Name:	Date:
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A home inventory serves two main purposes:

- To help you estimate the value and replacement cost of your possessions in order to ensure that you have sufficient coverage under your homeowners or renters insurance policy; and
- To create a record of what you have in case disaster strikes and you need to provide your insurance company with a comprehensive list of what needs to be replaced.

A proper home inventory will create a record of what you own and what it's worth. To perform an exhaustive home inventory, you should:

- 1. Make a list. Go through each room in your house and list every piece of furniture, every appliance and every item. Include art on your walls, lamps, curtains or blinds on the windows, dishes and silverware, even the number of CDs, DVDs and videos you own. For clothes, count the number of shirts, pants, dresses, pairs of shoes, etc. Cover your attic and/or basement. Make sure to include the tools, equipment and other items in a garage or shed. For as many items as possible, list model names, serial numbers, purchase dates and prices. For the purpose of determining if you have adequate insurance coverage, you may want to figure out what it would cost to replace your possessions, at least for furniture, appliances and other items. You want your inventory to be as complete as possible imagine how might you spend replace all these items without being reimbursed by your insurance. Use the attached home inventory forms to help go through your house and make your list.
- 2. Take video or photos. Videotape or take photos of all the rooms in your house in order to document what you have. Record each room from different angles. Videotape or photograph the contents of closets, drawers and cabinets as well. Put the date on the videotape label or on the backs of the photos if it's not automatically recorded.
- 3. **Safeguard your inventory.** Place your list and your video or photos in a safe deposit box at a bank, in a fireproof and waterproof container in your home, or have a family member or friend hold on to them.
- 4. **Update once a year.** It's important that your list be kept up to date. Once you make an initial list, it won't be hard to update.

For a version of the home inventory form you can download to fill out on your computer, and for more tips and information about homeowners insurance, visit us on the web at www.pruittkeener.com or call 704-759-1300.

Name.		_Date		
Questions about your hor	me insurance? Call Pruitt Keener Insurance Ser <u>www.pruittkeener.com</u>		1300 or visit us on	the web at
	Description / Brand / Model / Serial Number	Year of Purchase	Original Cost	Replacement Cost
KITCHEN				
Refrigerator				
Oven / Range				
Microwave				
Sink				
Dishwasher				
Coffee maker				
Toaster				
Cabinets				
Pots / Pans				
Glasses / cups				
Silverware				
Plates/bowls/dishes				
Cooking utensils / bowls /				
etc.				
Kitchen Table				
Kitchen chairs/stools				
Artwork / décor				
Telephone				
Rugs				
Lights /lamps				
Curtains / Blinds				
Other items in my kitchen				
DINING				
Dining table				
Dining chairs				
Sideboard / hutch				
China Cabinet				
Silver				
China				
Tablecloths / linens				
Artwork / décor				
Rugs				
Lights / Lamps				
Curtain / blinds				
Other items in my dining				
room				

Mairie		_บลเษ			
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	Description / Brand / Model / Serial Number	Year purchased	Original Cost	Replacement Cost	
LIVING ROOM					
Television					
VCR					
DVD					
Stereo Component 1					
Stereo Component 2					
Stereo Component 3					
Speakers					
Sofa 1					
Sofa 2					
Chair 1					
Chair 2					
Ottoman					
Coffee table					
Side / other tables					
Bookshelf					
Books					
CDs/Tapes/albums					
Videotapes / DVDs					
Artwork / décor					
Telephone					
Rugs					
Lights / lamps					
Curtains / blinds					
Other items in my living/family room					
8/				1	
BATHROOMS	How many bathrooms are in your ho	ouse? Full:	Half:		
Bathroom appliances	,				
Towels					
Grooming gear					
Rugs					
Artwork / décor					
Lights/lamps					
Curtains / blinds					
Other items in my					
bathrooms					

Name:	Date:

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Description Brand Model Serial Number Number Cost		<u>www.pruittkeener.com</u>			
Washer Dryer Iron / ironing board Iron / ironing board Other items in my laundry area Iron / ironing board BEDROOM 1 Who's bedroom is this? Bed Iron / Ironing board Nightstand(s) Iron / Ironing board Presser(s) Iron / Ironing board Chair(s) Ironing board Nightstand(s) Ironing board Chair(s) Ironing board Closter(s) Ironing board Cotk/alarm/radio Ironing board Stereo Ironing board Cothesic Ironing board Stereo Ironing board Cother Ironing board Shirts/blouses Ironing board How many? Ironing board Shirts/blouses Ironing board How many? Ironing board Shoe			Year purchased	Original Cost	
Dryer Iron / Iron ing board Iron / Iron / Iron ing board Iron / Iron / Iron Iron / Iron	LAUNDRY				
Iron / ironing board Other items in my laundry area BEDROOM 1 Who's bedroom is this? Bed Nightstand(s) Dresser(s) Clock/alarm/radio Stereo Computer Telephone Clothes: -Shirts/blouses How many? -Pants How many? -Presses How many? -Sweaters How many? -Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	Washer				
BEDROOM 1 Bed Mightstand(s) Dresser(s) Clock/alarm/radio Stereo Computer Telephone Clothes: -Shirts/blouses How many? -Pants How many? -Suits How many? -Sweaters How many? -Sweaters How many? -Shoes How many? -Shoes How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds Who's bedroom is this? ### Pack of this is the service of	Dryer				
BEDROOM 1 Who's bedroom is this? Bed	Iron / ironing board				
BEDROOM 1 Who's bedroom is this? Bed	Other items in my laundry				
Bed					
Nightstand(s)		Who's bedroom is this?			
Dresser(s) Chair(s) Clock/alarm/radio					
Chair(s) Clock/alarm/radio Stereo					
Clock/alarm/radio					
Stereo Computer Computer Television Computer Computer Telephone Computer Computer Telephone Computer Computer Telephone Computer Computer Flexitis How many? Computer -Shirts/blouses How many? Computer -Suits How many? Computer -Suits How many? Computer -Sweaters How many? Computer -Coats/jackets How many? Computer -Shoes How many? Computer -Other Computer Computer Rugs Artwork/décor Computer Lights/lamps Curtains/blinds Computer	Chair(s)				
Computer Television Telephone Clothes: -Shirts/blouses How many? -Pants How many? -Suits How many? -Dresses How many? -Sweaters How many? -Coats/jackets How many? -Coats/jackets How many? -Cher Rugs Artwork/décor Lights/lamps Curtains/blinds	Clock/alarm/radio				
Television — Telephone — Clothes: — -Shirts/blouses How many? -Pants How many? -Suits How many? -Dresses How many? -Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other — Rugs — Artwork/décor — Lights/lamps — Curtains/blinds —	Stereo				
Telephone Clothes: -Shirts/blouses How many? -Pants How many? -Suits How many? -Dresses How many? -Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	Computer				
Clothes: -Shirts/blouses How many? -Pants How many? -Suits How many? -Dresses How many? -Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	Television				
-Shirts/blouses How many? -Pants How many? -Suits How many? -Dresses How many? -Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	Telephone				
-Pants How many? -Suits How many? -Dresses How many? -Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	Clothes:				
-Suits How many? -Dresses How many? -Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	-Shirts/blouses	How many?			
-Dresses How many? -Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	-Pants	How many?			
-Sweaters How many? -Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	-Suits	How many?			
-Coats/jackets How many? -Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	-Dresses	How many?			
-Shoes How many? -Other Rugs Artwork/décor Lights/lamps Curtains/blinds	-Sweaters	How many?			
-Other Rugs Artwork/décor Lights/lamps Curtains/blinds	-Coats/jackets	How many?			
Rugs Artwork/décor Lights/lamps Curtains/blinds	-Shoes	How many?			
Artwork/décor Lights/lamps Curtains/blinds	-Other				
Lights/lamps Curtains/blinds	Rugs				
Curtains/blinds	Artwork/décor				
Curtains/blinds	Lights/lamps				

Name:	Date:
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	Description / Brand / Model / Serial	Year purchased	Original Cost	Replacement
	Number			Cost
BEDROOM 2	Who's bedroom is this?			T
Bed				
Nightstand(s)				
Dresser(s)				
Chair(s)				
Clock/alarm/radio				
Stereo				
Computer				
Television				
Telephone				
Clothes:				
-Shirts/blouses	How many?			
-Pants	How many?			
-Suits	How many?			
-Dresses	How many?			
-Sweaters	How many?			
-Coats/jackets	How many?			
-Shoes	How many?			
-Other				
Rugs				
Artwork/décor				
Lights/lamps				
Curtains/blinds				
Other items in bedroom 1				
BEDROOM 3	Who's bedroom is this?	•		
Bed				
Nightstand(s)				
Dresser(s)				
Chair(s)				
Clock/alarm/radio				
Stereo				
Computer				
Television				
Telephone				
·				

	Description / Brand / Model / Serial Number	Year purchased	Original Cost	Replacement Cost
Clothes:	Number			Cost
-Shirts/blouses	How many?			
-Pants	How many?			
-Suits	How many?			
-Dresses	How many?			
-Sweaters	How many?			
-Coats/jackets	How many?			
-Shoes	How many?			
-Other	The Williamy .			
Rugs				
Artwork/décor				
Lights/lamps				
Curtains/blinds				
Other items in bedroom 1				
BEDROOM 4	Who's bedroom is this?			
Bed BEDROOM 4	Wild 3 beardonn is this:			
Nightstand(s)				
Dresser(s)				
Chair(s)				
Clock/alarm/radio				
Stereo				
Computer	-			
Television				
Telephone Clothes:				
	Have many?			
-Shirts/blouses	How many?			
-Pants	How many?			
-Suits	How many?			
-Dresses	How many?			
-Sweaters	How many?			
-Coats/jackets	How many?			
-Shoes	How many?			
-Other				
Rugs				
Artwork/décor				
Lights/lamps				
Curtains/blinds				
Other items in bedroom 1				
BEDROOM 5	Who's bedroom is this?	1		1
Bed				
Nightstand(s)				
Dresser(s)				
Chair(s)				
Clock/alarm/radio				
Stereo				

	Description / Brand / Model / Serial Number	Year purchased	Original Cost	Replacement Cost
Computer				
Television				
Telephone				
Clothes:				
-Shirts/blouses	How many?			
-Pants	How many?			
-Suits	How many?			
-Dresses	How many?			
-Sweaters	How many?			
-Coats/jackets	How many?			
-Shoes	How many?			
-Other				
Rugs				
Artwork/décor				
Lights/lamps				
Curtains/blinds				
Other items in bedroom 1				
HOME OFFICE				
Computer				
Monitor/speakers				
Modem				
Printer				
Fax/copier/scanner				
Desk				
Chair(s)				
File Cabinet				
Bookshelf				
Books				
Rugs				
Artwork/décor				
Lights/lamps				
Curtains/blinds				
Other items in my home				
office				
GARAGE / BASEMENT / AT	TTIC / STORAGE	1	1	1
Bicycles				
Lawn Mower				
Yard/garden tools				
Weed trimmer				
Hand tools				
Ladder				
Luggage				
Power Tools	List:			

Description / Brand / Model / Serial	Year purchased	Original Cost	Replacement
Number			Cost
	_	,	
1	Г	Г	T
List large/costly toys:			
For small toys, how many?			
List valuable pieces of jewelry individ	lually	-	
	Number List large/costly toys: For small toys, how many?	Number List large/costly toys:	Number Interpretation of the content of the cont

Description / Brand / Model / Serial Number	Year purchased	Original Cost	Replacement Cost
Number			COST

Description / Brand / Model / Serial Number	Year purchased	Original Cost	Replacement Cost
Number			COST

Name:	Date:	
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Please note this is only a tool. This is designed only to help you easily create and maintain an up-to-date inventory of the items in your home. Knowing what you own, how much it's worth and being able to offer proof of possession is crucial when filing an insurance claim or police report. A Home Inventory keeps track of this information and also serves as a record keeper for important information such as warranties, repair histories, and copies of owner's manuals for your items.