

**Town of Annapolis Royal
Annapolis Pool Committee
Approved Minutes
July 9, 2013**

PRESENT: Councillor Sherman Hudson, Councillor Paul Paquette, Lynn Longmire, Pierre Igot, CAO St-Amour and Recording Secretary Bourke.

1. Call to Order

Councillor Paul Paquette called the meeting to order at 1:23 pm

2. Confirmation of Chair and Vice-chair

MOTION 1

It was moved by Councillor Hudson, seconded by Pierre Igot that Councillor Paul Paquette be appointed as the Chairman of the Annapolis Pool Committee. **CARRIED.**

MOTION 2

It was moved by Councillor Hudson, seconded by Lynn Longmire that Pierre Igot be appointed as the Vice-Chair of the Annapolis Pool Committee. **CARRIED.**

3. Additions to Agenda

5. vi. Certified coach

4. Approval of Agenda

MOTION 3

It was moved by Councillor Hudson, seconded by Pierre Igot to approve the agenda as amended. **CARRIED.**

5. New Business

i. Policy Establishing the Annapolis Pool Committee

The Policy Establishing the Annapolis Pool Committee was distributed with the agenda for information purposes. It was noted the Anna Guest will not be a member on the Committee due to other commitments. The Annapolis Pool Committee would request the Friends of the Pool Society appoint another member to this Committee.

ii. Lease Agreement – attached

CAO St-Amour advised the document had been signed in 2011 by everyone except one party, currently not being looked at by Town Council or Friends of the Pool Society. For information purposes at this time.

iii. Insurance Requirements – update

CAO St-Amour advised the pool is covered under the general liability of the Town's insurance policy and the Friends of the Pool Society are currently in the process of getting quotes for Directors and Officers insurance.

iv. Draft for Discussion Purposes -Memorandum of Understanding – Between the Town of Annapolis Royal and the Friends of the Pool Society (FAPS)

Pierre Igot reviewed the Memo of Understanding with regards to FAPS offering management and fund raising services and activities. Lynn Longmire suggested including “shadow guarding” under the mentoring professional staff. Lynn went on to explain that shadow guarding is to hire young people for the total lifeguard package; to develop a sense of work ethic, volunteerism and encouraging the establishment of a well-grounded sense of what is expected; short season, need to continue the cycle of staff.; the older lifeguards are retiring.

CAO St- Amour reviewed the Memo of Understanding with regards to the Town of Annapolis Royal offering to support pool operations. CAO St-Amour advised for the 2013/14 fiscal year Town Council will provide a grant in the amount of \$4,500.00 to the Friends of the Pool Society on the condition an agreement can be reached between the two parties. If the Committee could agree to it today, it could be placed on the agenda of the Council meeting scheduled for July 15, 2013 and subsequently the cheque would be prepared immediately. The remaining grant in the amount of \$1,500.00 would be conditional on new programming being provided.

Pierre Igot questioned the conditional portion of the grant with respect to new programming and is there going to be a request to add something new every year. Chairman Paquette noted the idea for conditional grants was the additional funding be used for programming not salaries, for the benefit for those who are actually using the pool.

It was agreed that Pierre Igot would contact the members of the Friends of the Pool Society regarding the Memorandum of Understanding; and contact CAO St-Amour prior to the Council meeting.

v. Date of Next Meeting

It was agreed to schedule the next meeting of the Annapolis Pool Committee for October 15th at 1 pm in the Council Chambers.

vi. Certified Coach

Councillor Hudson commented that Bridgetown and other towns have certified coaches and asked if is possible to have a certified coach at the Annapolis Pool? Lynn Longmire noted it would be desirable to the Town but the certification to be a coach is intense but easily obtained; certification is offered three times a year; a lot of towns had a struggle this year getting coaches. Lynn also spoke about designing a method to encourage elder swimmers in the club (15-17), who have typically stayed in swim for the duration, and entered competitions at Swim Nova Scotia Level to consider becoming a certified coach as they would know what is required.

CAO St-Amour suggested that Council might consider a conditional grant from the Town in the future as a bursary to help with certification.

6. Adjournment

MOTION 4

It was moved by Councillor Hudson, seconded by Lynn Longmire to adjourn the meeting at 1:58 pm. **CARRIED.**

Chairman Paul Paquette

Recording Secretary Bourke