

PLEASE NOTE:

The completed application with enclosures must be postmarked by **Friday, April 10, 2015.**

**Kansas State Department of Education
Association of Educational Office Professionals
Margaret Van Horn Scholarship**

PURPOSE:

Funds for the Margaret Van Horn Scholarship have been allocated by the members of the Kansas State Department of Education Association of Educational Office Professionals (KSDE AEOP). The scholarship program is open to current Kansas High School, College, and/or Technical School students. Applicants must be majoring in either education or business and enrolled in a minimum of nine semester hours (at least half-time). Enrollment must be in an accredited post-secondary educational facility within the state of Kansas.

AMOUNT OF SCHOLARSHIP:

A scholarship is awarded annually. The amount is based on gifts and funds raised by the association. The amount for this year is \$300.00. Use of the scholarship award is intended to offset the cost of tuition, books, class fees, supplies, or other scholastic expenses.

APPLICATIONS:

Selection of the recipient will be based on the scholarship application, student initiative, character, and/or other factors supporting his/her candidacy. An application can be obtained from any member of the Scholarship Committee (electronic or hard copy). The scholarship will be awarded to the applicant receiving the highest rating. Application must be complete, signed, and postmarked by April 10, 2015, to be accepted.

INSTRUCTIONS TO THE APPLICANT:

Your application for the scholarship must include:

- a. Electronically generated application completed online and then printed for submission or printed out and typed for submission – not handwritten (handwritten applications will be disqualified),
- b. Current high school/college/technical school transcript(s),
- c. One page typed essay (double spacing not required),
- d. Include an original signature where indicated, and
- e. The completed application with enclosures must be postmarked by **Friday, April 10, 2015.**

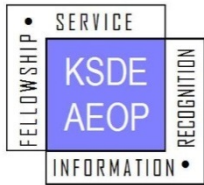
We cannot accept any application sent by email. Application must have original signature.

Submit to: Victoria Hart	or	Juanita Anderson	or	Linda Wallis
ECSETS / KSDE-AEOP		CSAS / KSDE-AEOP		Fiscal Auditing / KSDE-AEOP
Landon State Office Building		Landon State Office Building		Landon State Office Building
900 SW Jackson Ave, Suite 620		900 SW Jackson Ave, Suite 653		900 SW Jackson Ave, Suite 252
Topeka, KS 66612-1212		Topeka, KS 66612-1212		Topeka, KS 66612-1212

For questions only: vhart@ksde.org

janderson@ksde.org

llwallis@ksde.org



Kansas State Department of Education
Association of Educational Office Professionals

Application for Margaret Van Horn Scholarship

application completed online must be printed (hard copy) for submission or printed out and typed for submission - handwritten applications will be disqualified

Date: Applicant Signature:

1. Applicant Name:

2. Applicant Home Address: (Street) (City) (Zip)

Applicant Home Phone: Cell Phone:

Applicant Email:

3. Name and address of Kansas school currently attending:

4. Name of parent or legal guardian (if applicable):

Address: (Street) (City) (Zip)

Home Phone: Cell Phone:

Email:

5. List any community (non-school) activities, including offices held:

6. List school extra-curricular activities, including athletics, music, academic clubs, etc., and any offices held:

7. Honors, awards, and other recognitions:

Table with 3 columns: Where Employed/Volunteered, Primary Responsibilities, Date

9. Efforts to fund your education: List any student loans and/or current scholarships you have applied for and note if received.

10. Kansas university, college, or technical school you plan to attend:

11. Major area of study you plan to pursue:

12. On a separate sheet, please prepare a typed one page essay, "Why I wish to further my education." (12 pt. font, all margins one inch. Essay does not have to be double-spaced.)