

# SECTION I

## Convention Guidelines and Registration

These Guidelines are the official guidelines for the Accelerated Christian Education (A.C.E.) European and International Student Conventions and are implemented to ensure the uniformity of Conventions and equality in competition for all participants.

**ABSENTEE entries will not be accepted. Contestants must attend the entire Convention. Rally attendance is required.**

**A.C.E. requests that ALL VOCAL AND WRITTEN ENTRIES be presented in the ENGLISH LANGUAGE. We apologize that we are not able to grant any exceptions. All Bible quotes must be from the King James Version (not New King James Version).** *At ESC, the NKJV may be used; however, any entries for which this version is used will not be eligible for entry at the International Student Convention.*

**Note:** Throughout this manual where the words "Regional Convention" appear, they refer to the European Student Convention.

### QUALIFICATIONS

Contestants may be enrolled in any of the following types of schools in which Accelerated Christian Education material and procedures are implemented by students and staff:

Formal day schools with a campus Learning Center such as:

- Church School
- Church Home School (home school students under the direct control of a day school as outlined in item 9 on the following page)
- Institutional School
- Mission School
- Private School

(Any or all of the above will be referred to herein as a "day school.")

Parent- or guardian-administered:

- Home School

All of the above must adhere to the following conditions:

1. Compliance with all appearance and dress code standards.
2. Compliance with the conduct code.
3. Compliance with age limitations.
4. Compliance with all event limitations.
5. Curriculum is diagnosed and prescribed according to the *Accelerated Christian Education Procedures Manual*.
6. The student is not enrolled in any other educational program in pursuit of a high school diploma, except for part-time or distance learning college courses.

7. Each contestant must be currently enrolled and actively studying in a complete course of at least two of the five Accelerated Christian Education core subjects (math, English, social studies, science, or Word Building).
8. Home school students from different home schools may combine for group events, provided they register as a single school (or academy), and must adhere to the same event limitations as a day school.
9. Church home school students may compete with the church school students, provided: a) Church school staff diagnose and prescribe curriculum. b) PACE Tests are completed under supervision of church school staff. c) Church school maintains academic and permanent records. d) They register for the ESC as part of the church school.

**Any school or home school using the Accelerated Christian Education programme qualifies to send a contestant or contestants to the European Student Convention for entries listed on the *Events & Limits* found in the *What You Need to Know (WYNTK) Booklet*.**

## **NUMBER OF ENTRIES PER SCHOOL**

1. In events involving more than four students, or in a group elimination event such as PACE Bowl, Basketball, and Volleyball, the limit is one entry per event per school.
2. In other elimination events (Checkers, Chess, Table Tennis, and Tennis) a school is allowed three entries per event.
3. In One Act Play and Bible Bowl, a school is allowed three entries.
4. In all other events, a school is allowed six entries per event.
5. Each contestant may have only one entry in an event. (For example, your school may have two vocal mixed trios, but no student may be entered in both.)

## **PARTICIPANT ELIGIBILITY**

1. Students who attain their thirteenth birthday by December 31, prior to ISC, and who have not attained their twentieth birthday by the same date are eligible to attend Student Convention the following spring. At ESC, students who are twelve by the time of the convention may compete.
2. Students who graduate or complete their graduation requirements at any time during the current school year may still compete.
3. Students who have graduated from high school prior to the present school year are not eligible to compete at the Convention regardless of their age.
4. Married students, parents, or expectant parents are not eligible to compete.
5. Students may not be recruited from any type school for participation at the Convention.

**NOTE: Students must be enrolled in only one school at the time of Convention to be qualified to compete, except for part-time or distance learning college courses. If a student qualifies at the Regional Convention but then moves and enrolls in another school, he/ she may not compete with his/ her former school. The student may compete with the present school at Internationals with special permission from the Manager of A.C.E. Student Conventions.**

**First through third** places in elimination events and **first through sixth** places in nonelimination events from an **authorized Regional Convention** are eligible to compete at the International Convention. (Elimination events are any event where a participant plays against an opponent.) **Nominations may also be awarded based on scores (%) achieved at the ESC.** Therefore, placing in the top six does not guarantee a nomination.

**Exceptions and Clarifications:** *Several official events do not require a particular placement at the Regional level to qualify for International Student Convention. In these Open Competition Events, no matter what place was earned at the regional level or if a student did not compete in this event at the regional level, he/she may enter at the International Student Convention provided he/she received a nomination for another event. For specific Open Competition Events, see the current ISC Event List. **Note:** Even though these are open events, they do count toward the total number of entries submitted/entered for the participant and the school.*

## NUMBER OF INDIVIDUAL EVENTS

1. A contestant may enter any **eight performance** events (at ESC) with exceptions noted below. (Performance events are events that require the participant to compete during the actual Convention; that is, all athletic events, speech and drama, Bible Memory, and so on.)
2. A student may enter numerous nonperformance events, as approved by his/her parents. (Nonperformance events are events that only require the participant to submit his/her entry.)
3. The total combined number of performance and nonperformance events **must not exceed twelve**.

### Exceptions and Clarifications:

1. Each student may enter only three elimination events at ESC. (Elimination events are Table Tennis, Tennis, Chess, Checkers/Draughts, and PACE Bowl.) Those who participate in any two of these events may enter only two other performance events that involve four or more contestants.
2. Each contestant may enter no more than five athletic (sporting) events at ESC. **Students who enter athletics (sports) must first enter two non-athletic events.**
3. A student may not participate in two identical events (that is, two male duets, and so on).
4. Each contestant must be present the entire Convention and must attend all scheduled rallies.
5. Certain events are classified as 'free' events and do not count toward totals. Please refer to the WYNTK.

**Note:** *Entry limits at ISC differ to the above.*

**NO ABSENTEE ENTRIES WILL BE ACCEPTED.**

If a contestant qualifies for the International Student Convention in a performance event involving two or more students (that is, Male Trio, Female Quartet, 400 meter-relay, and so on) and one member of the group does not attend Internationals, a school may substitute a student who **had competed at the Regional Convention** and has qualified to come to the International Student Convention competition, providing he/she does not exceed the total number of events allowed (twelve).

**Exceptions and Clarifications:** In nonperformance events involving two or more participants (Radio Program, Scripture Video, Science Exhibits, and so on), entries will be accepted at the International Student Convention as long as one member of the group is in attendance. Only those group members in attendance will receive recognition for the entry—no absentee awards.

## ENTRIES

All contestants **are required** to submit or to perform at the International Convention ***the same entry*** with which they won at the Regional Convention.

All written entries, outlines, and scripts must be typed (as requirements specify). Please refer to the appropriate section of the Guidelines for specific details. Three (3) copies are required. All copies must be in one single clear plastic page protector with the contestant's name, school name, customer number, address, and telephone number clearly visible on the front.

All art, sculpture, needle/thread, and photography entries must have a 3" x 5" card with the **entry name, contestant's name, school name, customer number, address, and telephone number** securely attached to the entry.

### **A COLOR PHOTO IS REQUIRED FOR ALL PLATFORM EVENTS, MUSIC EVENTS, AND NEEDLE/ THREAD (GARMENTS ONLY) ENTRIES.**

A color photo (snapshot or Polaroid) of the contestant(s) simulating his/her performance **MUST BE** provided at the time of competition (that is, student holding puppets, singing, and so on). This is not to be a school picture or portrait. For platform events and music events, this must be a snapshot or Polaroid of the contestant or contestants wearing the outfit or costume in which the event will be performed.

Girls submitting a Needle/Thread entry (garment only) must each include a color photo of the garment being modeled. Please print contestant's name, school name, customer number, and complete address on the back of the photo.

**Progress Control Forms (CF9) and ESC Project Forms are no longer required** for entries at ESC. These forms may be used by the students to assist in goal-setting for their events, but should not be submitted with entries.

## EARLY ENTRIES

Written Entries (Essay, Short Story, Poetry), Website Design, PowerPoint Presentation, Music Composition, Music Arranging, Radio Program, Scripture Video, and Photography must be submitted to CEE prior to Convention (check the CEE website at [www.christian-education.org](http://www.christian-education.org) and the *Deadlines* page in the *WYNTK Booklet* for submission deadlines). Please send three (3) copies of each video, CD, etc., with each entry. Entries should be submitted to:

**ESC Office**  
**Christian Education Europe**  
Unit 5, Northford Close  
Shrivenham  
Oxfordshire  
SN6 8HL  
United Kingdom

## ENTRIES AT CONVENTION

All art, science, social studies, and needle/thread entries are to be turned in at Convention. For platform and music performance events, scripts, outlines, music, judging forms, and photos are to be presented to the judges at the time of performance by the contestant. **BE SURE TO READ EACH DIVISION'S REQUIREMENTS BEFORE SUBMITTING FORMS. POINTS WILL BE SUBTRACTED FOR NOT PROVIDING PROPER CURRENT JUDGE'S FORMS WHERE REQUIRED.**

The Chief Judge will return two copies of outlines, scripts, speeches, and original music after your performance. Written Entries, Musical Compositions, Musical Arrangements, Radio Programs, Scripture Videos, PowerPoint Presentations, and Website Designs **MAY/ MAY NOT BE RETURNED.**

## EVENTS OF THE HEART

The Events of the Heart category is designed to allow students who are mentally or physically challenged to compete in events and be recognized at the Awards Ceremony. Contestants must meet all International Student Convention qualifications and register at Regional and International Conventions according to convention guidelines. The contestant may participate alone, with the help of another student, or with the help of an adult. Events of the Heart students may not compete in any group events (e.g., ensembles, one-act plays) at the ISC.

Qualifications:

1. Contestant must be mentally or physically challenged to the extent the student is incapable of entering any regular competition.
2. The Qualification Affidavit must accompany judges' forms and be properly signed.

## ELIMINATION EVENTS

Elimination events are any event where a participant or team plays an opponent and the winning team plays another winning team until a first place winner is decided. The ESC elimination events are PACE Bowl, Checkers/Draughts, Chess, Tennis, and Table Tennis. At ISC, these winners will be decided with single elimination tournaments, unless time permits otherwise. The third and fourth place winners are decided by taking the losers from the finals (final four teams) and playing a game where the winner is third place and the loser is fourth place. The fifth and sixth place winners are decided by taking the losers from the semi-finals (final eight teams) and playing a short, four-team tournament, where the winner is fifth place and the loser is sixth place. Teams and individuals will be seeded based on the previous year's convention, if information is available. Seeding will not be based on a team's current year record.

## APPEARANCE

*Please see ESC WYNTK and sponsor handbook for specific ESC exceptions.*

The manner of appearance and dress of A.C.E. Student Convention participants reflects an image of Christian modesty, refinement, and self-discipline. Students and sponsors are expected to support the A.C.E. Student Convention image, program, and requirements in appearance and dress. Appropriateness and modesty are the basic principles governing all appearance and dress for the A.C.E. Student Conventions. The principle of showing deference should be the lifestyle of Christian leaders. Students and sponsors are to be dressed completely and according to the guidelines upon arrival and while attending Student Convention.

The dress code, as stated in the guidelines, must be observed by everyone officially associated with Student Convention. Participants, contestants, sponsors, guests (staying on campus) and coaches are to dress in conservative, appropriate, modest attire. Fad extremes are inappropriate and will not be allowed. Participants are asked to show deference to the intent of the appearance guidelines. Violators will be asked to change their clothing or to leave the Convention. Dress requirements will be followed throughout the entire Convention, including **ARRIVAL** and **DEPARTURE**. Only those meeting the dress and appearance requirements will be allowed to register and remain on the premises. **It is the responsibility of the sponsor to ensure that all students and parents are informed of the dress and appearance guidelines prior to departing for Convention. THE SPONSOR IS ALSO ACCOUNTABLE FOR ENSURING THAT STUDENTS MEET THE DRESS AND APPEARANCE REQUIREMENTS WHILE AT CONVENTION.**

## MALE

Male students, sponsors, and coaches must have a neat, trim, conservative haircut. The hair is to be tapered or blocked and is to be off the collar. It is to be above the ears, with sideburns no longer than the middle of the ears. Dying or coloring the tips of the hair is not allowed. No braided or spiked hair styles. For boys with curly hair or afros, the cut needs to be short, not to exceed one inch (2.5cm) in length. No facial hair is permitted on contestants. Male sponsors may wear neatly trimmed mustaches and/or beards.

Those who require a haircut ***will not be permitted to register*** until they have located a barber and complied with the Student Convention standards.

Button shirts **with collars** and long conservative trousers are the appropriate attire for Convention. Belts must be worn with trousers that have belt loops. Denim jeans, cargo pants (pockets sewn to the outside), bicycle shorts, swimsuits, or fad extremes are inappropriate and will not be permitted. **Button shirts with collars, ties, and dress shoes (no tennis shoes) are to be worn to all rallies and the evening meal.** Only the top button may be left unbuttoned, when the shirt is worn without a tie at appropriate events. Clean athletic shoes may be worn during the day. **Sandals are not allowed. Closed toe and closed heel shoes only.**

For participating in nonathletic events where costumes are not worn, each male contestant is to wear a button shirt with collar (shirt tucked in), blazer, dress pants or suit, dress shoes, and tie, or school uniforms that meet the Convention standards. Clothing should be clean and neatly pressed; shoes should be shined. Exceptions: Mennonites, Amish, Dunkard Brethren.

Male students and sponsors must be fully clothed in street attire (with shoes) anytime they are in the residence hall lobby or outside the residence hall room visiting on another floor. Modest sleep attire may be worn in the residence halls while en route to or from rest rooms or showers.

PLEASE NOTE—MALE SPONSORS, STUDENTS, AND COACHES: NO JEWELRY OTHER THAN WEDDING BANDS AND WRISTWATCHES. NO BODY PIERCINGS ARE ALLOWED.

### **Male (Athletic Wear)**

Male competitors in athletic events must wear loose-fitting, full-length sweat pants, warm-up pants, trousers, or **knee length** hemmed shorts. (Short or skin-tight shorts are not permitted.) Sleeveless shirts will NOT be allowed. (Exception: A numbered tank top over a T-shirt is acceptable for athletics. T-shirt must match the color of the tank top or be white). Sleeves must stay draped over the shoulders at all times. Uniformity in dress is mandatory for athletic team events. **Knee length** hemmed shorts are allowed for **official** athletic competition only. Shoes must be worn to participate in events.

**Full-length sweat pants, warm-up pants, or trousers must be worn over athletic shorts while en route to or from competition.** Athletic participants may wear athletic attire to meals (as described above) if they are scheduled to compete that day. When competition is over for the day, students must change into appropriate Convention attire. Athletic shorts are **NOT** allowed at any time in open competition areas or in any other area on campus.

Only students competing in athletics may wear athletic attire. No jewelry is allowed in athletics.

**INDOOR SPORT EVENTS: *Nonmarking soles are required for all athletic shoes worn on gym floors.***

## FEMALE

An image of Christian discretion and modesty is to be portrayed. All female sponsors, coaches, and students must wear dresses, skirts (which are no shorter than the bottom of the knee, standing or sitting), or culottes (see requirements for culottes under Female Athletic Wear). **Slits must be no higher than the bottom of the knee.** Dresses and blouses must come to the neckline in front (to the clavicle bone) and back (to the bottom of the neck), without see-through material. *Standard schools shirts with collars are acceptable.* TIGHT, FORM-FITTING ATTIRE and fad extremes are inappropriate and will not be allowed. Midriffs must be covered at all times in all positions. Denim, cargo, stone-washed clothing, T-shirts, slacks, shorts, swimsuits, bicycle shorts, V-neck, or sleeveless dresses or blouses will not be allowed. Conservative, natural-colored hosiery/anklet socks and dress shoes must be worn to all rallies and while competing in nonathletic events. **Sandals are NOT allowed**—shoes must have a closed toe and closed heel. Hosiery or anklet socks must be worn during the day. Makeup (sponsors only) and jewelry should be conservative and minimal—only one earring (smaller than 10mm in diameter) per ear, in the earlobe. **No other body piercings are allowed.**

Girls and ladies must be fully clothed in street attire (with shoes) anytime they are in the residence hall lobby, visiting on another floor, or outside the residence hall room. Modest robes may be worn in residence halls while en route to or from rest rooms or showers.

### Female (Athletic Wear)

Loose-fitting culottes and tops are to be worn for competition in netball, volleyball, badminton, football, archery, tennis, table tennis, and any other athletic/sporting event. Culottes must be full, loose-fitting, and have the appearance of a skirt. When in an upright standing position, culottes must be **below the knee**. Shorts are not permitted. **(ESC Exception:** Loose-fitting trousers or tracksuit trousers that come below the knee may be worn instead of culottes.)

For modesty reasons it is recommended that white athletic clothing, especially culottes, NOT be worn. **(A T-shirt must be worn under V-neck or sleeveless athletic shirts.)** Sleeves must stay draped over the shoulders at all times. Remember, see-through material is not permitted.



## **Guidelines for Appropriate Dress During Platform Events:**

### **Gentlemen:**

Dress shirts, ties, and jackets should be worn for all Platform Events with the following exceptions:

1. School uniforms or a tuxedo with either a vest or cummerbund without a jacket may be worn to perform.
2. Jackets are not required for PACE Bowl or Puppets.
3. Jackets and ties are not required in the following categories: One Act Play, Dramatic Dialogue, Illustrated Storytelling, Clown Act, Famous Speech.

### **Ladies:**

Nice church outfits should be worn for all Platform Events with the following exceptions:

1. School uniforms may be worn to perform.
2. Formal attire that meets the modesty requirements for Student Convention may be worn.
3. Formal attire or church outfits are not required in the following categories: One Act Play, Dramatic Dialogue, Dramatic Monologue, Illustrated Storytelling, Clown Act.

## **Guidelines for Appropriate Dress During Music Events:**

### **Gentlemen:**

Dress shirts, ties, and jackets should be worn for all Music Events with the following exceptions:

1. School uniforms may be worn to perform.
2. A tuxedo with either a vest or cummerbund without a jacket may be worn.
3. Choir robes may be worn over shirt, tie, and pants.

**Ladies:** Nice church outfits should be worn for all Music Events with the following exceptions:

1. School uniforms may be worn to perform.
2. Formal attire that meets the modesty requirements for Student Convention may be worn.
3. Choir robes may be worn to perform over dresses, skirts, and blouses.

## **APPEARANCE CHECK**

All athletic competition clothing (male and female) will be checked at the beginning of scheduled competition by the athletic staff. No coach or team member in violation of the dress code will be allowed to participate.

Appearance will be checked at registration, prior to all rallies, and before the evening meals. **To avoid embarrassment, please abide by the dress code.**

Here are some checklists for the staff to use with the dress code:

## Is your school ready for Registration Dress Check?

*Use this checklist to make sure that ALL of your students, sponsors, judges, and guests are ready for dress check. Convention Appearance Guidelines will be enforced. The following checklist covers areas most frequently addressed.*

### FEMALES

**Appearance should be conservative, modest and neat.**

**Hair:**

- Is hair a natural colour and neatly groomed?

**Jewelry:**

- Is makeup and jewelry conservative and minimal?
- Do students, sponsors, and judges have only one earring smaller than a dime (10mm in diameter) in size per earlobe? No other piercings are permitted.

**Blouses/ Tops:**

- No form-fitting or see-through tops are permitted.
- Necklines must come to the clavicle in the front and to the bottom of the neck in the back.
- Midriffs must be covered at all times and in all positions.
- No denim or stone-washed clothing is permitted.

**Dress, Skirt, or Culottes:**

- No form-fitting dress, skirts, or culottes are permitted.
- Slits may not extend higher than the bottom of the knee.
- Hemlines of dresses, skirts, or culottes must be no shorter than the bottom of the knee (when standing or sitting).
- Skirts with see-through fabrics must be lined or worn with slips.
- No cargo (pockets sown to the outside of skirt), denim, or stone-washed clothing is permitted.

**Shoes:**

- Only closed toe and closed heel shoes are to be worn. No sandals or flip-flops are permitted.
- Shoelaces are to be neatly tied.

*Please evaluate each of these areas before you enter registration. Schools may not finish registration until all students, sponsors and guests have successfully completed dress check. I have checked **each** of my students, sponsors, judges, and guests. They each meet the convention dress guidelines and are ready for dress check.*

\_\_\_\_\_  
Male Head Sponsor Signature

\_\_\_\_\_  
School Name

## Is your school ready for Registration Dress Check?

*Use this checklist to make sure that ALL of your students, sponsors, judges, and guests are ready for dress check. Convention Appearance Guidelines will be enforced. The following checklist covers areas most frequently addressed.*

### MALES

**Appearance should be conservative, modest and neat.**

#### **Hair:**

- Men must have neat, trimmed, conservative haircuts – no fads.
- The hair is to be tapered or blocked, not touching the ear or collar.
- Sideburns may be no lower than the middle of the ear.
- Neither dying nor colouring the tips of the hair is allowed.
- No braided or spiked hairstyles are permitted. (If in doubt, comb it down.)
- Extra curly or afro hair is not to exceed one inch in length.

#### **Facial Hair:**

- No facial hair is permitted on students.
- Male sponsors may wear neatly trimmed mustaches and/or beards.

#### **Jewelry:**

- One watch and one wedding ring is permitted.
- All other jewelry must be removed.

#### **Shirts:**

- Button-up shirt (polos are acceptable) with a collar and sleeves is appropriate.
- Only top button may be left unbuttoned.
- Shirts with tails are to be tucked into pants.

#### **Pants:**

- Slacks, dress pants, or long, conservative trousers are appropriate.
- Denim jeans, cargo pants (pockets sewn to the outside of skirt), bicycle shorts, swimsuits, or fad extremes are inappropriate and are not permitted.
- Pants are to be worn properly (at the waistline).
- Belts must be worn with pants that have belt loops.

#### **Shoes:**

- Dress shoes or sneakers with matching socks are appropriate.
- Only closed toe and closed heel shoes are to be worn. No sandals or flip-flops are permitted.
- Shoelaces are to be neatly tied.

*Please evaluate each of these areas before you enter registration. Schools may not finish registration until all students, sponsors and guests have successfully completed dress check. I have checked **each** of my students, sponsors, judges, and guests. They each meet the convention dress guidelines and are ready for dress check.*

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Female Head Sponsor Signature

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School Name

# GENERAL GUIDELINES FOR CONDUCT

## RALLY ATTENDANCE

Sponsors and students must attend all rallies. All students must sit with their own sponsor during the rally. Sponsors are also expected to PROHIBIT students from booing or using flash attachments at inappropriate times. Students who are too ill to attend scheduled activities are to remain in the care of their sponsor.

## CONDUCT

“Abstain from all appearance of evil . . .” must be the guiding principle of all interaction between the young men and the young ladies attending the Convention. Maintaining the highest possible standard of behavior is a God-given responsibility. Sponsors and staff should be constantly alert and should not hesitate to correct any behavior that is “unseemly.”

The “six-inch” rule must be followed at all times. Couples should not isolate themselves from the group and should be properly chaperoned at all times. At no time are students allowed in cars, buses, vans, or in dimly lit areas without a sponsor. It is the sponsor’s responsibility to ensure that all students comply with Convention curfews. These guidelines are applicable to all Convention attendees. Remember: Contestants need rest to do their best in competition.

## SPONSORS

**Sponsors are the key to good attitudes among the students and a cooperative spirit at the Convention.**

Each student must be directly responsible at all times to a specific sponsor. There must be one male sponsor for every one to eight boys and one female sponsor for every one to eight girls. Sponsors must be at least **twenty-one** years of age at the time of Convention. Parents may serve as the sponsor for their children (father/daughter, mother/son) if staying off campus. *At ESC, home school parents may serve as the sponsor for their children even if staying on campus.*

In exceptional cases, a school may assume responsibility for students from another school, provided this does not exceed the one-to-eight ratio. In such cases, both schools must pay the school registration fee. Sponsors must reside with their students. Sponsors must meet the appearance dress code. Only those conforming to these requirements will be allowed to register and to remain on the premises. Sponsors are responsible for enforcing the dress and conduct guidelines with all students in their care.

Sponsors will be accountable for damaged or missing items belonging to the host campus or other contestants.

***Schools are responsible to ensure that any adults acting as sponsors have their DBS (formerly CRB) certificates.***

## SPECTATORS AND GUESTS

Guests are welcome to attend Convention and are encouraged to meet the age and appearance standards. Spectators are welcome to attend events and rallies. Children under the age of six are not allowed in competition rooms. At ISC, no students under the age of thirteen will be allowed to stay on campus (when campus housing is available). ***At ESC, children under the age of twelve may stay on campus if accompanying their parents, provided they are supervised at all times.***

## OTHER GUIDELINES

### CHECKLIST OF PERSONAL THINGS TO BRING:

Bible	Appropriate clothing
Notebook	Toiletries
Camera	Gown, Slippers
Athletic equipment	Prescription meds (kept by sponsor)
Musical instrument/s	Money for activities/snacks
Competition entries/paperwork	Towel

***Bedding is provided.***

**NOTE: Each sponsor should bring a lockable suitcase for valuables such as watches, rings, awards, and prescription medicines. It is imperative that ALL items be labeled. A.C.E. is not responsible for lost or stolen items.**

### THINGS NOT PERMITTED ON CAMPUS:

Tobacco	Cassette players/tapes (except if used for competition)
Firearms/weapons	Video games (incl. X-box, Wii, PS, DS, etc.)
Toy guns of any kind (except those used for competition props)	Fireworks
Alcohol	Television sets
Narcotics	Clock radios
Radios	Secular magazines and books
MP3 Players/iPods	Skateboards/roller blades
CD Players/CDs (except those used for competition)	Sneaker skates
	Scooters

**Note: ONLY SPONSORS** are allowed to have radios/walkie-talkies.

## MEDICAL

The convention will provide a First Aid Officer under the supervision of A.C.E. However, sponsors should be prepared to deal with minor problems, such as headaches and small scratches. All schools must be responsible for their own first aid supplies for athletic competition and should have a first aid officer on staff if possible.

Each person registered must submit a Consent to Emergency Health Care and Indemnification Form (CF7—adult, CF6—student). Each person must provide his/her own medical and accident insurance in needed. The Consent to Emergency Health Care and Indemnification Form includes a statement releasing A.C.E. from responsibility and liability for any medical expenses incurred during the Convention or travel to/from the Convention area.

Students, sponsors, or guests with a history of a particular medical problem requiring special treatment must note such problems on the CF7 (adults) or CF6 (students). They should also wear an identifying bracelet or other I.D. that would alert first aid and medical personnel to the existence of a particular problem.

**ESC:** Please refer to the *ESC Registration Checklist* for a list of the required forms.

## JUDGING

Decisions of the judges are final. Judge's comments will be returned (when possible) to the contestants or sponsors following the European Student Convention. *Time permitting*, judges will make suggestions and comments for contestants' improvement. If you are qualified with post-graduate training or life experience and are interested in serving as a volunteer judge, please contact the Convention Office ([esc@christian-education.org](mailto:esc@christian-education.org)) for a Judge's Application. You will be notified if selected. Judges will receive instructions and a packet of forms at the Judges' meeting on the first day of the ESC.

## DEFERENCE

In order to show deference to those who practice denominational distinctives at their local churches, sponsors and/or contestants are asked to refrain from discussing denominational distinctives with anyone outside their own group during Convention.

# REGISTRATION AND PROCEDURES

## REGISTRATION AT THE EUROPEAN STUDENT CONVENTION

Visit the CEE website at [www.christian-education.org](http://www.christian-education.org) or see your *WYNTK Booklet* for contact information, dates, and the location of the European Student Convention.

Refer to the *What You Need to Know (WYNTK) Booklet* for details on the registration process.

All judges' forms and paperwork for events should be submitted with the applicable entries at the convention. PLEASE DO NOT POST ANY JUDGES' FORMS TOGETHER WITH YOUR REGISTRATION UNLESS ACCOMPANIED BY EARLY ENTRIES AS SET OUT ON PAGE 5 OF THESE GUIDELINES.

## REGISTRATION AT THE INTERNATIONAL STUDENT CONVENTION

The ESC Office will be responsible for registration for the International Student Convention. Please communicate with this office should you wish to attend the ISC. Please note that a nomination at the ESC is required for ISC attendance.

## CONTACT DETAILS

Should you need assistance at any time, please contact the ESC Office.

Tel: +44 (0)1793 783783 (select option 6)

Email: [esc@christian-education.org](mailto:esc@christian-education.org)

Post: ESC Office  
Christian Education Europe  
Unit 5, Northford Close  
Shrivenham  
Oxfordshire  
SN6 8HL  
United Kingdom