



INTENT TO RETIRE

I, _____, intend to retire from Contra Costa Water District. My
(Member Name)
last work day will be _____. This is my last day on Payroll. I understand that my
(Final Work Day)
retirement will become effective the following day, on _____.
(Retirement Effective Date)

Process my retirement calculation and related paperwork using one of the following base salary periods:

- Last twelve (12) consecutive months of base salary.
- These twelve (12) consecutive months of base salary: from _____ to _____
(must use full months of salary)

Please check all that apply below:

- While a participant of the CCWD Retirement System, I married and subsequently divorced.
 - I have** already provided the District with either a Domestic Relations Order or a court-filed Dissolution of Marriage/Division of Community Property order providing direction on how any community property interest in the Retirement System is to be divided.
 - I have not** yet furnished the District with either a Domestic Relations Order or a court-filed Dissolution of Marriage/Division of Community Property order providing direction on how any community property interest in the Retirement System is to be divided; I have been advised that my CCWD retirement pension will not be processed until I do so.

I, the undersigned employee, acknowledge that my retirement from the Contra Costa Water District is voluntary.

Employee's Signature: _____

cc: Human Resources
Employee's Supervisor

Date: _____