely fantastic! Great Job Sally and crew! On Tuesday, June 10th, over 365 lunches were served to students, staff and family members. Every year this event has gets bigger and bigger. The word is out that the food and company is excellent.

Building and Grounds Walk Through and Update

Trustee Bauder, Mr. Towner and I will conduct a building and grounds walk through before I end my contract in June.

Washington D.C and NYC Fieldtrip & Pertussis Meeting

A huge thank you to Ms. Mulick for her time and dedication towards the D.C. and NYC fieldtrip/experience for the 8th graders. She and Mr. Olson along with Mrs. Kaiser were excellent chaperones and provide a safe and exciting educational fieldtrip experience. Even though the burden of pertussis was present, the students and chaperones continued to be positive, take care of one another and make this a fantastic experience. Plans are being made for next year!

I called a meeting to discuss the pertussis incident that took place during the 8th Grade educational fieldtrip. Julie Ruff (Anderson School Nurse), Matt Kelly (Director of the GCCHD), Cindi Spinelli (GCCHD Nurse), Jill Ellison (New CD Nurse), Mary Fran, Kerri, Kjel, Mattie attended this meeting on June 3rd. We discussed what procedures worked well, what we could have done differently and what pre-cautionary measures need to take place in the future. ***I have attached a copy of our confidential notes for you to read.*** After the meeting, Julie Ruff wrote a draft letter that could be given to parents before over night educational fieldtrips.

RtI Sustaining School Status and Project REAL

Anderson School has maintained its sustaining school status and will continue to participate in Project REAL (Responsive Education for all Learners) next school year. This opportunity – and an OPI grant – brings together behavioral (MBI) and academic (RtI) systems into a single system called Multi-Tiered Systems of Support (MTSS). The TEAM of teachers, Paula Schultz, Charlotte Dickson, Melissa Hanson, Kathy Derby, and Heidi Fasting will again participate in training this summer and for the next years

Discipline Report

There have been a few behavioral referrals in late May and early June. For details please give me a call or stop in for a visit. Parents of students have been called and appropriate consequences have been administered.

Old Business

Annual Agenda

July Agenda:

Individual Transportation Contracts due to the County Superintendent

Approve Out of District Applications

Policy Review

New Business

Action

2014-15 Teacher

Master Contract

Chair Catlett outlined recommended changes to the contract: increase the Master Stipend from 3% to 4% of base salary; 2% increase to the base salary on the career ladder; increase monthly insurance contribution from \$550 to \$575; change language from 187 day contract to a 1,456 hour contract; change trading 5 sick days for 1 personal day to 4 sick days for 1 personal day; added text that teachers could request, in writing, additional personal days with Administrator approval; Section 5.5 title revised to read "Extended Leave of Absence Without Pay".

Motion to approve the changes as outlined:

Motion: Trustee Bauder

Seconded: Trustee Bradford-Lencioni – passed unanimously.

2014-15 Classified

Contracts

Chair Catlett reported the Negotiations Committee recommended a 3% raise to classified staff wages and increasing the monthly health contribution from \$550 to \$575.

Motion to increase the 2014-15 Classified Contract hourly wages by 3% and increase the monthly insurance contribution to \$575:

Motion: Trustee Bauder

Seconded: Trustee Norick – passed unanimously.

Chair Catlett stated that in reviewing comparison salaries of other local rural school Business Manager wages he was recommending the Board increase this wage to get it in line with these schools. These wages ranged from \$25-\$27/hr, the Business Manager was currently making \$21.07/hour at Anderson.

Motion was made to increase Business Manager Robert's 2014-15 hourly wage to \$24/hour:

Motion: Trustee Bradford-Lencioni

Seconded: Trustee Norick – passed unanimously.

2014 Summer Grounds
Maintenance Contract

Superintendent Blessum recommended the Board approve a Summer Grounds Maintenance Contract for Mario Miner, up to 19.5 hours/week at \$12/hr.
Motion to approve a Summer Grounds Maintenance Contract for Mario Miner, up to 19.5 hours/week at \$12/hr:

Motion: Trustee San Soucie
Seconded: Trustee Norick – passed unanimously.

Discretionary Nonresident
Student Attendance
Agreement (3141)

The Board had first reading of revision to Policy 3141, adding "Children in the immediate family of nonresident District employees" as number one placement priority.

Application for Use of
School Facilities &
Grounds (4330F)

The Board had first reading of revisions to Policy 4330F, changing the fee structure for district facility rentals.

Student Technology
Responsible Use
Agreement (6312F1)

The Board had first reading of revisions to Policy 3612F1.

Revise PIR Days on
2014-15 School
Calendar

Superintendent Blessum stated the leadership committee had met with incoming Superintendent Scott McDowell to revise PIR schedule on the 2014-15 School Calendar.

Motion to accept the PIR changes to the 2014-15 School Calendar:

Motion: Trustee San Soucie
Seconded: Trustee Bauder – passed unanimously.

School Administrators of
Montana Mentor
Program

Motion to approve a \$500 contract with School Administrators of Montana to provide mentor assistance to the incoming Superintendent Scott McDowell.

Motion: Trustee San Soucie
Seconded: Trustee Bauder – passed unanimously.

Superintendent Blessum
Computer Purchase

Superintendent Blessum asked the Board if he could purchase the MacBook Pro and other equipment he had used during his five years at Anderson School for \$1100.

Motion the approve Superintendent Blessum's purchase of the MacBook Pro, Keyboard, Monitor, Mouse and iPad for \$1100:

Motion: Trustee San Soucie
Seconded: Trustee Norick – passed unanimously.

2014-15 Grade 3
Job Share

Tabled.

Quality School Grant
Application Resolution

Motion to approve a resolution authorizing McKinstry Industries to submit and application to the Quality School Grant Program at the Montana Department of Commerce, for the purpose of funding indoor air quality renovations:

Motion: Trustee Bauder

Seconded: Trustee Norick – passed unanimously.

Out of District
Applications

Superintendent Blessum recommended the Board approve the following out of district applications: Kindergarten-K0106144RS; 1st Grade- 10106141N, 10115142N, 10121143N; 2nd Grade- 20106141N, 20110142N, 20121143N; 4th Grade- 40121141N; 5th Grade- 50106142N; 6th Grade- 60115141N, 60128142N, 60227143N.

Motion to approve the applications as recommended:

Motion: Trustee Bauder

Seconded: Trustee San Soucie – passed unanimously.

2014-15 School
Lunch Prices

Business Manager Roberts reported to the Board on the deficit of the 2013-14 Food Service Budget which was at (\$20,896), stating this deficit continues to grow each year. The recommendation is to raise the K-4 lunch from \$2.75 to \$3.00; 5-8 lunch from \$3.20 to \$3.50; Adult Meal from 3.50 to 4.00 and milk from .40 to .50.

Motion to increase the prices as recommended:

Motion: Trustee San Soucie

Seconded: Trustee Norick – passed unanimously.

2014-15 Individual

Transportation Contract Motion to approve a 2014-15 Individual Transportation Contract:

Motion: Trustee Norick

Seconded: Trustee San Soucie – passed unanimously.

SB 348 Safety

Business Manager Roberts reported to the Board that there would be some year end funds to transfer into the building reserve fund for the building re-keying security project.

Motion to allow a transfer of year end funds into the building reserve fund for a building re-keying project, per SB 348-Safety Transfer.

Motion: Trustee Bauder

Seconded: Trustee San Soucie – passed unanimously.

Crisis Manual and
2014-15 Student/Parent
Handbook

Motion to approve the Crisis Manual and 2014-15 Student/Parent Handbook:

Motion: Trustee San Soucie

Seconded: Trustee Norick – passed unanimously.

Discussion Items

Year to Date

Budget Report Business Manager Roberts reported on the year end budgets as of June 12, 2014.

**Approval of Warrant
Report**

Motion to approve claim warrants #39064-#39135, ACH payroll claims: 88389-88540, payroll warrants: #3639-#3696.

Motion: Trustee Bauder

Seconded: Trustee San Soucie – passed unanimously.

Future Agenda Items Out of District Applications, Policy Approvals, Fitness Trail.**The Next Regular Board Meeting will be held Thursday, July 10, 2014,
at 7 pm.****Adjournment**

No objection to adjournment of regular meeting at 8:35 p.m.

Submitted by: _____
District Clerk_____
Board Chair_____
Date

