

出口託收申請書
APPLICATION FOR COLLECTION OF BILLS

To:  **第一商業銀行** 新加坡分行
First Commercial Bank, Ltd.
SINGAPORE BRANCH

Date: _____

Bank No. _____

Dear Sirs:

We enclose for COLLECTION the undermentioned draft:

Draft No.	Date of Draft	Due Date / Tenor	Amount	Drawee

The following documents are attached to the draft:

Invoice	B/L	Ins. Policy	Cert. of Origin	Insp. Cert.	Weight List	Packing List				

Shipped per S. S.

Covering shipment of

Collection instructions are marked "x"

	Deliver Documents Against Payment		Do not protest for non-acceptance and /or non-payment
	Deliver Documents Against Acceptance		Protest for non-acceptance and /or non-payment
	Collect interest from Drawee(s) @ %P. A. to approximate date proceeds arrive in:		All charges including your collection commission are to be paid by the Drawee
			All charges will be paid by us
			Only your charges will be paid by us

Collecting Bank (Name & Address): _____

who will endeavor to obtain the honoring of this draft.

Unless otherwise instructed, interest bill stamp and/or collection expenses are to be borne by us. In case of dishonor the goods may, in the option of your correspondent or agents, be landed, cleared through the customs warehouse and insured at our expense.

Where the currency of the bill is other than that of the drawees locality, it is understood that the drawees may be allowed to settle exchange after he has accepted the bill.

It is understood and agreed that, having exercised due care in the selection of any correspondent to whom the above mentioned items may be sent for collection, you shall not be responsible for any act, omission, default, suspension, insolvency or bankruptcy of any such correspondent or sub-agent thereof or for any delay in remittance, loss in exchange or loss of items or their proceeds during transmission or in the course of collection, but your responsibility shall be for your own acts.

This COLLECTION is subject to Revision of the Uniform Rules for Collections, International Chamber of Commerce Publication currently in force.

For the proceeds, please credit to our account no. _____ with you under advice to us.

Special instructions:

Yours faithfully,

Contact Person: _____

Tel: _____

Fax: _____

(Authorised Signature & Company Stamp)

Verified by	Checked by	Approved by