

PORT OF BROWNSVILLE

MINUTES OF MONTHLY MEETING

October 14, 1998

CALL TO ORDER

The regular session of the meeting was called to order by President Michael Wessel. In attendance were Commissioner Darryl Piercy, Port Manager Bill Bailey, Port Accountant Ed Ahrens, and Port Attorney John Mitchell. Commissioner John Sledd was absent.

MINUTES

The September 10, 1998 minutes were approved as written. Darryl Piercy made the motion and Michael Wessel second the motion.

FINANCIAL REPORT

Cash Flow Statements were distributed by Mr. Ahrens.

Vouchers number 9928 through 9976, in the amount of \$37,506.94, were approved by the commissioners. Michael Wessel made the motion and Darryl Piercy second the motion.

PORT MANAGERS REPORT

Winter Hours are now in effect. The Office hours are 0800 -1700 daily and the Fuel dock hours are 0900 - 1630 daily.

The Port has received it's third payment from IAC for \$15,252.39 this brings the total paid to date to \$44,690.02.

A Pre-Construction meeting with A.H. Powers was held at Reid Middleton's office on 2 October. Details of this meeting will be discussed later under the East Breakwater Agenda item.

Our new part time employee, Gregg Faulkner, has pruned all the trees and plants in the island areas of the parking lot and around the port office. He is doing an outstanding job for the Port.

I will be attending the WPPA Small Ports Seminar on 30 October 98.

E-Dock upgrade is 100% complete.

The Kitsap Salmon and Water summit is scheduled for 24 October at the Kitsap Fair Grounds. An RSVP is required by the 16 October. A copy of the RSVP is in your packages if any of the Commissioners are interested in attending.

I attended the Bremerton Kitsap county health district meeting on Marina sewage control regulations as they were presented to the county Board of Health. No ordinance was passed, but more studies will be done.

A letter from Department of Ecology on our breakwater project is in your package; this should be all that is needed for the Army Corps of Engineers to approve our permit. The contractor will need a building permit and the Port will obtain a Fire permit.

OLD BUSINESS

East Breakwater Update - A. H. Powers stated at the Pre-Construction meeting that: The pilings could not be manufactured in time to drive by the 15 January 99 deadline. Also the wave testing of the model pontoons could not be completed to meet the 15 January deadline.

The enlargement of the platform for the Ramp Rider to the NBW could be completed prior to the 15 January 99 date. The breakwater electrical hookups, the fire fighting water and potable water could all be installed to the NBW at the same time as the Ramp Rider.

The delay in manufacturing the docks will now allow the company to build the docks with the pilings inboard the docks as opposed to being attached to the outside as originally planned. This delay will also allow adequate time for all required tank testing.

All required upland work will be completed and ready for the East Breakwater installation on 15 June 99.

The commissioners requested port staff to get a new completion date for the pilings along with a new contract time frame by the next meeting. Also request the contractor provide a representative at the next meeting.

The Commissioners expressed their concern over the delays.

There are two additional items that will require a change order.

1. Add fire fighting water and potable water to the NBW. Two stations for fire fighting and two potable water hose bibs at each electrical outlet for a total of eighteen (18).
2. We will also need fire fighting water and two hose bibs in the area of the new buildings.

The IAC has increased their grant money support for this project to \$750,000.00.

Bonds -Bond total was set at \$950,000.00 at the last meeting. Due to receipt of the additional Grant money from IAC this will be reduced to \$850,000.00. Archie McLean proposed three options for bonding, the commissioners have chosen to go with Option C.

ALEA Grant (Sign Resolution) - Michael Wessel made the motion to adopt the resolution, Darryl Piercy seconded.

Budget - Mr. Aherns passed out the new Preliminary Budget. The following amendments were made. Because some money has already been received from IAC, lower IAC grant to \$700,000.00; take out the Bond Fees; and move maintenance to improvements. Michael Wessel made the motion and Darryl Piercy seconded the motion.

Hall Property - The commissioners were in receipt of the proposal on the Hall Property. At this time there does not appear to be a use for this piece of land.

Fuel Lines (Two Bids) - Two bids were received. Pacific Environmental at \$25,349.00 plus tax and Harold Petroleum at \$19,336.78 plus tax. Bill Bailey made the recommendation for Harold Petroleum. Darryl Piercy moved to accept the bid and award a contract to Harold Petroleum provided the company can provide proof of adequate insurance. Michael Wessel seconded.

NEW BUSINESS

Referendum 47 - Per WPPA letter, the levy requires that Ports use the full amount or lose it. The commissioners and Port Staff already had this knowledge.

Hydraulic Crane - The Port is considering obtaining a crane if it can be worked into the EBW project. Reid Middleton will be requested to provide placement ideas and a concept drawing, at that time the commissioners will make the determination to add it or not.

PUBLIC INPUT

None.

EXECUTIVE SESSION - Personnel Evaluations is moved until the next meeting.

The next regular meeting will be November 18, 1998.

MEETING ADJOURNED: 8:19 PM

Recording Secretary

President/Commissioner

Secretary/Commissioner

Commissioner