

**PRE-SIX LECTURER ASSESSMENT/REAPPOINTMENT FORM
(UNIT 18)**

For reappointment to all other pre-six Unit 18 titles, use the Document Inventory for Pre-Six Reappointment
(Instructions on next page)

Candidate Material to Department _____
Date to Division _____

Department/Unit Completes

Name _____ Dept/Unit _____ Division _____

Candidate's home address for correspondence _____

Within recommending dept/unit: Current or most recent annual salary rate \$ _____ Quarters of service to date _____

Concurrent UC employment: Yes or No If yes, provide title, location, and dates: _____

Proposed Reappointment

Recruitment compliance: Search # _____ Compliance dated _____ or Waiver dated _____

Proposed annual salary rate _____ Proposed % time _____ Proposed actual salary _____

Proposed period of appointment _____ (maximum Pre-6 reappointment term is 3 academic years)

Proposed assignments: List courses and/or equivalencies with corresponding IWCs, and designate nature of appointment

Fall _____

Winter _____

Spring _____

Assessment of Candidate

Review Period _____

List courses for which student evaluations were considered and/or note with an asterisk (*) on CV _____

OR There are currently no student evaluations for the review period available for assessment

Teaching ability and/or performance of other assigned duties has been assessed and meets competency standard

Timeliness in submission of narrative evaluations was assessed and rated at least satisfactory (see CAPM 006.000)

Candidate submitted OPTIONAL material that was considered in this assessment (e.g., response to this assessment, instructional materials, sample narratives, statement of pedagogical philosophy and goals, unsolicited letters, etc.)

Signature of Department Chair/Unit Head verifies the assessment _____ Date _____

• ASSESSMENT FILE RETAINED BY DEPARTMENT/UNIT: copies of assessment form, CV, checklist, and letter of justification (if any); and original student evaluations, and optional materials (if any)

• FORWARD TO DIVISION: original original assessment form, checklist, CV, and letter of justification (if any)

Division Completes

Annual salary rate _____ Note step increase and reason, if applicable: _____

Appointment Basis: 9/9 or 9/12 % Time: _____ Actual Salary: \$ _____

Pay Dates _____ Service Dates _____

Is 9/12 basis the result of averaging due to assignments outside the recommending department/program/unit?: Yes or No

If yes, note other department assignments and service dates _____