

TENDER DOCUMENT
FOR THE WORK
“Drilling and Installation of one
Deep Well at Jamadar Basti at
Baragolai”

PART – I

TENDER NOTICE NO-DY.GM(X)/E&M/T.28/12/61(BG)DT.29/08/12



NORTH EASTERN COALFIELDS
COAL INDIA LIMITED
MARGHERITA, ASSAM-786181

**NORTH EASTERN COALFIELDS
COAL INDIA LIMITED
MARGHERITA**

TENDER NOTICE

TENDER NOTICE NO : DY.GM(X)/E&M/T.28/12/ 61(BG)

DATE:29.08.12

Sealed item rate tender in two parts are invited from reputed and experienced and registered contractors of Coal India Ltd. and its subsidiary companies,PHE/PWD/CPWD/Railways/Govt. registered firms the following works:-

<i>SL.NO</i>	<i>DESCRIPTION OF WORK</i>	<i>EASTIMATED VALUE</i>	<i>EMD</i>	<i>COST OF TENDER DOCUMENT</i>	<i>COMPLETION OF PERIOD</i>
<i>1</i>	<i>Drilling &Installation of one Deep Well(300 mm dia.)complete with materials and all accessories, including pilot Boring at Jamadar Basti at Baragolai..</i>	<i>Rs 9.00 Lacs.</i>	<i>Rs9000.00</i>	<i>Rs 500.00</i>	<i>2(Two) Months</i>

EARNEST MONEY :-

2. Rs9000.00(Rupees Ninety Nine thousand only) as Earnest Money Bid security is to be deposited in the form of irrevocable Bank Guarantee (from Scheduled Bank/Branch accepted to the owner) with validity 28 days beyond the validity of the Bid in the format given in the Bid Document. Certified Cheques and Demand drafts will also be acceptable as Earnest Money/Bid Security drawn in favour of Coal India Limited on any scheduled Bank payable at its branch at Margherita. Earnest Money/Bid Security of the unsuccessful bidder shall be refundable as promptly as possible after opening of Price Bid and finalization of the tender and shall bear no interest.

APPLICATION FEE FOR TENDER DOCUMENTS :-

3. The price of tender documents shall be Rs 500.00 (Rupees five hundred only) payable either in cash or by Bank draft drawn in favour of Coal India Limited on any scheduled bank payable at its branch at Margherita.

AVAILABILITY OF TENDER DOCUMENTS :-

4. (i) Tender documents including terms and conditions of work, shall be available on payment, from the office of the Dy.General Manager(E&M/X), North Eastern Coalfields, Coal India Limited , Margherita ,Assam from 01.09.12 to 15.09.12 on any working days between 9.00 hours and 16.00 hours.

(ii) Tender document is also available on our website www.neccoal.co.in
However cost of tender paper has to be paid for downloaded tender documents through DD/PO/BC Payable at SBI/UBI/PNB Margherita, drawn in favour of Coal India Ltd. Cover -I

GENERAL INSTRUCTIONS FOR SUBMISSION OF TENDER :

5. Tenderer should strictly comply with the following instructions :-

6. a) A tenderer is required to submit his offers in sealed covers giving reference to this Tender Notice No. and date, containing offers in two parts-I & II as specified in the Tender documents. EMD to be submitted in a separate envelope with the part I of the tender document. Part I & II should also be in sealed covers clearly super scribing as part I & II on the respective envelopes (Name of the work shall be in y superscripted on the left hand side of the cover)

b) Part II envelopes will be opened only in respect of such tenderer as found valid after scrutiny of Part I.

7. VALIDITY PERIOD OF OFFER :-

The rates offered in Part II should be valid for 120 days from the date of opening of Part I of the Tender

8. RECEIPT OF TENDERS :-

Tenders are to be received in sealed covers upto 14.30hrs on 19.09.12 at the Office of the Dy.General Manager(E&M/X), North Eastern Coalfields, Coal India Limited , Margherita ,Assam.

OPENING OF TENDERS :-

9. Tenders will be opened at 15.00(hrs) on 19.09.12 at the office of the Chief General Manager, NEC, Coal India Limited, Margherita.

10. The company is not under any obligation to accept the lowest tender/tenders and reserves the right to reject any or all the tenders without assigning any reason whatsoever and also to distribute the work and allot the work/works to more than one tenderer, at its sole discretion.

Dy.General Manager(E&M/X)

General Terms and Conditions

1. If there is holiday/closed /Bandh day on the opening date of the tender, the tender will be opened on the next working day at the same time. Closing date for submission of the tender will not be extended under normal circumstances.
2. Tender issuing authority is not responsible for the delay/non-receipt of tender document by the recipient in case of tender notice/tender document sent by post/courier.
3. Item wise rate to be quoted in Format for schedule of Rates as attached in Part-II.
4. Cost of tender document (Non-refundable) to be paid in cash or by A/C payee DD/PO/BC payable at SBI / UBI / PNB, Margherita drawn in favour of “Coal India Limited”.
5. Earnest Money to be deposited as mentioned in the tender notice by A/C payee DD/PO/BC payable at Margherita drawn in favour of Coal India Ltd., Margherita.
6. Bidders may provide reference of EMD in the box given below:

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7. Tender should be submitted in closed cover (sealed with Wax) clearly superscribing on the outer cover-‘Tender No. and closing date/opening date time & description of the work’ and to be dropped in the tender box kept near Dy.Chief Engineer’s office at Chief General Manager’s office Complex, Margherita on or before the closing date and time mentioned in the notice.
8. All the materials, equipments, tools etc. for execution, completion & maintenance of the work shall be supplied by the Contractor except as mentioned in the tender documents.
9. Any other information regarding the work can be obtained from the office of Dy.GM (E&M/EXCV)/Sr.Manager(E&M) (Regional Workshop).

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Validity of offer is 6(six) months. Period of completion shall be 2(two) months from the date of issue of work order.

Tender shall be addressed to the Dy.GM (E&M/EXCV), Coal India Limited, Margherita.

10. All corrections and alternations in the entries of bids shall be done by cutting & rewriting and authenticating by signing in full by Bidder with date. Erasing (using corrector pen/ink) or overwriting is not permissible.
11. No tender or amendment or conditions/stipulations etc. will be accepted after the closing date and time.
12. CIL’s RIGHT TO ACCEPT /REJECT BID(S)

Notwithstanding the stipulations in this bid document, CIL reserves the right to accept/reject any bid, part of it and to annul the bidding process and reject all bids at any

time without assigning any reason and without incurring any liability to the affected bidder(s).

13. Any effort by a Bidder to influence CIL in the process of examination, clarification, evaluation and comparison of bids and in decisions concerning award of contract may result in the rejection of Bidder's bid.
14. CIL will not be obliged to award the contract to the lowest evaluated bidder if CIL apprehends that it will not be in the interest of CIL or the contract, to award the contract at the lowest evaluated price or to the lowest evaluated bidder.

Standard Conditions & Instructions:

15. Contractor is deemed to have full knowledge about the nature and extent of work and he/they must follow the rules applicable for such job. Contractor must take all safety precautions for their workmen and should also follow the standard safety work procedure.
16. In the event contractor fails to complete the work satisfactorily, the work will be completed by some other agency and additional cost if any will be borne by the Contractor.
17. Coal India Ltd. will not accept any liability for accident to Contractor's workmen. Any compensation required to be paid to the Contractor's workmen will be borne by the Contractor. The Contractor's workmen will not be entitled to get free medical assistance from CIL.
18. It shall be liability of the contractor to make payment of wages to their workers directly and not through any intermediaries or agents. The Contractor can of course, makes such payment through a full time Manager or Supervisor who is directly employed by the Contractor.
19. The Contractor shall be responsible for payment of full wages regularly before seventh of each month to each worker employed by them in the work under this contract in accordance with the Contract Labour (Regulation & Abolition) Act. 1970 and Rules made there under.
20. The contractor shall ensure that the workmen engaged for the job are paid wages in time so that operational difficulties for non-payment of wages to the workmen can be avoided.
21. The rates stated in the schedule of Rates or quoted in a particular Tender shall not be subjected to escalation on any account whatsoever.

Contd.3

22. Earnest money shall be forfeited if the bidder modifies his /their tender on their own or revokes the same after opening of tender during the validity period of the offer. The tender is liable to be rejected for failure to deposit money in the manner aforesaid or for failure to furnish proof of having deposited earnest money along with the tender.
23. Any legal dispute shall be within the jurisdiction of the local court ('Margherita Court').
24. Tendering can be abandoned without assigning any reason, and no compensation will be paid for the efforts made by the bidder.
25. Validity- On account of exigencies, if parties are asked to extend the validity of their offer, the same should be without any deviation including change in the prices.

26. Penalty for violation of safety provisions (I) Violation of applicable safety, health & environment related norms a penalty of Rs. 5,000/- per occasion. (ii) Violation as above resulting in:

Any physical injury, a penalty of 0.5% of the contract value (maximum of Rs.2, 500/- per injury in addition to Rs. 5,000/-

Fatal accident, a penalty of 1% of the contract value per fatality in addition to Rs. 5,000/-. Engineer/Officer in charge shall ensure strict compliance of safety norms by the contractor. Engineer/Officer in charge shall also maintain a record of penalties/rewards awarded to the contractor and ensure its implementation.

27. Security Deposit:

10% of the total contract value has to be deposited as security by the contractor, which may be deposited in the following manner:-

- (a) 5% of the total contract value shall be deposited within 15 days from the date of issue of work- order in the form of A/c payee demand draft drawn in favour of Coal India Ltd. payable at Margherita, failing which CIL reserves the right to cancel the contract and forfeit the EMD.
- (b) Balance 5% shall be deducted from the subsequent bills.

Other Terms & Conditions of the Contract:

1. The CIL shall award the job of complete *Drilling & Installation of one Deep Well(300 mm dia.)complete with materials and all accessories, including pilot Boring at Jamadar Basti at Baragolai* on contract basis.
2. The party shall quote their rates inclusive of transportation & erection of drilling rig and accessories along with ancillary equipments at site, boring & installation of 300mm dia. Bore Wells including fixing of casing pipes, pumps, strainers etc in complete . The rate should be quoted as per the Schedule of rate in Part-II enclosed with the tender document.
3. The contractor shall start the job within 20 days from the date of issue of work order. In case of failure to start the job within 20 days, a grace period of subsequent 10 days may be sanctioned, but the contractor have to pay a lump sum amount of Rs. 2,000/- as penalty per 10 days for the grace period.
In case the contractor fails to start the job within the grace period, the CIL reserves the right to cancel the contract and Earnest money/security money as the case may be deposited by the contractor will be forfeited.
4. Any other taxes such as sales/works tax, service tax, levies as applicable from time to time shall have to be borne by the contractor. The tenderer shall quote the rates inclusive of all taxes, duties and levies as applicable. Service if applicable will be extra.
5. All persons employed by the contractor under this contract must observe the safety and Contd.4.

security rules currently prevailing in the CIL areas or as amended in future and must take necessary precautions.

6. The contractor shall be responsible and shall bear the cost of any penalty or claim for damage or loss arising out of non-fulfilment of statutory requirement under applicable rules & regulations.
7. The contractor shall make arrangement by himself or by his representative to keep contact everyday with the office for any necessity involving the contract.
8. The contractor shall not be entitled to any interest on the Earnest money or Security Deposit. CIL reserves the right to forfeit the earnest money if the contractor fails to implement the contract awarded to him. Security Deposit can similarly be forfeited by CIL for any loss caused by the contractor or adjusted against any dues the contractor might require to pay to CIL which may arise out of non fulfilment of contractual terms and conditions.
9. In case of any dispute or doubt arising under this contract, the decision of the CIL Dy.GM (E&M/EXCV) shall be final and binding on the contractor.
10. The party should have the capability to fulfil all the conditions laid by NECF as mentioned in this tender document.
11. Cover-I shall contain acceptance of the item wise confirmation of the terms & conditions and deviations if any, documents as mentioned in the tender notice, EMD, experience certificate or copy of work orders of doing such type of job in other Govt. /Semi Govt./PSU/ Private organization etc., service tax registration, income tax clearance certificate etc.

Cover-II shall contain commercial bid (price bid) as per Part-II' enclosed with the tender documents.

Both cover-I & Cover-II shall be sealed individually and both covers shall be put in a single sealed envelop and submitted within the stipulated time. Tender Reference no. and cover-I/II shall clearly be written on envelops.

12. The party shall produce valid Income tax clearance certificate & registration with the Central Excise for Service tax and PAN No. etc. also in cover I of the tender.
13. Earnest money in the form of Bank A/c payee demand draft drawn in favour of 'Coal India Limited', payable at SBI / UBI / PNB, Margherita as mentioned in tender notice must be submitted in cover - I at the time of submitting the offer. No offer shall be accepted without EMD.
EMD of successful tenderer shall be adjusted with security deposit.
14. The rates for the job should be quoted as per Part-II' enclosed with the tender documents including material & labour cost. The rate should be inclusive all taxes as applicable. No escalation of rates will be allowed for the whole contract period.
15. The job has to be completed within stipulated time. In the event of late completion penalty @0.5% per day subject to a limit of maximum 5% of the awarded value of job will imposed.
16. The party must submit performance guaranty for the job completed for at least 6(six) months from the date completion of the job. In the event of any defect arisen within this period, the same has to be rectified at free of cost.

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17. Bill to be submitted in triplicate after completion of each job as per the awarded rate on the actual quantity of job done.
18. The actual quantity of job will be ascertained after joint inspection with authorised representative from contractor and CIL.
19. Payment: The Company shall make payment within 30 days on production and acceptance of bills submitted for the entire job as per the work order. However, party may submit part bill for each completed bore well, for which payment may be released subject to acceptance of competent authority.
20. The contractor will abide by the relevant labour laws as applicable.
21. The relevant taxes will be deducted from the contractor's bill as per prevailing practice of NEC and the enforced tax laws.
22. The contractor has to provide warranty for the pumps installed as per rule.
23. **The Tenderer shall put his signature in full in all the pages of the tender documents as a token of acceptance of the terms and conditions of the tender.**
24. The bidders with whom the contract has been awarded shall enter into an agreement before execution of the job.

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PART - II

Name of the work: Drilling and installation of one
Deep Well (300 mm dia.)
at Jamadar Basti at Baragolai.

Tender Notice No.- DYGM(X)/E&M/T.28/12/61(BG)
DT. 29/08/12

SCHEDULE OF QUANTITIES

NAME OF THE WORK:- Drilling and installation of one Deep Well (300 mm dia.) at Jamadar Basti at Baragolai.

ISSUED TO _____

Sl.No.	Particulars of items	Quantity	Rate	Amount
1	Cost of preparation of site, movement of Rig. Accessories and other ancillary items and removing the same from the site after completion of the work as directed complete.	L/S		
2	Cost of making boring reaming enlarging upto 200 mm dia. With reverse rotary rig. As per direction and instruction complete.	60 Mtrs.		
3	Cost of making boring (enlarging) upto 400 mm dia. Borehole with reverse rotary rig as directed complete.	60 Mtrs.		
4	Cost of washing and developing the well by air compressor as per direction complete.	48 Hrs.		
5	Cost of the PVC Casing Pipe of 300 mm dia. Heavy duty including necessary fittings such sockets, etc.as per specification and direction complete.	40 Mtrs.		

6	Cost of PVC Slotted pipes of heavy duty 300 mm dia. including necessary fittings such sockets ,etc as per specification and direction complete.	20 Mtrs.		
7	Cost of lowering the casing pipes in the borehole by mechanical means i.e. by rig. As per direction complete.	60 Mtrs.		
8	Cost of supplying and packing pea gravels in the well complete around the all sides of the casing pipe as directed complete.	600 Cft.		
			Total =	

SIGNATURE OF THE CONTRACTOR