

McCOY COLLEGE OF BUSINESS ADMINISTRATION

CBAPPS 3.04

Faculty Mentoring in the McCoy College

PURPOSE

The purpose of this policy is to describe the processes and systems that individual academic departments can use to mentor or integrate new faculty members into the department, the college, and the University.

UNIVERSITY POLICIES

Academic Affairs Policy & Procedure Documents:

8.01. Development/Evaluation of Tenure-track Faculty

GENERAL INFORMATION

1. New faculty members will be provided resources to familiarize them with the operation of the university, the McCoy College Administration, and their respective academic department.
2. Each new faculty member will be assigned one or more faculty mentors, and department chairs have latitude in the assignment of faculty to serve as mentors. New faculty should also seek advice and assistance from department chairs, senior faculty members, and colleagues within the university community.
3. The role of the mentor should include, but is not limited to, the following items:
 - A. assisting the new faculty member in becoming familiar with University, College and departmental expectations concerning teaching, scholarly activity and service.
 - B. serving as a general resource in guiding the new faculty member.
4. Untenured and non-tenure track faculty members will be provided with feedback on their effectiveness in the classroom through classroom visitations. There should be at least three visits for the first year, and at least one per academic year for each of the following two years.

CERTIFICATION STATEMENT

This CBAPPS has been approved by the reviewers listed below and represents the McCoy College of Business Administration policy and procedure from the date of the document until superseded.

Review Cycle: Sept. 1, E5Y

Last Reviewed: 2009

CBAC Review: _____ Date: _____

Governance Review: _____ Date: _____

Approved: _____ Date: _____

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