[Sample Letter 1–Opt-in Plaintiff Receiving Payment]

Kevin Faile et al. v. Lancaster County, South Carolina
Civil Action No. 0:10-cv-2809-CMC
(Lancaster County EMS Overtime Case)

To: From:	[Name] David E. Rothstein, Attorney for Plaintiffs	
Date: Re:	January, 2012 Proposed Class Action Settlement	
to cour	The named parties have agreed to a settlement of the above-titled lawsuit. This settlement e proposed plan for distributing/apportioning the settlement proceeds are, however, subject et approval. The purpose of this letter and the accompanying documents is to notify you of apposed settlement and your rights under it (including the amounts you may receive), and to how you may comment on or object to the settlement or plan of distribution/apportionment.	
Claim' Payme	You previously submitted a Consent to Join Lawsuit form in this case, whereby you opted this action to pursue claims under the Fair Labor Standards Act ("FLSA" or "Federal"). You are also a member of a class pursuing state-law claims under the South Carolina of Wages Act ("State Claim"), because you did not opt out of the State Claim. Your claims these acts will be resolved (and released) by this settlement.	
RI	EAD THE ENCLOSED NOTICE CAREFULLY- THIS IS ONLY A SUMMARY	
Under the settlement, the County will, in addition to paying some other expenses, pay \$1.5 million into a settlement fund, which Plaintiffs' steering committee and counsel propose should be allocated as follows: \$500,000 to attorney's fees, \$35,000 to litigation costs, \$67,500 to incentive/service payments to the named Plaintiffs and steering committee members for their assistance in advancing the case, and \$897,500 to payment of individual claims. If this allocation plan is approved, you would receive the following payment on your individual claims:		
	\$ for your State Claim (backpay for working 15 minutes of each 24-hour shift "off the clock");	
	\$ for the Section 7(k) aspect of your Federal Claim (difference between overtime for all hours worked over 40 per work-week and overtime only for hours worked over 106 hours in a 2-week pay period); and	
	\$ for any remaining aspects of your Federal Claim (including for unpaid "sleep time");	
	\$ TOTAL	
	As explained in more detail in Section 5 of the enclosed Notice, the first two categories	

represent 100% of the backpay amount Plaintiffs' expert has calculated you are owed, less any amounts already paid by the County. The last category represents your pro-rata (proportionate) share of the remaining funds. Your pro-rata share of the remaining funds (_[fill in percent]_) was determined by comparing your maximum potential backpay claim to the maximum potential backpay claim for all opt-in Plaintiffs (using Plaintiffs' experts' best-case scenario calculations).

Half of your payment amount will be considered backpay (subject to various withholdings) and half will be considered liquidated damages (treated as taxable, non-wage income, not subject to withholdings). Section 4 of the Notice provides additional information regarding these distinctions, potential tax consequences, and your individual responsibility for securing tax advice.

Fairness Hearing and Important Deadlines. The proposed settlement and allocation plan will be reviewed by the United States District Court at a fairness hearing on March 8, 2012. However, any comments on or objections to the settlement and proposed allocation plan, appearances of counsel, or requests to be heard at the fairness hearing must be filed with the Court by February 27, 2012. Section 6 of the attached Notice explains in detail your rights and obligations if you wish to comment on or object to the settlement or any aspect of the allocation. Additional information relating to this case and settlement can be found on the Internet at www.rothsteinlawfirm.com.

You do not need to do anything if you do not want to comment, object, file an appearance, or speak at the fairness hearing.

IMPORTANT DATES

February 27, 2012	_	Deadline for filing objections, comments, appearances,
		and requests to be heard

March 8, 2012 – Fairness Hearing (at 1:30 p.m. in the Matthew J. Perry, Jr., Federal Courthouse, 901 Richland St., Columbia, SC 29201, in Courtroom II)