

Business: _____

Fax: _____

Business Team Leader: _____

Phone: _____

Email: _____

#	Employee/Volunteer First Name/Last Name	ATTENDANCE			INTERESTS AND SKILLS					T-Shirt Size ****	Special Needs e.g. no lifting, etc.
		Morning Kickoff (Y / N)*	Full Day, AM or PM **	Afternoon Picnic (Y / N)	Carpentry Skill ***	Yard Work (Y / N)	Painting (Y / N)	Clerical (Y / N)	Cleaning (Y / N)		
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											

NOTES

*All volunteers and team leaders are invited to attend a morning kickoff at 8:30am at Barley Creek where coffee and refreshments will be shared. Volunteers and team leaders may leave their vehicles at Barley Creek and carpool to the work sites.

** Full Day = 9:30am - 3:30pm; AM= 9:30am - 12pm; PM= 12pm - 3:30pm

*** Carpentry skills: A-Advanced, B-Basic/Novice, E-Electrical

**** T-Shirt sizes: S, M, L, XL, XX-L, XXX-L - Team Leaders should make arrangements to pickup t-shirts prior to the event
Projects will be assigned with interests and skills in mind.

FAX YOUR COMPLETED FORMS TO LAINE AT 570-629-5680 OR EMAIL TO: info@unitedwaymonroe.org ASAP; NO LATER THEN 8/19/15