NICEIC DOMESTIC INSTALLER

This safety certificate is an important and valuable document which should be retained for future reference

This certificate is not valid if the serial number has been defaced or altered **DMP3/**

MINOR DOMESTIC ELECTRICAL INSTALLATION WORKS CERTIFICATE

Issued in accordance with *British Standard 7671 – Requirements for Electrical Installations* by an Approved Contractor or Conforming Body enrolled with NICEIC, Warwick House, Houghton Hall Park, Houghton Regis, Dunstable, LU5 5ZX.

Original (To the person ordering the work)

To be used only for minor electrical work which does not include the provision of a new circuit

PART 1: DETAILS OF THE MINOR WORKS

Client

Date minor works completed

Contract reference, if any

Description of the minor works

Details of departures, if any, from BS 7671 (as amended)

Location/address of the minor works

Postcode

PART 2: DETAILS OF THE MODIFIED CIRCUIT

System type and earthing arrangements TN-C-S TN-S TT

Protective measures against electric shock ADS Other

Overcurrent protective device for the modified circuit BS(EN) Type Rating A

Residual current device (if applicable) BS(EN) Type $I_{\Delta n}$ mA

Details of wiring system used to modify the circuit Type Reference method csa of live conductors mm^2 csa of cpc mm^2

Where the protective measure against electric shock is ADS, insert maximum disconnection time permitted by BS 7671 s Maximum Z_s permitted by BS 7671 Ω

Comments, if any, on existing installation

PART 3: INSPECTION AND TESTING OF THE MODIFIED CIRCUIT AND RELATED PARTS

† *Essential inspections and tests*

† Confirmation that necessary inspections have been undertaken		(✓)	† Confirmation of the adequacy of earthing		(✓)
† Circuit resistance $R_1 + R_2$	Ω or R_2	Ω	† Confirmation of the adequacy of protective bonding		(✓)
Insulation resistance (* *In a multi-phase circuit, record the lower or lowest value, as appropriate*)	Line/Line*	MΩ	† Confirmation of correct polarity		(✓)
	Line/Neutral*	MΩ	† Maximum measured earth fault loop impedance, Z_s		Ω
Instrument Serial No(s).	† Line/Earth*	MΩ	† RCD operating time at $I_{\Delta n}$ (if RCD fitted)		ms
	† Neutral/Earth	MΩ	RCD operating time at 5 x $I_{\Delta n}$, if applicable		ms

Agreed limitations, if any, on the inspection and testing

PART 4: DECLARATION

I/We CERTIFY that the said works do not impair the safety of the existing installation, that the said works have been designed, constructed, inspected and tested in accordance with BS 7671: (IEE Wiring Regulations), amended to and that the said works, to the best of my/our knowledge and belief, at the time of my/our inspection complied with BS 7671 except as detailed in Part 1.

The results of the inspection and testing reviewed by the Qualified Supervisor

Name (CAPITALS)

Signature

Date

Name (CAPITALS)

Signature

Date

For and on behalf of *(Trading Title of Domestic Installer)*

Address

Postcode

Registration Number

(The registration number is essential information)

This form is based on the model shown in Appendix 6 of BS 7671 (as amended)

Please see the 'Notes for Recipients' on the reverse of this page.

NOTES FOR RECIPIENTS

THIS SAFETY CERTIFICATE IS AN IMPORTANT AND VALUABLE DOCUMENT WHICH SHOULD BE RETAINED FOR FUTURE REFERENCE

IF YOU WERE THE PERSON ORDERING THE WORK, BUT NOT THE OWNER OR USER OF THE INSTALLATION, YOU SHOULD PASS THIS CERTIFICATE, OR A FULL COPY OF IT INCLUDING THESE NOTES, IMMEDIATELY TO THE OWNER OR USER OF THE INSTALLATION.

This safety certificate has been issued to confirm that the minor electrical installation works to which it relates has been designed, constructed, inspected, tested and verified in accordance with the national standard for the safety of electrical installations, British Standard 7671 (as amended) - *Requirements for Electrical Installations* (the IEE Wiring Regulations).

Where, as will often be the case, the existing installation incorporates a residual current device (RCD), there should be a notice at or near the main switchboard or consumer unit stating that the device should be tested at quarterly intervals. For safety reasons, it is important that you carry out the test regularly.

Also, for safety reasons, the complete electrical installation including the minor electrical installation works which is the subject of this certificate will need to be inspected and tested at appropriate intervals by a competent person. NICEIC* recommends that you engage the services of an NICEIC Approved Contractor for this purpose. There should be a notice at or near the origin of the existing installation (such as at the consumer unit or main switchboard) which indicates when the inspection of the complete installation is next due.

Only the NICEIC Domestic Installer responsible for the work is authorised to issue this NICEIC certificate. The certificate has a printed serial number which is traceable to the Domestic Installer to which it was supplied by NICEIC.

You should have received the certificate marked 'Original' and the Domestic Installer should have retained the certificate marked 'Duplicate'. **The 'Original' certificate should be retained in a safe place and shown to any person inspecting, or undertaking further work on, the electrical installation in the future. If you later vacate the property, this certificate will demonstrate to the new user that the minor electrical installation works complied with the requirements of the national electrical safety standard at the time the certificate was issued.**

The Minor Domestic Electrical Installation Works Certificate is intended to be used only for an addition or alteration to an existing circuit that does not extend to the provision of a new circuit. Examples include the addition of a socket-outlet to an existing circuit or the addition of a lighting point to an existing circuit, or the replacement or relocation of a light switch. A separate certificate should have been received for each existing circuit on which minor works has been carried out. This certificate would be considered by NICEIC to be invalid if you requested the Domestic Installer to undertake more extensive work, for which a Domestic Electrical Installation Certificate should have been issued.

Part 3 of this certificate is intended to facilitate the recording of information associated with the inspection and testing of the modified circuit, and the related parts of the existing installation on which the modified circuit depends for its safety. Generally, each box should have been completed to confirm the results of a particular inspection or test by a 'Yes' or a '✓', or by the insertion of a measured value. Where a particular inspection or test was not applicable, this should have been indicated by 'N/A', meaning 'Not Applicable'. Where an inspection or a test was not practicable, the entry should read 'LIM', meaning 'Limitation', acknowledging that the particular circumstances prevented the particular inspection or test procedure from being carried out. In such a case, each limitation should have been recorded in the box entitled 'Agreed limitations, if any, on the inspection and testing', together with the reason for each limitation.

If wiring alterations or additions are made to an installation such that wiring colours to two versions of BS 7671 exist, a warning notice should have been affixed at or near the appropriate consumer unit.

Should the person ordering the work (eg the client, as identified on this certificate), have reason to believe that any element of the work for which the Domestic Installer has accepted responsibility (as indicated by the signature on this certificate) does not comply with the requirements of the national electrical safety standard (BS 7671), the client should in the first instance raise the specific concerns in writing with the Domestic Installer. If the concerns remain unresolved, the client may make a formal complaint to NICEIC, for which purpose a standard complaint form is available on request.

The complaints procedure offered by NICEIC is subject to certain terms and conditions, full details of which are available upon application and from the website†. NICEIC does not investigate complaints relating to the operational performance of electrical installations (such as lighting levels), or to contractual or commercial issues (such as time or cost).

** NICEIC is a trading name of NICEIC Group Limited, a wholly owned subsidiary of The Electrical Safety Council. Under licence from The Electrical Safety Council, NICEIC acts as the electrical contracting industry's independent voluntary regulatory body for electrical installation safety matters throughout the UK, and maintains and publishes registers of electrical contractors that it has assessed against particular scheme requirements (including the technical standard of electrical work).*

For further information about electrical safety and how NICEIC can help you, visit **www.niceicgroup.com**

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