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Sample Letter from a State Licensed Audiologist

XYZ HEARING CENTERS Yourtown, WA ZIP

Seattle Regional Office Department of Veteran Affairs 915 2nd Avenue Seattle WA 98174

To Whom It May Concern:

Your client, John Doe; was seen at our clinic for a hearing evaluation on (date). The case history was positive for progressive hearing loss and tinnitus thought to be due to intense noise exposure associated with his/her active military service. Mr. Doe served in the US Army as a ______ where his primary responsibility involved ______. He was frequently exposed to loud environmental noise while involved in ______ with no hearing protection provided.

Pure tone air conduction threshold testing revealed sharply failing bilateral sensor neural hearing losses reaching moderate to severe levels. Speech test results were in good agreement with pure tone findings.

Based on the case history and above test findings it appears that Mr. Doe has hearing losses of a degree and pattern commonly associated with intense noise exposure. It is more likely than not that the hearing loss and tinnitus he experiences is due to his military related intense noise exposure.

If I can provide any additional information or assistance, please contact me.

Sincerely, Joan Richardson, M.A., CCC-A Board Certified Audiologist