

**MINUTES OF CLEAR HILLS COUNTY
AGRICULTURAL SERVICES BOARD
COUNTY COUNCIL CHAMBERS
MAY 21, 2008**

PRESENT	MacKay Ross Nancy van Herk Frances Davis Ilene Gellings Wilbert Bontrup	Chair Vice Chair Council Representative Member Member
REGRETS	Audrey Bjorklund	CDM
ATTENDING	Aaron Zylstra Randy Perkins Melissa Kamphuis	Ag Fieldman Alberta Agricultural Representative EA
CALL TO ORDER	Chair Ross called the meeting to order at 10:15 a.m.	
ADOPTION OF AGENDA	The Agricultural Service Board reviewed the agenda for the May 21, 2008 meeting.	
AG052(052108)	MOTION by Member van Herk that this Agricultural Service Board adopt the agenda governing the May 21, 2008 meeting as presented. CARRIED.	
ADOPTION OF PREVIOUS MINUTES	The board reviewed the minutes from the March 26, 2008 meeting.	
AG053(052108)	MOTION by Councillor Davis that this Agricultural Service Board adopt the minutes of the March 26, 2008 Agricultural Service Board meeting. CARRIED.	
BUSINESS ARISING	Member van Herk would like to discuss the Trade Show. Chair Ross referred that discussion to the Agricultural Fieldman's Report.	
DELEGATION	There was no delegation.	
CDM/AG FIELDMAN REPORTS	The Manager and Ag. Fieldman had the opportunity to report on meetings attended and other topics.	
AG054(052108)	MOTION by Member Gellings that this Agricultural Service Board accept the Agricultural Fieldman's report for information. CARRIED.	
BYLAWS & POLICIES	There was no item on the agenda	
OLD BUSINESS	There was no item on agenda.	

NEW BUSINESS

2008/2009 ASB Grant
Application

The Board was presented with the 2008 ASB Business Plan and budget. This information was submitted to the province as a requirement of the 2008/2009 Agricultural Service Board grant.

AG055(052108)

MOTION by Member Bontrup that this Agricultural Service Board accept for information the 2008 ASB Business Plan and Budget as presented. CARRIED.

Clubroot Policy

A draft Clubroot of Canola policy was brought to the Agricultural Service Board. This policy was developed to help the municipality deal with or prevent Clubroot from thriving in the municipality.

AG056(052108)

MOTION by Member van Herk that this Agricultural Service Board recommend Council adopt the Clear Hills County Clubroot of Canola Policy 6306 as presented. CARRIED.

Chair Ross called for recess for lunch at 12:02 p.m.; the meeting reconvened at 12:47 p.m.

ASB Administration
Procedure

The ASB Administrative Duties Job Procedure has been amended with formatting and typographical changes.

AG057(052108)

MOTION by Member Bontrup that this Agricultural Service Board accept as amended the ASB Administrative Duties Job Procedure for information. CARRIED.

AESA Agreement

The MD of Peace has negotiated an agreement with Peace Agriculture Research and Demonstration Association for delivery of the 2008 AESA Farm Based Extension Program on behalf of the County, MD of Fairview and MD of Peace (CHFP).

AG058(052108)

MOTION by Member van Herk that this Agricultural Service Board accept for information the update on the 2008 AESA program and contract with Peace Agriculture Research & Demonstration Association for delivering the 2008 AESA CHFP Farm Based Extension Program. CARRIED.

VSI First Quarter

Dr. Henderson, VSI Program Manager, has sent the County the first quarter report for the VSI expenditures for 2008.

AG059(052108)

MOTION by Member Gellings that this Agricultural Service Board accept for information the first quarter report on VSI from Dr. Henderson. CARRIED.

2007/2008 ASB Grant

The Agricultural Service Board Program Supervisor has sent notification that the County's 2007/2008 ASB program qualified for a second allocation of \$67,887.68; she also provided a cost-share summary for the total grant received of \$127,887.68.

AG060(052108) MOTION by Member Bontrup that this Agricultural Service Board accept for information the 2007/2008 ASB grant letter from the ASB Program Supervisor, Debbie Oyarzun. CARRIED.

BOARD REPORTS At this time the Board members will have an opportunity to report on meetings attended and other topics:

- Chairman Ross – attended the Trade Show in Hines Creek.
- Vice Chair van Herk – attended the Trade Show in Hines Creek.
- Councillor Davis – attended the Trade Show in Hines Creek, the Municipal Development Plan meetings, Clear Hills Watershed Initiative meeting.
- Member Bontrup – attended the Trade Show in Hines Creek.
- Member Gellings – attended the Trade Show in Hines Creek.

AG061(052108) MOTION by Councillor Davis that this Agricultural Service Board accept member reports as information. CARRIED.

INFORMATION & CORRESPONDENCE The following information and correspondence was provided to the Board:

- Canadian Ass'n of Fairs & Exhibitions Newsletter/Membership Offer
- SRD – Effects of Litter Load on Tame Pasture Health
- AB Reduced Tillage – Cool Soil Temperatures in Direct Seeding
- Alberta Vet Steering Committee Final Report
- Beef & Forage Ass'n Funding Request Response
- Product Recommendations & the Pest Control Products Act
- Branding the Peace AGM – June 12th
- Alberta EFP Report to Industry – Jan/08 & Apr/08
- Beef & Forage Ass'n Newsletter – Volume 3, Issue #38
- AB Ag Conservation Peace – Apr/08
- Agri-News May 12/08

AG062(052108) MOTION by Member Bontrup that this Agricultural Service Board send the Clear Hills Watershed Initiative a letter expressing the ASB's interest in promoting clean ditches and invite them to attend a future ASB meeting. CARRIED.

AG063(052108) MOTION by Member Bontrup that this Agricultural Service Board request a date from Council for the second quarterly ASB/Council meeting in late June/early July. CARRIED.

AG064(052108) MOTION by Member Gellings that this Agricultural Service Board receive the correspondence and information as presented on May 21, 2008. CARRIED.

**ADJOURNMENT
AG065(052108)**

MOTION by Councillor Davis that this Agricultural Service Board

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adjourn the meeting at 2:04 p.m.

CARRIED.

Date

Chairperson

Date

AG Fieldman