



ACLU of Missouri Complaint Form

Date: _____

NOTE: The most efficient way to file a complaint is via: <http://www.aclu-mo.org/your-rights/file-a-complaint/>

YOUR INFORMATION:

Name:

Address:

City, St., Zip

Phone(s) (and type – home/cell/work):

Email:

If complaint is not about you, what is your relationship to complainant:

BRIEF SUMMARY OF INCIDENT/COMPLAINT

Date of incident:

Location of incident:

Name of individual and/or entity that you believe violated your rights:

Do you have an attorney?:

Your attorney's name/number:

Description of incident: Describe your problem. What happened? (use additional sheet if needed)

How do you believe your rights were violated?

Did you ask for an explanation? _____ From Whom? What explanation was given?

Send completed form to: ACLU of Missouri Attn: Intake
454 Whittier Street, St. Louis, Missouri 63108

What steps have you taken to resolve the problem?(i.e., have you filed an appeal, grievance or complaint with the parties involved or with any public agency, official or other organization?)

Where does the matter stand? Did you receive a response? What was the response?

What documentation do you have on the matter?

Have you filed a lawsuit? If so, in what court? What is the status?

Are there any time constraints in your case?

Optional: For demographic analysis purposes only, please indicate here if you have ever served in the U.S. Military - Yes or No ; If so, what branch of service? _____; Dates? _____.

STAFF USE ONLY

INTAKE COUNSELOR: _____ **DATE REVIEWED** _____

NATURE OF COMPLAINT:

- | | | |
|---|---|--|
| <input type="checkbox"/> CR – Criminal Law | <input type="checkbox"/> HO – Housing | <input type="checkbox"/> PR – Privacy/Technology |
| <input type="checkbox"/> DS – Discrimination | <input type="checkbox"/> LG – LGBT | <input type="checkbox"/> RJ– Race/racial justice |
| <input type="checkbox"/> DI – Disability | <input type="checkbox"/> NS – National Security | <input type="checkbox"/> RI – Religious Issue |
| <input type="checkbox"/> EM – Employment | <input type="checkbox"/> NC – Not Civil Liberties | <input type="checkbox"/> SR – Student Rights/youth |
| <input type="checkbox"/> FA– First amendment/speech | <input type="checkbox"/> PM – Police Misconduct | <input type="checkbox"/> PV – Poverty |
| <input type="checkbox"/> HA – HIV/AIDS | <input type="checkbox"/> PC– Prison Conditions | <input type="checkbox"/> WM – Women |

RECOMMENDED RESPONSE:

FOLLOW UP NEEDED:

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