

Visiting Scholars and Visiting Student Researchers Form

Request must include: <input type="checkbox"/> Appt. Letter <input type="checkbox"/> VSPA Letter <input type="checkbox"/> Dean's Approval <input type="checkbox"/> Job Desc. <input type="checkbox"/> PEM <input type="checkbox"/> Other:									
APPOINTMENT INFORMATION									
Appointment Type:			Start Date:			End Date:			
Name (First Last):			Sponsor:						
Email:			Sponsor Email:						
Highest Degree:			Institution:			Conferral Date:			
Home Country:			Current Position:						
Visa Type:			Visa Status:			<input type="checkbox"/> Dependents <input type="checkbox"/> Visa Not Required			
English Competency: <input type="checkbox"/> Sponsor Letter <input type="checkbox"/> English Proficiency Test <input type="checkbox"/> Letter from Home Institution									
Stipend, fellowship or PI supplement? (Glacier needed) <input type="checkbox"/> Y <input type="checkbox"/> N					Department Name				
LOCATION									
RESEARCH DUTIES									
NOTES									
FEES									
Fees		Paid by Host		Paid by Scholar		N/A		If Fee is paid by host, provide the chartstring(s) in the next section. If the scholar is reimbursing host, direct scholar to send a check/money order payable to the UC Regents to: Name: _____ Email: _____ Address: _____	
Visa Application (\$500)									
University Services Fee									
Shipping/FedEx									
Medical Insurance									
Department Fee									
FUNDING INFORMATION									
Expense	Amount	Agency Type	GLBU	Fund	Org/Dept	Program	Chartfield 1	Chartfield 2	Percentage FTE
Visa	\$500								
Univ. Svcs. Fee	\$500								
Shipping/FedEx	\$40								
Department	\$								
PI Supplement*	\$								
Chartstring for Visa Fees:					Fed-Ex Speed Type:				
CONTACT INFORMATION									
Preparer			Name:			Email Address:			
APPROVALS (as needed)									
Attach email approval if needed in lieu of signature below									
Faculty Sponsor			Name:			Signature:			
Funding			Name:			Signature:			
Department			Name:			Signature:			
Dean			Name:			Signature:			
Office Use Only <input type="checkbox"/> Appt. Letter <input type="checkbox"/> VSPA Letter <input type="checkbox"/> Dean's Approval <input type="checkbox"/> Job Desc. <input type="checkbox"/> PEM <input type="checkbox"/> Other:									