



Remuneration/Travel reimbursement

for foreign guest researcher/lecturer

To be filled out by administration:

Date		Reg nr enl skattemynd beslut (beslutet bifogas)
Last name	First name	Tax Identification Number (TIN) in the country of resid.
Home address		Passport number
	Country	EU-citizen <input type="checkbox"/> Yes <input type="checkbox"/> No
Address while in Sweden		Duration of stay <input type="checkbox"/> less than 6 months <input type="checkbox"/> more than 6 months
Department		Administrator + phone number

* Please attach a copy of your passport or other documentation of identification.

* SINK-decision is needed for obtaining a personal national identity number from the tax authorities and for determining whether you should pay a special income tax on 20%, or whether Sweden has a tax agreement with your country to avoid double taxation. Sweden has agreements on exchanging income statements with number of different countries. As a result, a TIN (Tax Identification Number) should be enclosed if income statements must be submitted for an individual.

Payable to:	
Bank _____	Swift/BIC _____
Bank address _____	Sort code _____
	ABA/FW/Routing _____
Account number _____	IBAN-number _____

Information about the stay: travel, purpose, route, dates etc.

Remuneration amount	kr
(Om arbetet är utfört i hemlandet och/eller i Sverige, dela upp arvodet så att rätt belopp kan beskattas i Sverige)	
Detta ska redan ha redogjorts i SINK-ansökan	
Net expenses	kr
V.A.T (svensk moms)	kr
Travel reimbursement amount	kr
Tickets, hotel & taxi receipt attached	
Tax according to attached SINK-decision	kr
Total amount is payable	kr

Signature of guest _____

Head of department signature and name in block letters _____

To be filled out by department:

Rapportering (lönesektionen):

Kontering (ifylles av inst):

Löneart	From	Tom	Belopp	Ansvar	Verksamhet	Fritt fält