



**FIRST-TIME LICENSURE AWARD REQUEST FORM**

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Date: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_

Employee Job Title: \_\_\_\_\_

Employee Business Line: \_\_\_\_\_

Employee's Region: \_\_\_\_\_

Employee's Direct Manager: \_\_\_\_\_

Exam date: \_\_\_\_\_

**Date of Receipt of Notification of Pass Result (include a copy):** \_\_\_\_\_

**Date of Receipt of appropriate document (license, etc):** \_\_\_\_\_

**Applying for**

**First Time Licensure Award (\$3,000):**

- Professional Engineer (PE)
- Registered Architect (RA)
- Registered Landscape Architect (RLA)
- Registered Land Surveyor (LS)/Professional Land Surveyer
- Interior Designer (NCIDQ)
- Professional Geologist
- Structural Engineer (SE)

Date of issuance: \_\_\_\_\_

State of issuance: \_\_\_\_\_

Date of expiration: \_\_\_\_\_

**REQUIRED: ATTACH A COPY OF YOUR LICENSE OR PROOF OF LICENSURE**

**MANAGER APPROVAL:** \_\_\_\_\_

**2<sup>nd</sup> MANAGER APPROVAL:** \_\_\_\_\_

Please scan and e-mail completed form with supporting documentation to "Educational Assistance" via Outlook or externally to [Educational.Assistance@aecom.com](mailto:Educational.Assistance@aecom.com).

Awards are subject to issuance as per AECOM policy.