

**JEFFERSON – BELMONT REGIONAL SOLID WASTE AUTHORITY
MINUTES FROM MEETING OF FEBRUARY 11, 2008**

ROLL CALL:

PRESENT: John Abdalla, Edward Argentine, Thomas Bottorf, Darrin Corrigan, Chuck Dawson, James King, Anthony Kolanski, Mark McVey, Bruce Misselwitz, Adam Scurti, Mark Thomas,

ABSENT: Barbara Godwin, William Weekley, Bruce Williams

OTHERS: Patrick Lanaghan, Dave Hays, John Mascio and Natalie Lysle

A quorum being present, Mark Thomas, President, called to order the regular meeting of the Jefferson/Belmont Regional Solid Waste Authority at the Fernwood Complex, 125 Fernwood Road, Suite 301, Wintersville, Ohio at 5:00PM on, February 11, 2008.

Mr. Scurti entered the meeting

Mr. King entered the meeting

MINUTES:

A motion to approve the January 14, 2008 regular monthly meeting minutes was made by Mr. Bottorf and seconded by Mr. Argentine. **VOTE: nine (9) Yea's with Mr. Abdalla and Mr. Kolanski abstaining; motion passed.**

A motion to approve the January 14, 2008 re-organizational meeting minutes was made by Mr. Bottorf and seconded by Mr. Corrigan. **VOTE: nine (9) Yea's with Mr. Abdalla and Mr. Kolanski abstaining; motion passed.**

CORRESPONDENCE: Patrick Lanaghan

Apex Tonnage Report for January 2008

The Apex Tonnage Report was passed out by Mr. Lanaghan, he stated that the numbers are down a little, but that it was due to the time of year, and they are still ahead of last year.

Mr. Lanaghan reported that he has been invited by the EPA to give a briefing to the State Solid Waste Advisory Council on February 21st talking about the Solid Waste District's progress the last five years.

Two requests have been received by local organizations for mini-grant type assistance:

- 1) Assistance request from Belco Crafts for their document destruction program. They are asking for \$1,000 to help provide tree seedlings on Arbor Day to participants helping to promote awareness.
- 2) Assistance request from the Jefferson County Juvenile Court for a beautification project at Old Fort Steuben downtown Steubenville with the non-violent youth. Mr. Lanaghan stated \$500 should be sufficient for this project.

Mr. Lanaghan stated although the Authority is not under the new plan yet with the mini-grants there is money available to help fund these projects because of the contract fee. The Board discussed the programs; Mr. Thomas spoke about the Belmont County program.

Council advised that the board may have to enter into a contract with the organizations in order to provide the assistance.

Mr. Bottorf made a motion to approve both requests and to have whatever documents created that are needed, such as contracts etc, to provide the assistance money, Mr. Argentine seconded the motion. Board discussion, Mr. Mascio would advise how to legally provide the assistance. **VOTE: Unanimous, Yea, by roll call.**

Mr. Lanaghan presented a letter to the board from all the employees of the authority thanking them for the wage increases.

FISCAL REPORT: Dave Hays

Mr. Hays reported total revenues for January 2008 were \$123,053.35, Personnel expenses were \$53,407.89, Other Expenses were \$270,833.88. Out of that was the \$150,400 Marketing Development Grant for Valley Converting and also the tilt trucks for \$69,000 for both counties. Cash fund balance was \$930,873.77 for the end of January. Non-payroll report Expenditures were handed out to members. Mr. Dawson asked about school paper recycling numbers, the school paper program was briefly discussed by the board.

A motion to approve the Statement of Revenues Expenditures and Non-payroll Expenditures as presented was made by Mr. Abdalla, Mr. Bottorf seconded the motion. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Hays reported that he has been working with Mr. Lanaghan on the budget for permanent appropriations for 2008, stating they have three funds right now the General Fund #01, the Contract Fund #02, and the Market Development Fund #06. He reviewed the report provided to board members. He and Mr. Lanaghan explained that the appropriations included planned changes of the salary increases and benefits, the hiring of two new drivers, the hiring of the environmental enforcement officer, and the purchasing of two new trucks, stating it is still pretty much guesswork, estimating the amounts due to the new plan. Mr. Hays reviewed the additional line items, with Mr. Lanaghan explaining that the economic incentives line item would cover such things as mini-grants, pay-as-you throw programs, communities wanting curbside recycling, and organic composting, and stating that the budget is flexible and can be modified throughout the year.

Mr. Bottorf made a motion to approve the 2008 Budget, seconded by Mr. Abdalla. **VOTE: ten (10) Yea's with Mr. Misselwitz abstaining; motion passed.**

EXECUTIVE COMMITTEE REPORT: Mark Thomas

Mr. Thomas reported the Executive Committee passed a motion to recommend for approval the proposed contract with Mr. John Mascio. The contract would be retroactive to January 1, 2008, with Mr. Mascio's requested changes in the terms.

Mr. Abdalla made a motion to accept the Executive Committee's recommendation, Mr. Corrigan seconded. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

Mr. Thomas reported that the Committee had discussed Mr. Lanaghan's PERS benefits for the time period he was in Iraq in 2007. Mr. Abdalla stated that during Mr. Lanaghan's service he was in constant contact with Mr. Hays and Mr. Thomas and involved in the day to day operations of the Authority through email, although he was not being paid by Authority. Because he was not being paid during that time he would not get full year service credit for his

PERS. In order for Mr. Lanaghan to get full credit an amount of \$3,993.51 would have to be paid. The Committee recommends to the board that they pay full amount. Mr. Scurti stated he agreed the Authority should pay employer share but not the employee share of that amount.

Mr. Abdalla made a motion to pay the entire amount of \$3,993.51 for Mr. Lanaghan's PERS benefits, Mr. Bottorf seconded. **VOTE: nine (9) Yea's with Mr. Misselwitz abstaining; Mr. Scurti voting no; motion passed.**

Mr. Thomas spoke about the new Public Records Law, the required training has been completed by Mr. Hays. Mr. Mascio is completing the new policy, should have a proposal in March.

Mr. Abdalla exited meeting.

The new employee uniforms were discussed, Mr. Thomas reported they are currently looking at different Company's and if the uniforms are taxable to employees from a new law.

Mr. Abdalla re-entered meeting

Mr. Thomas reported that the Annual District Report is due in June, that Jamie Zawila has prepared the report for the past two years, Mr. Lanaghan had suggested that the staff could do the report instead, and asked the board their opinion. Mrs. Zawila could come and provide training to the staff for a cost. The cost of her doing the report last year was in the amount of \$3,500. The board would like to receive the proposal for her training costs, and address the issue next month.

FINANCE COMMITTEE REPORT: Mr. King

No report.

PERSONNEL COMMITTEE REPORT: Mr. McVey

Mr. McVey talked about a policy on cell phone and credit card use, he stated that the committee should go over it and possibly take some action to add it to the Solid Waste policy. He asked that the Committee meet for about 15 minutes or so right before the next meeting to discuss the matter.

PLANNING COMMITTEE REPORT: Mr. Bottorf

Mr. Bottorf stated the Committee is satisfied with everything in the revised plan with the exception of one item. They ask the Director to instead of mandating and hiring an Enforcement Officer right away, that they conduct a feasibility study, get Jamie to write it into the plan and send changes to members for review, then possibly moving forward at the next meeting. He suggested that they start out with one officer and if needed adding a second at a later date, making it one for each county. The board briefly discussed litter laws and citations.

EXECUTIVE DIRECTORS REPORT: Mr. Lanaghan

Paper Recycling Truck Driver Interviews:

Mr. Lanaghan stated that he held interviews for the new Paper Recycling Truck Driver position, and that he was recommending Mr. Paul Romano. He spoke about the operations in both

Counties, and stated after talking to Tammy and Diane they will be in need of another driver before the end of the year. Mr. Lanaghan proposed hiring a laborer now who could then become the driver at that time. He recommended Mr. Ken Jones who has his CDL and would be able to change to that position.

Mr. Scurti made a motion to hire Mr. Paul Romano as the new driver and Mr. Ken Jones as the laborer to be eventually a driver, seconded by Mr. Dawson. **VOTE: Unanimous, Yea, by roll call. Motion passed.**

OLD BUSINESS: None

NEW BUSINESS: Next meeting set for March 10, 2008 at 5:00 p.m. An Executive Committee meeting possibly held on February 25 if needed. If so member will be notified by email.

ADJOURNMENT: With no further business to come before the board, the meeting was adjourned at 6:05 pm.

ATTEST:

Mark Thomas, Chairman

Bruce Misselwitz, Secretary