



Department of  
Education

# 2014

## SECONDARY ASSISTANCE SCHEME PUBLIC SCHOOLS

### GENERAL INFORMATION

The Western Australian Department of Education provides an allowance to assist eligible families with secondary schooling costs.

To be eligible for the allowance the parent/guardian must hold a Department of Human Services (Centrelink) or Veterans' Affairs card that represents a statement of income for the family.

The allowance consists of two components:

- \$115 Clothing Allowance paid directly to the parent/guardian or the school.
- \$235 Educational Program Allowance paid directly to the school.

Application is made by the parent or guardian for student/s enrolled in Years 8–12 at a secondary school.

### ELIGIBILITY CRITERIA

Parent or Guardian must hold one of the following cards:

- Centrelink Family Health Care Card
- Centrelink Pensioner Concession Card
- Veterans' Affairs Pensioner Concession Card

Please Note: The only Veterans' Affairs Card that meets the criteria is a blue card that is issued annually and expires in December each year. This card is income means tested.

The parent/guardian must be the holder of a card that is valid some time during first term. The only exception to this is when a student holds their own health care card and has been declared independent by Centrelink (e.g. Living Away from Home). In this instance, a letter of confirmation from Centrelink needs to accompany the application.

The allowance is paid up to and including the year the student turns 18 years of age i.e. students born in 1995 or before are ineligible in 2014.

### APPLICATION FORMS

Application forms should not be altered and are to be completed at the school during Term 1 only (Forms completed prior to Term 1, 2014 will not be accepted). Please ensure to keep a photocopy of the signed form for school records.

**Applications close 11 April 2014.**

### LATE APPLICATIONS

Late applications will only be accepted in extenuating circumstances and must be accompanied with a written explanation.

Eligible interstate or overseas students who are enrolled after first term may apply for the allowance. Date of enrolment must be noted on the application.

### CONTRIBUTIONS AND CHARGES

Schools will receive the Educational Program Allowance of \$235 for Secondary Assistance recipients. In the first instance this amount will be paid directly to the school to reduce contributions and charges payable by the parent/guardian in Years 8-10 and the course charges in Years 11 and 12.

### CLOTHING ALLOWANCE

The clothing allowance of \$115 will be paid to the parent/guardian unless indicated on the application form that you wish it to be paid to the school. If payment to the parent/guardian is requested, the payment will be deposited into the parent/guardians bank account. It can be taken between 8 – 12 weeks to receive this payment.

### PROCESSING OF PAYMENTS

Once the form is completed by the parent/guardian, the school will forward the original forms to the Schools Resourcing and Budgeting Directorate for processing.

If you would like to receive the payment in the April 2014 gateway, please ensure the forms are returned to the Schools Resourcing and Budgeting Directorate for processing before the end of March 2014.

If you change any of your details supplied on the application form, please notify us as soon as possible on 9264 4516.

We will endeavour to have all clothing payments made to the parent/guardian by 31 May 2014.

### FURTHER INFORMATION

Schools Resourcing and Budgeting Directorate  
Department of Education  
151 Royal Street  
EAST PERTH WA 6004

Telephone: (08) 9264 4516

Facsimile: (08) 9264 5162

E-mail: [student.allowances@education.wa.edu.au](mailto:student.allowances@education.wa.edu.au)



2014 SECONDARY ASSISTANCE SCHEME YEARS 8 - 12
\$115 Clothing Allowance Paid to parent (or) school
\$235 Education Program Allowance Paid to school

APPLICATIONS CLOSE
FRIDAY 11 APRIL 2014

- Valid to claim with Parent/Guardian card only.
Student cannot claim with own card if living with parent(s).
Not eligible if student born in 1995 or before.
If living as an independent student, letter of proof from Centrelink must be provided.
Please complete form in block letters.

SCHOOL NAME (Please use school stamp) SCHOOL CODE

PARENT/GUARDIAN DETAILS
SURNAME FIRST NAME
STREET SUBURB POSTCODE
CONTACT PHONE No. E-MAIL

PARENT/GUARDIAN DEPARTMENT OF HUMAN SERVICES (CENTRELINK) CONCESSION CARD DETAILS
Centrelink Health Care Card (Family Card only NOT Student card)
Centrelink Pensioner Concession Card
Veterans' Affairs Pensioner Card (Blue card only - expires Dec 2014)
CARD No. (CRN OF PARENT/GUARDIAN):
START DATE ON CARD:
CARD EXPIRY Date: (must fall on or after first day of Term One)

STUDENT DETAILS
INDEPENDENT STUDENT (Attach letter from Centrelink)
SURNAME FIRST NAME DATE OF BIRTH YEAR LEVEL CLOTHING ALLOWANCE TO BE PAID TO (tick)
SCHOOL PARENT

BANK ACCOUNT DETAILS OF PARENT/GUARDIAN (Complete only if clothing allowance to be paid to parent)
Payments will only be made by EFT
Account Name:
BSB Number: (6 digits) Account Number: (up to 9 digits)

PARENT/GUARDIAN DECLARATION
I have not claimed nor do I intend to claim the ABSTUDY School Fees Allowance in 2014.
I have not claimed this allowance for any of these children at another school in Western Australia in 2014.
I authorise the Department of Human Services (Centrelink) to verify my current benefit status and other pertinent details to gain this entitlement.
I DECLARE THE ABOVE TO BE TRUE AND CORRECT AND AM AWARE THAT IT IS AN OFFENCE TO PROVIDE FALSE OR MISLEADING INFORMATION.

PARENT/GUARDIAN SIGNATURE: DATE:

WITNESS DECLARATION (Concession card must be sighted and witnessed at attending school)
I have sighted the claimant's card and confirm the details provided are correct.

PRINT NAME OF WITNESS WITNESS SIGNATURE POSITION HELD DATE

NOTE: PLEASE ENSURE TO RETAIN A PHOTOCOPY OF THIS FORM FOR SCHOOL RECORDS